



BLANDFORD FORUM TOWN COUNCIL

To Planning Cllrs; N Lacey-Clarke (Vice-Chairman), S Hitchings, H Mièville, L Hitchings, C Stevens, B Quayle, R Holmes, S Chapman, T Clarkson, Y Mièville, M Putt, G Del-Pinto, S Morgan, J Robinson, M Spruce:
All other recipients for information only.

Tuesday, 06 October 2026

Dear Member

Summons

You are summoned to a meeting of the **Planning Committee** of Blandford Forum Town Council for the transaction of the business shown on the agenda below. To be held at 7 pm on **Monday, 12 October 2026** in the Corn Exchange. The quorum for the Planning Committee is 9.

Public Participation and Democratic Quarter Hour

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may invite members of the public to comment on specific issues where their particular knowledge on a subject might prove of benefit to the Committee.

Join: [Teams Link](#)

General Duties of the Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

Recording of Meetings

All attendees should be aware that filming, recording, photography or similar activity may take place during the meeting.

Date of next Planning Committee Meeting: Monday, 02 November 2026

Yours sincerely

Claire Commons BA (Hons), Town Clerk

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



Twinned with Mortain, France



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Agenda

P5.1	PUBLIC PARTICIPATION	3
(7:00 pm)	To allow the public to make representations to the Council.(up to 15 mins)	
	<i>Receive and note</i>	
P5.2	APOLOGIES.....	4
(7:20 pm)	To receive and consider for acceptance, apologies for absence from Councillors summoned to attend	(1 min)
	<i>Decision Item</i>	
P5.3	DECLARATIONS OF INTEREST	5
(7:21 pm)	To declare interests relating to the business of the meeting.	(2 min)
	<i>Receive and note</i>	
P5.4	MINUTES	7
(7:23 pm)	To receive the minutes of the previous meeting of the Planning Committee.	(2 min)
	<i>Decision Item</i>	
P5.5	REPORT TO THE COMMITTEE.....	8
7:25PM	To receive reports pertaining to the Planning Committee.....	(5 min)
	<i>Receive and note</i>	
P5.6	PLANNING APPLICATIONS	9
7:30pm	To consider responses to (but not limited to) the following planning applications	(20 mins)
	<i>Decision Item</i>	
a)	9 Edward Street Blandford Forum DT11 7QL	
b)	27 West Street Blandford Forum DT11 7AW	
c)	Hollycroft Oakfield Street Blandford Forum DT11 7EX	
P5.7	DORSET COUNCIL LOCAL PLAN SCOPING CONSULTATION	11
7:50pm	To discuss the findings of the working group and agree on a response to submit	(10 mins)
	<i>Decision Item</i>	

Anticipated meeting end time 8pm

P5.1 Public Participation

(7:00 pm) To allow the public to make representations to the Council.

(up to 15 mins)

Receive and note

Report Author: Committee Clerk

Background

The Standing Orders of the Council (specifically Standing Order 3) provide for a designated Public Participation session at each meeting of the Council and its Committees.

During Public Participation, members of the public are invited to address the meeting regarding matters on the published agenda or within the Council's powers.

Public Participation is distinct from the formal business of the meeting. Once the session concludes, the public are observers only and must not participate further unless invited by a resolution of the Council.

The Council's commitment to openness, transparency, and community engagement supports the inclusion of Public Participation within the formal structure of the meeting.

At the Annual Meeting of the Council, Public Participation shall only commence after the election of the Chair, in accordance with the requirements of the Local Government Act 1972 and Standing Orders.

Members of the public registered to speak

None at the point of issuing papers.

Conduct of Public Participation

Public Participation will occur at the start of the meeting.

Each speaker may address the meeting for a maximum of three minutes, subject to the Chair's discretion to extend or reduce this time if necessary.

The maximum total duration for Public Participation shall normally be 20 minutes unless the Council resolves otherwise.

Speakers are asked to address the meeting courteously, and must not make offensive, defamatory, or irrelevant comments. Speakers do not have a right to expect debate or immediate responses.

Recording of Public Participation

The minutes of the meeting shall record that Public Participation took place and will summarise the general topics raised, but shall not record the names of individual speakers.

Recommendation

That the public comments are received, and any points of note are identified for consideration at future meetings of the Council or its committees or for action by officers of the Council

Reason for Recommendation

To acknowledge public engagement in accordance with Standing Orders and ensure that matters raised are appropriately considered without committing the Council to immediate decisions.

P5.2 Apologies

(7:20 pm) To receive and consider for acceptance, apologies for absence from Councillors summoned to attend (1 min)

Decision Item

Report Author: Committee Clerk

Background

Councillors are holders of public office and are summoned to attend meetings of the Council and its committees.

In accordance with Section 85 of the Local Government Act 1972, the Council must consider and decide whether to accept the reason for absence provided by any Councillor who is unable to attend a meeting.

If a councillor fails to attend any meeting of the Council (or its committees) for a period of six consecutive months, without having obtained formal acceptance of their apologies by the Council (or the relevant committee), they are automatically disqualified from office.

Apologies received and reason

Apologies have been received from **Cllr Lacey-Clarke** due to a conflicting personal engagement

Recommendation

That the Council considers and either accepts or rejects each apology for absence received.

Reason for Recommendation

Accepting apologies resets the six-month period for continuous attendance, ensuring compliance with Section 85 of the Local Government Act 1972.

(End)

P5.3 Declarations of Interest

(7:21 pm) To declare interests relating to the business of the meeting.

(2 min)

Receive and note

Report Author: Committee Clerk

Background

All Councillors and Officers are reminded of their obligations under the Blandford Forum Town Council Code of Conduct to declare any Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests relating to matters on the agenda.

Where a matter arises at a meeting which relates to an interest, it is the individual Councillor's responsibility to declare that interest at the earliest opportunity in accordance with the Code of Conduct.

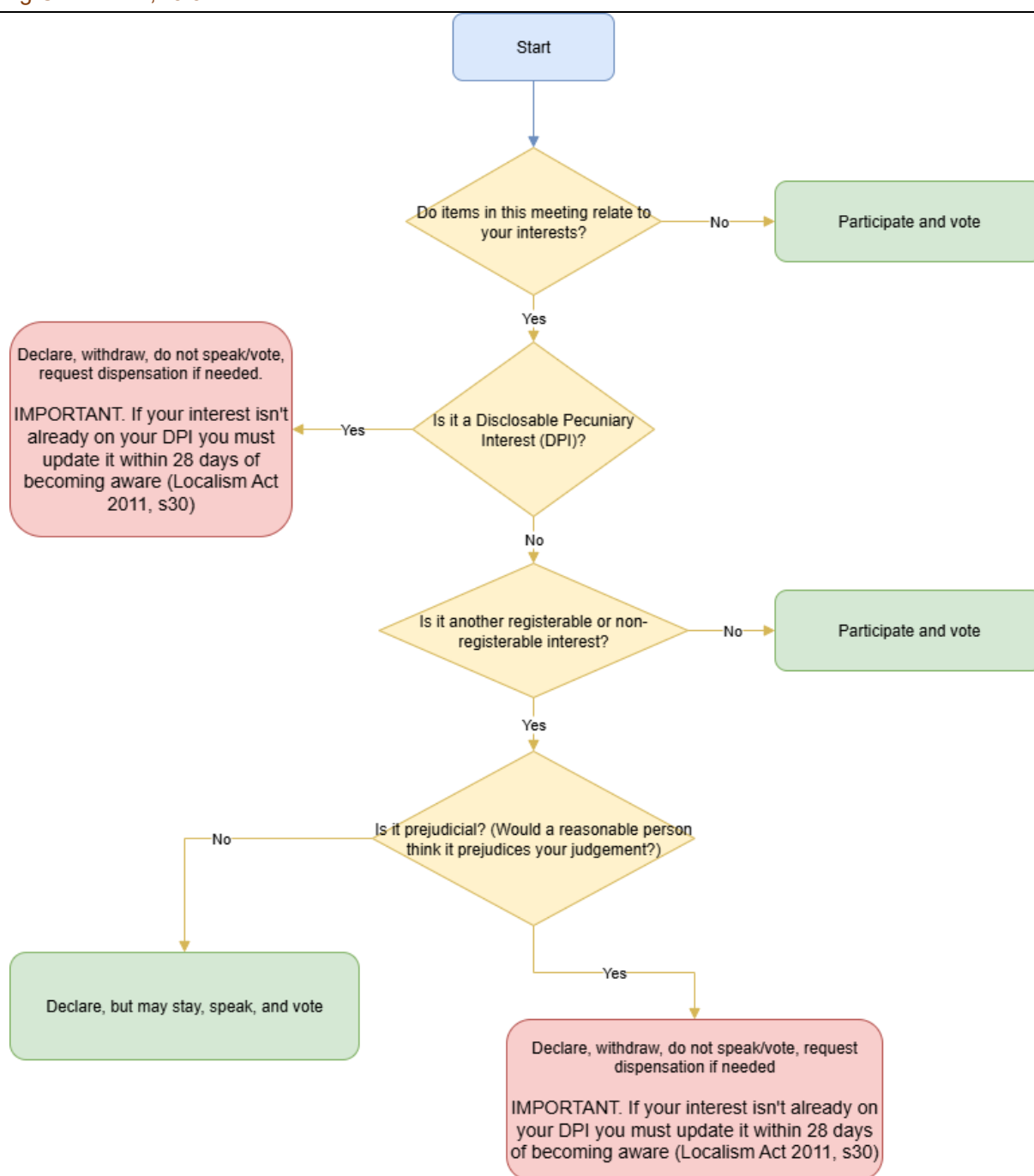
The Clerk will report any dispensations granted prior to the meeting.

Refer to Tables 1 and 2 in the [Code of Conduct](#) for further details about the types of interests which may apply.

If you think you need to request a dispensation, the process is included within the Dispensation Request Form.

The table below provides a summary of what your responsibilities are depending on the type of interest declared.

Type of Interest	Declare at Meeting?	Stay for Debate?	Vote?	Withdraw?	Notes
DPI (registered or not)	Yes	No	No	Yes	Must declare and withdraw, unless dispensation granted
Other/Non-Registerable (not prejudicial)	Yes	Yes	Yes	No	Declare, but may participate fully
Other/Non-Registerable (prejudicial)	Yes	No (except to speak if public can)	No	Yes	Declare, may speak if public can, then withdraw
With Dispensation	Yes	As specified	As specified	As specified	Dispensation may allow limited participation



Recommendation

That the Council notes the declarations made in relation to the business of the meeting.

Reason for Recommendation

Recording declarations at the meeting ensures transparency, compliance with the Council's adopted Code of Conduct, and adherence to statutory obligations.

(End)

P5.4 Minutes

(7:23 pm) To receive the minutes of the previous meeting of the Planning Committee. (2 min)

Decision Item

Report Author: Committee Clerk

Background

In approving draft minutes, the Council is concerned solely with whether the minutes accurately record the proceedings and resolutions of the relevant meeting.

It is immaterial whether individual Councillors were present at the meeting to which the minutes relate.

If any corrections are necessary due to inaccuracies, amendments must be approved by formal resolution before the minutes are signed.

Recommendation

That the minutes of [7th September 2026](#) be approved for signing as a true record of the decisions taken.

(End)

P5.5 Report to the Committee

7:25PM To receive reports pertaining to the Planning Committee.

(5 min)

Receive and note

Report Author: Committee Clerk

Local Plan Scoping Consultation

The Dorset Council's new Local Plan Scoping Consultation has begun, Councillors are meeting on Wednesday 7th October to hold a workshop in the Community Room to discuss this and to formulate an official response. This response will be heard at the Planning Committee Meeting on Monday 12th October.

Applications Decided/ Awaiting Decision

Appendix B circulated prior to the meeting

Applications Notification only

Application No.	Address	Application Detail	Date Received
P/PALH/2026/05329	21 Counter Close Blandford Forum DT11 7XJ	Erection of single storey rear extension: to extend 4.30 metres beyond the rear wall of the original dwellinghouse: maximum height 4 metres: height to eaves 2.25 metres	29 th September 2026
P/NMA/2026/05162	32 Langton Crescent Blandford Forum DT11 7EP	Non-material amendment - removal of first floor extension to the side to planning permission P/HOU/2026/01290 (Erect two storey and single storey side extensions)	18 th September 2026

Recommendation

That the reports are received and noted and any actions arising identified for future meetings of the Council or its Committees

Reason for Recommendation

To keep members updated on committee actions and information.

P5.6 Planning Applications

7:30pm To consider responses to (but not limited to) the following planning applications (20 mins)

Decision Item

Report Author:

Summary and Background information

Planning applications listed below have been received and require comments to be submitted to the Local Planning Authority. Prior to the meeting, members are urged to view the planning application using the link below and to visit the site to understand local context.

As part of the town council's response to planning proposals it should provide material planning reasons for its comments, be they of support or objection. Simply stating 'no objection' is insufficient as there is a requirement to give reasons for that decision.

Material Planning Reasons

Biodiversity	Design
Economic Benefits	Effect on the Appearance of the Area
Flooding Issues	Height
Heritage	Impact on Access
Impact on Light	Landscape
Local or Government Policy	Noise/Disturbance
Other	Overlooking/Loss of Privacy
Parking	Residential Amenity
Road Safety	Traffic or Highways

To assist, here are a few examples as to how you might word something to give material planning reason for your thoughts.

Examples

House Extension No Objection as limited impact on amenity of neighbouring property

Or

Objection as will have detrimental impact on neighbouring property

New dwelling Support, design is in keeping with locality

Or

Objection as design is not in keeping with local area

Vehicular Access Support, will have no impact on road safety given proposed visibility splays

Or

Objection as visibility is poor in this location and traffic speeds are high.

Planning Applications for response

Application No & Deadline	Address	Application Detail	B+ Policies
P/HOU/2026/05084 Extension to comment granted– 14 th October 2026	a) 9 Edward Street Blandford Forum DT11 7QL	Install solar panels to front and rear elevations.	Blandford + NP Policies: B10 Design Code: CA2 Built Form Code: 16
P/LBC/2026/05059	b) 27 West Street Blandford Forum DT11 7AW	Replace 2 No. rotten wooden sash windows on weights with 2 No. new sash windows on weights and made from hardwood like for like. Same colour, same thickness single pane glass panels. Make good the area's around the windows inside and out.	Blandford + NP Policies: B10 Design Code: CA2 Built Form Code:15
P/HOU/2026/04950 Deadline: 21 st October	c) Hollycroft Oakfield Street Blandford Forum DT11 7EX	Erect First Floor Extension	Blandford + NP Policies: B10 Design Code: CA2 Built Form Codes:15, 16

Legal Authority and Implication

The Town Council is a consultee but does not have the authority to determine planning applications. The Council has the power to be notified of planning applications affecting the Council's area and to comment (Town and Country Planning Act, 1990 sch 1 para8)

Recommendation

That the Committee provides its response on the listed planning applications and considers responses to applications received without notice, in the form of Support or Objection with supporting reasons.

Reason for Recommendation

To fulfil the Council's responsibilities and exercise its views as a statutory consultee.

(End)

P5.7 Dorset Council Local Plan Scoping Consultation

7:50pm To discuss the findings of the working group and agree on a response to submit (10 mins)

Decision Item

Report Author: Committee Clerk

Summary and Background information

Dorset Council have published the Dorset Council Local Plan Scoping Consultation 2026. At this stage they are inviting comments on what the Dorset Council Local Plan should contain and how the council should engage on the preparation of the plan.

The local plan will help guide how Dorset changes in the future. It will set out where new homes, jobs, infrastructure, community facilities and environmental improvements should happen. Once adopted, it will be used to help decide planning applications across the Dorset Council area.

The scoping consultation document, including draft engagement strategy, and supporting documents can be found online at [Dorset Council Local Plan Scoping Consultation](#) and at County Hall, Dorchester during normal opening hours.

A workshop will be held on Wednesday 7th October whereby councillors will discuss this and suggest a formal response to be made on behalf of Blandford Forum Town Council. Due to the timings of this agenda being distributed this response will be emailed out to councillors prior to the meeting.

Recommendation

That councillors consider the recommendations arising from the workshop and agree to a formal response for submission to Dorset Council.

Reason for Recommendation

To ensure that the views and recommendations arising from the workshop are formally considered by councillors and that an agreed response is submitted to Dorset Council, reflecting the views of the Town Council and supporting constructive engagement with the proposed measures.