



BLANDFORD FORUM

TOWN COUNCIL

To All Councillors; C Stevens (Chairman), Y Mièville (Vice Chairman), S Hitchings, H Mièville, L Hitchings, N Lacey-Clarke, B Quayle, A Cross, R Holmes, S Chapman, T Clarkson, M Putt, G Del-Pinto, S Morgan, J Robinson, M Spruce
All other recipients for information only.

Tuesday, 30 June 2026

Dear Member

Summons

You are summoned to an extra meeting of the **Town Council** of Blandford Forum for the transaction of the business shown on the agenda below. To be held directly following the conclusion of the Planning meeting of the same evening, likely to be at 8 pm on **Monday, 06 July 2026** in the Corn Exchange. The quorum for Full Council is 9.

Public Participation and Democratic Quarter Hour

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may invite members of the public to comment on specific issues where their particular knowledge on a subject might prove of benefit to the Committee.

Join: <https://teams.microsoft.com/meet/32689688756515?p=9eiplS0kcfghOTyBDF> Meeting ID: 326 896 887 565 15 Passcode: Rj9dF2jh

General Duties of the Council

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

Recording of Meetings

All attendees should be aware that filming, recording, photography or similar activity may take place during the meeting.

Date of next Town Council Meeting: Monday, 27 July 2026

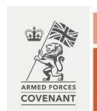
Yours sincerely

Claire Commons BA (Hons), Town Clerk

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



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Agenda

TC3.1	PUBLIC PARTICIPATION	3
(7:00 pm)	To allow the public to make representations to the Council.(up to 15 mins) <i>Local Government Act 1972, Schedule 12, S.10</i>	
TC3.2	APOLOGIES.....	4
(7:20 pm)	To receive and consider for acceptance, apologies for absence from Councillors summoned to attend(1 min) <i>(Local Government Act, 1972 s.85)</i>	
TC3.3	DECLARATIONS OF INTEREST	5
(7:21 pm)	To declare interests relating to the business of the meeting.....(2 min) <i>Blandford Forum Town Council Code of Conduct, 2021</i>	
TC3.4	ALLOTMENT PLOT RENTS.....	7
(8:20pm)	To review the allotment plot rents at Lamperd's Field and Elizabeth Road (5 mins)	

Anticipated meeting end time 8:25pm

TC3.1 Public Participation

(7:00 pm) To allow the public to make representations to the Council.

(up to 15 mins)

Local Government Act 1972, Schedule 12, S.10

Report Author:

TC3.1.1 Background

- a The Standing Orders of the Council (specifically Standing Order 3) provide for a designated Public Participation session at each meeting of the Council and its Committees.
- b During Public Participation, members of the public are invited to address the meeting regarding matters on the published agenda or within the Council's powers.
- c Public Participation is distinct from the formal business of the meeting. Once the session concludes, the public are observers only and must not participate further unless invited by a resolution of the Council.
- d The Council's commitment to openness, transparency, and community engagement supports the inclusion of Public Participation within the formal structure of the meeting.
- e At the Annual Meeting of the Council, Public Participation shall only commence after the election of the Chair, in accordance with the requirements of the Local Government Act 1972 and Standing Orders.

TC3.1.2 Members of the public registered to speak

a

TC3.1.3 Conduct of Public Participation

- a Public Participation will occur at the start of the meeting.
- b Each speaker may address the meeting for a maximum of three minutes, subject to the Chair's discretion to extend or reduce this time if necessary.
- c The maximum total duration for Public Participation shall normally be 20 minutes unless the Council resolves otherwise.
- d Speakers are asked to address the meeting courteously, and must not make offensive, defamatory, or irrelevant comments. Speakers do not have a right to expect debate or immediate responses.

TC3.1.4 Recording of Public Participation

- a The minutes of the meeting shall record that Public Participation took place and will summarise the general topics raised, but shall not record the names of individual speakers.

TC3.1.5 Recommendation

- a That the public comments are received, and any points of note are identified for consideration at future meetings of the Council or its committees or for action by officers of the Council

TC3.1.6 Reason for Recommendation

- a To acknowledge public engagement in accordance with Standing Orders and ensure that matters raised are appropriately considered without committing the Council to immediate decisions.

TC3.2 **Apologies**

(7:20 pm) To receive and consider for acceptance, apologies for absence from Councillors summoned to attend (1 min)

(Local Government Act, 1972 s.85)

Report Author:

TC3.2.1 **Background**

- a Councillors are holders of public office and are summoned to attend meetings of the Council and its committees.
- b In accordance with Section 85 of the Local Government Act 1972, the Council must consider and decide whether to accept the reason for absence provided by any Councillor who is unable to attend a meeting.
- c If a councillor fails to attend any meeting of the Council (or its committees) for a period of six consecutive months, without having obtained formal acceptance of their apologies by the Council (or the relevant committee), they are automatically disqualified from office.

TC3.2.2 **Apologies received and reason**

- a None received at point of issue

TC3.2.3 **Recommendation**

- a That the Council considers and either accepts or rejects each apology for absence received.

TC3.2.4 **Reason for Recommendation**

- a Accepting apologies resets the six-month period for continuous attendance, ensuring compliance with Section 85 of the Local Government Act 1972.

(End)

TC3.3 Declarations of Interest

(7:21 pm) To declare interests relating to the business of the meeting.

(2 min)

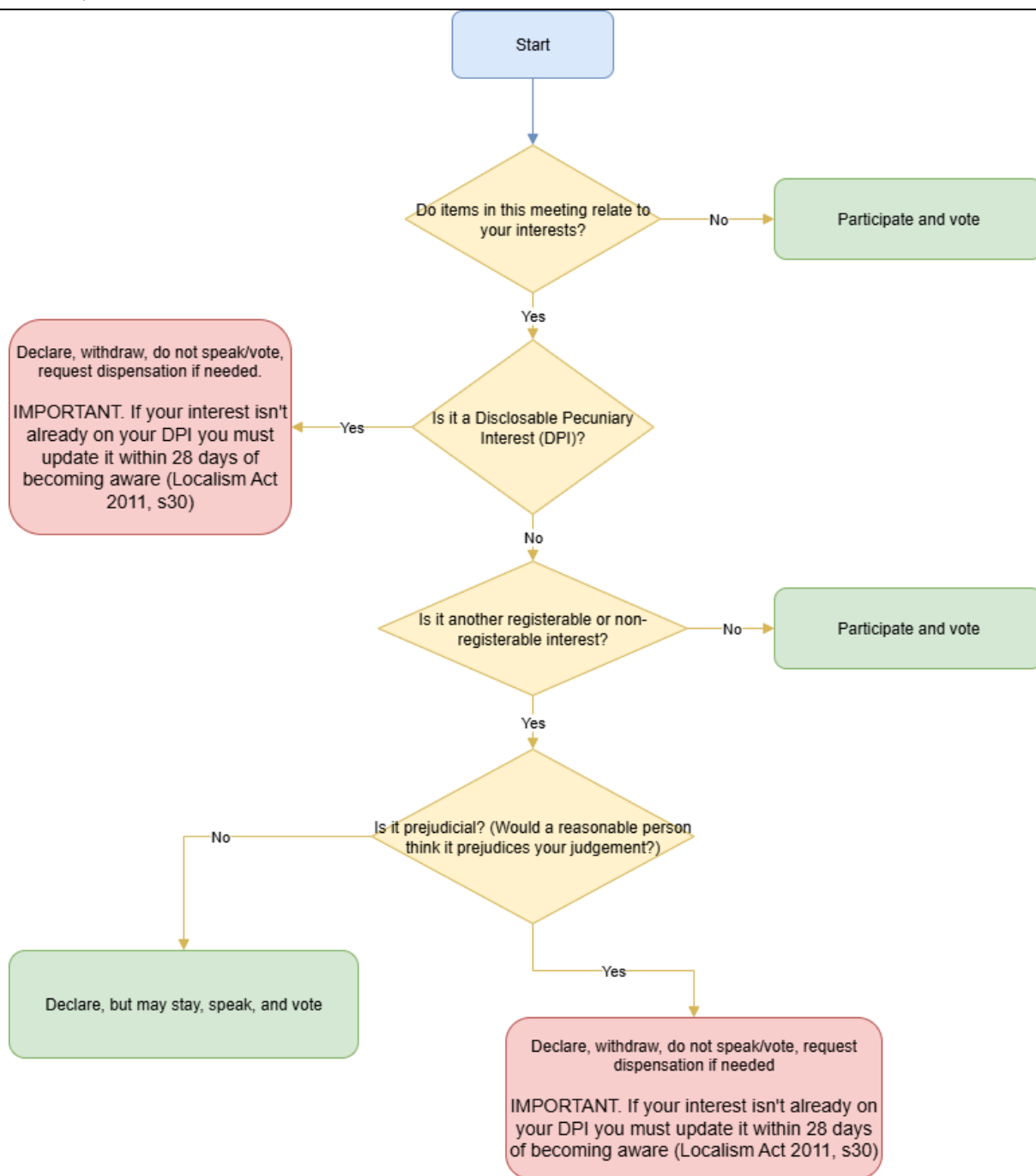
Blandford Forum Town Council Code of Conduct, 2021

Report Author:

TC3.3.1 Background

- a All Councillors and Officers are reminded of their obligations under the Blandford Forum Town Council Code of Conduct to declare any Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests relating to matters on the agenda.
- b Where a matter arises at a meeting which relates to an interest, it is the individual Councillor's responsibility to declare that interest at the earliest opportunity in accordance with the Code of Conduct.
- c The Clerk will report any dispensations granted prior to the meeting.
- d Refer to Tables 1 and 2 in the [Code of Conduct](#) for further details about the types of interests which may apply.
- e If you think you need to request a dispensation, the process is included within the [Dispensation Request Form.docx](#).
- f The table below provides a summary of what your responsibilities are depending on the type of interest declared.

Type of Interest	Declare at Meeting?	Stay for Debate?	Vote?	Withdraw?	Notes
DPI (registered or not)	Yes	No	No	Yes	Must declare and withdraw, unless dispensation granted
Other/Non-Registerable (not prejudicial)	Yes	Yes	Yes	No	Declare, but may participate fully
Other/Non-Registerable (prejudicial)	Yes	No (except to speak if public can)	No	Yes	Declare, may speak if public can, then withdraw
With Dispensation	Yes	As specified	As specified	As specified	Dispensation may allow limited participation



TC3.3.2 Recommendation

- a That the Council notes the declarations made in relation to the business of the meeting.

TC3.3.3 Reason for Recommendation

Recording declarations at the meeting ensures transparency, compliance with the Council's adopted Code of Conduct, and adherence to statutory obligations.

(End)

TC3.4 Allotment Plot Rents

(8:20pm) To review the allotment plot rents at Lamperd's Field and Elizabeth Road (5 mins)
Report Author: Town Clerk

TC3.4.1 Summary and Background information

- a The Council is asked to review the allotment plot rents for the two allotment sites at Lamperd's Field and Elizabeth Road.
- b The allotment society has been consulting its members on the proposed rent level and is expected to confirm the amount before the meeting.
- c Once confirmed, the proposed amount will be circulated to Councillors before the meeting so that Council can agree the rent level.
- d If the amount is not confirmed in time, Council is asked to delegate authority to the Town Clerk to agree the rent level once the allotment society has confirmed its preferred amount.

TC3.4.2 Legal Authority and Implication

- a The Council is responsible for setting the rents for its allotment plots. Any agreed rent should be communicated clearly to the allotment society and plot holders in accordance with the usual arrangements.

TC3.4.3 Recommendation

- a That the Council agrees the allotment plot rent for Lamperd's Field and Elizabeth Road at the amount circulated to Councillors before the meeting. If the allotment society has not confirmed the proposed amount before the meeting, authority is delegated to the Town Clerk to agree the rent level once the allotment society has confirmed its preferred amount.

TC3.4.4 Reason for Recommendation

- a To enable the allotment plot rents for both sites to be agreed following consultation by the allotment society, while allowing the matter to be concluded promptly if the final amount is confirmed after the meeting.

(End)