



# BLANDFORD FORUM TOWN COUNCIL

## ANNUAL ACCOUNTS

### 2022-2023

**Prepared by:**

Linda Scott-Giles  
Town Clerk

Amanda Crocker  
Responsible Financial Officer

12<sup>th</sup> June 2023

Twinned with Preetz, Germany



Town Clerk's Office  
Church Lane, Blandford Forum  
Dorset DT11 7AD



PROUDLY  
SUPPORTING  
THOSE WHO  
SERVE.

Twinned with Mortain, France



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# Blandford Forum Town Council

## Balance Sheet as at 31st March 2023

2021/22	Long Term Assets	2022/23	
£		£	£
676,830.94	Property Fund Account	676,830.94	676,830.94
	<b>Current Assets</b>		
17,262.87	Current A/c	35,305.55	
1,589,936.41	Fixed Term Interest Account	1,608,677.14	
153,680.49	Business Reserve Account	5,555.16	
729,170.16	Corporate Notice Accounts	857,770.95	
207.67	Petty Cash	210.70	
3,750.25	Recoverable VAT	12,212.73	
21,143.74	Debtors	23,415.02	
18,199.44	Accruals - Interest	4,311.14	
1,674.14	Prepayments	1,368.85	
<b>2,535,025.17</b>			<b>2,548,827.24</b>
	Less		
	<b>Current Liabilities</b>		
5,565.18	Creditors Purchase Ledger	14,882.21	
25,067.54	PAYE/Pensions		
0.00	Hirers Liability	0.00	
2,025.51	Advance Receipts	1,364.24	
39,893.41	Accruals	4,817.04	
<b>72,551.64</b>			<b>21,063.49</b>
<b>3,139,304.47</b>	<b>Net Assets</b>		<b>3,204,594.69</b>

### Represented by:

1,677,499.48	Earmarked Reserves	1,632,843.18	
953,124.86	Capital Reserves	949,358.64	
508,680.13	General Fund	622,392.87	
<b>3,139,304.47</b>			<b>3,204,594.69</b>

**Blandford Forum Town Council**  
**Income & Expenditure Account**  
**Year Ended March 2023**

<i>Previous Year</i> £	INCOME	2022/23 £
792,183.00	Precept	803,241.00
	Central Government Grant	
	Agency Services	
3,205.48	Interest     Deposit	18,463.22
46,861.03	Capital/Earmarked Investment	34,247.05
11,649.79	Lettings     Corn Exchange	13,920.52
5,221.38	Woodhouse Gdns	6,286.92
1,242.06	Larksmead	1,809.64
692.75	Allotments	1,004.41
	Badbury Heights	
1,200.00	Support from Parish Councils	675.00
13,399.31	Cemetery	19,094.72
21,484.03	Street Market	22,917.49
39,338.31	Misc Income	27,365.01
	Capital Income	
26,292.88	Admin Charges from Barnes for a Recreation	26,292.88
<b>962,770.02</b>	<b>TOTAL INCOME</b>	<b>975,317.86</b>
	<b>EXPENDITURE</b>	
461,022.07	Salaries	451,354.87
13,147.00	Insurance	13,622.28
47,628.88	Administration	47,928.64
11,502.32	Vehicle Expenses	10,340.94
137.20	Vandalism	
35,396.00	Grant to Barnes for a Recreation Ground	75.00
31,925.00	Grants - Other	42,252.72
	Grant - Blandford Leisure Centre	
-15,000.00	Grant - Blandford Youth & Community	
44,439.41	Capital Expenditure- Corn Exchange Project	81,680.70
14,733.44	Capital Expenditure- Other	2,965.00
	Earmarked Expenditure	
39,030.35	Corn Exchange	43,651.62
2,091.79	Woodhouse Gdns	3,807.02
6,030.41	Larksmead	12,154.44
9,738.24	Street Markets	12,807.84
225.50	Langton Playarea	43,389.25
12,638.15	Skatepark	15,023.33
7,416.82	Glenmore Workshop	8,318.51
10,612.56	Allotments	1,477.43
17,494.83	Contingencies	9,049.24
5,802.65	Sundries	6,876.79
5,957.29	Cemetery	9,769.62
	St Pauls & St Peter	
21,012.13	Town Improvements	36,212.70
7,779.19	Civic Expenses (Including Mayoral)	10,796.64
451.65	Health & Safety	5.63
1,440.85	CCTV Running Costs	680.02
8,502.12	Toilets -Marsh & Ham	11,968.43
6,537.70	Badbury Heights	9,113.11
	Grit Bin Re-fill	
-708.62	Tabernacle Toilets	661.20
<b>806,984.93</b>	<b>TOTAL EXPENDITURE</b>	<b>918,913.40</b>
	<b>GENERAL FUND</b>	
420,378.94	Balance at 1st April 2022	508,680.13
962,770.02	Plus Total Income	975,317.86
1,383,148.96		1,483,997.99
806,984.93	Less Total Expenditure	918,913.40
576,164.03		565,084.59
-67,483.90	Transfer to/from Reserves	57,308.28
<b>508,680.13</b>	Balance as at 31st March 2023	<b>622,392.87</b>

0.00

0.00



# BLANDFORD FORUM TOWN COUNCIL

## SUPPORTING STATEMENT

2022-2023

### Principal Accounting Policies

The accounts have been prepared in accordance with the Governance and Accountability for Smaller Authorities in England (The Practitioner's Guide) issued by The Joint Panel on Accountability and Governance (JPAG) as applicable to a smaller sized council.

As a consequence, the latest accounting policies, as set out in the Guide and so far as they apply to this council, have been adopted for the council's statement of account.

### Debtors and Creditors

The revenue accounts of the council are maintained on an accruals basis in accordance with the Guide, i.e. sums due to or from the council during the year are included whether or not the cash has actually been received or paid in the year. Exceptions to this are the payment of regular quarterly accounts (e.g. telephones, electricity). This policy is applied consistently each year and, therefore, will not have a material effect on the year's accounts or on the council's annual budget.

### Council Assets

Detailed below is land held by the Council with a nominal value.

Land – Woodhouse Gardens – Freehold	Nominal Value £1
Cemetery Field & Burial Grounds – Freehold	Nominal Value £1
Larksmead Recreation Ground – Freehold	Nominal Value £1
Lamperd's Field Allotment – Leasehold	Nominal Value £1
Langton Play Area – Leasehold	Nominal Value £1
Railway Arches – Leasehold	Nominal Value £1
Skate Park – Leasehold	Nominal Value £1
Town Clerks Office, Church Lane – Freehold	Nominal Value £1
Land west side of Whitecliff Mill Street – Freehold	Nominal Value £1
Holland Way – Freehold	Nominal Value £1
Land North of Badbury Drive – Freehold	Nominal Value £1
Land North West of Jubilee Way – Freehold	Nominal Value £1
Land North West of Kingston Close Freehold	Nominal Value £1
Land North West of Medbourne Close – Freehold	Nominal Value £1
Land Badbury Heights Phase 1 Public Open Spaces – Freehold	Nominal Value £1
Land Badbury Heights Phase 2 – Freehold	Nominal Value £1

## **Tangible fixed Assets and Long-Term Investments**

Tangible Fixed Assets and Long-Term Assets are treated the same under the annual return. When they are purchased, the cost is expensed through total other payments (box 6 of the annual return) and when they are sold, the proceeds of the sale are receipted through the total other receipts (box 3 of the annual return). The book value of the sum of these assets is shown in box 9 of the annual return.

## **Reserves**

As at 31<sup>st</sup> March 2023 the Council holds Earmarked & Capital reserves totalling £2828421.34 (*See Appendix F*). Of the balances held at 31 March 2023, £945733.08 was held for Capital projects, which includes £930571.68 for the refurbishment of the Corn Exchange. This includes a donation from Friends of the Forum of £6,997.77 which is to go towards the cost of a lift when the refurbishment of the Town Hall commences. Also included is £801360.80, which is s106 Monies, earmarked for Badbury Heights Phase 1, Phase 2 and Phase 3. Badbury Heights Phase 3 has not been transferred over to the Town Council as at 31<sup>st</sup> March 2023.

Badbury Heights Public Open Space monies need to be spent within 10 years from when the land was signed over to the Town Council. The Maintenance Sum for Play Areas needs to be spent within 20 years from when the land was transferred to the Town Council.

Included in the capital expenditure for the Corn Exchange Refurbishment is £103,292.81 for the building of a Village Hall on the new development at Badbury Heights which developers agreed could be used for the refurbishment of the Town Hall/Corn Exchange complex.

The total reserves differ from the annual return in box 7 by £1,386,100 which is due to the treatment of the CCLA LAMIT property fund investment and the redefining of what is and is not a long or short term investment. Last year the Hampshire Bank Trust monies were counted as long term investments. Under the new definition, the 1year bond and the business account are both defined as short term investments.

## **Borrowings**

As of 31<sup>st</sup> March 2023, the Council has no borrowings.

## **Leases**

As of 31<sup>st</sup> March 2023, there were no finance leases in operation.

## **Debts Outstanding**

Sales Ledger

As of 31<sup>st</sup> March 2023, outstanding debts due to the Council were **£6,365.27**

***See Appendix A***

## **Other Debts**

Cricket Club Loan **£14,500.00**

## General Power of Competence

As of 23<sup>rd</sup> July 2012, Blandford Forum Town Council declared it is able to use the General Power of Competence as per Town Council minute no. 63. Although it is only required at the beginning of each council term, the Town Council confirms its eligibility for the General Power of Competence at its statutory annual meetings, which are held in May. The use of s137 therefore no longer applies to Blandford Forum Town Council.

**See Appendix B**

## Grants

Payments & Provision were made to make grants **£42,105.22**

**See Appendix C**

## Agency Work Income

Dorset Council  
Ground Maintenance – grass cutting (3905) £1,897.50

Blandford St Mary Parish Council  
Health & Safety Inspection of Outdoor Gym at Stour Meadows (3906) £609.40

Blandford Scouts (3907)  
Grass Cutting £343.20

**See Appendix D**

**previous year's figure was incorrect**

**£2,850.10**

## Miscellaneous Income and Capital & Earmarked Income

Miscellaneous Income includes the following Grants s106 monies received during the year:

### Grants Received

£

National Lottery Grant for Coronation events £2260

Grants from Groundworks for £15,775 were received for the Neighbourhood Plan

Total **18,035**

Capital and Earmarked Reserve Income includes the following s106 Monies, Sponsorship and Interest Received on investments during the year:

### Recreation & Amenities Income Received

Allotment Ringfenced Income (1050) £533.33  
Sponsorship of planters (3900) £841.67  
Investment Interest (2025) £18,420.42

Total **£19,795.42**

## Advertising and Publicity (4010)

The following costs were incurred during the year:

Public Notices	£2553.01
Other	£0
<b>See Appendix E</b>	<b><u>£2553.01</u></b>

## Gross Budgeted Income

Precept	£ 734,208
Other	£ 94,032
Government Grant	<u>£ 0</u>
Total	<u>£ 828,240 (previous year's figure was incorrect)</u>

## Reserves

Net movement for the year ending 31st March 2023 **£-82,207.21**

**See Appendix F**

## Superannuation

For the year ending 31<sup>st</sup> March 2023, the Council's contributions equal 22% of employees' salary contributions.

Employee's contributions will vary relative to salary but range from 5.5% to 8.5%.

## Capital Commitments

The Council is continuing to pursue the re-development of the Corn Exchange and has had significant capital expenditure for consultancy, architect and surveyor fees for this project. In addition, the Council is committed to the refurbishment of its skate park.

## Creditors and Accrued Expenses/Prepayments

As of 31<sup>st</sup> March 2023 creditors

Purchase Ledger <b>See Appendix G</b>	<b>£14882.21</b>
PAYE / Pension Contributions (0066-0067)	£

**See Appendix H**

Accruals	<b>£4,817.04</b>
Prepayments	<b>£1,368.85</b>

## Tenancies

During the year, the following tenancies were held:

### Council as Landlord

Nil

### Council as Tenant

**See Appendix I**

### Barnes for a Recreation Ground (Charity Number 301103)

**See Appendix J**

The accounts and supporting statement for 2022/2023 have been agreed by the Town Council at the meeting held on Monday 19<sup>th</sup> June 2023.

Signed: *J. A. Winkles*

Chairman of Council

*[Signature]*

Responsible  
Financial Officer

Date: 19<sup>th</sup> June 2023

Minute: 45.6



Date: 03/07/2023  
Time: 08:35:15

**Blandford Forum Town Council**  
**Aged Debtors Analysis (Summary)**

Page: 1

Report Date: 31/03/2023  
Include future transactions: No  
Exclude later payments: Yes

Customer From:  
Customer To: ZZZZZZ

\*\* NOTE: All report values are shown in Base Currency, unless otherwise indicated \*\*

<u>A/C</u>	<u>Name</u>	<u>Credit Limit</u>	<u>Turnover</u>	<u>Balance</u>	<u>Future</u>	<u>Current</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Older</u>	
D086	Bryanston Parish Council	£ 0.00	50.00	182.59	0.00	182.59	0.00	0.00	0.00	0.00	
D096	Tracy Oldfield - Slimming	£ 0.00	993.88	441.60	0.00	441.60	0.00	0.00	0.00	0.00	
D099	Barnes for A Recreation	£ 0.00	-1,599.65	1,919.58	0.00	0.00	0.00	0.00	0.00	1,919.58	
D121	Blandford St Mary Parish	£ 0.00	41.00	686.26	0.00	526.32	0.00	159.94	0.00	0.00	
D130	Dorset Mental Health Forum	£ 0.00	31.17	43.80	0.00	0.00	0.00	0.00	0.00	43.80	
D136	Blandford Rugby Football	£ 0.00	452.41	2,256.28	0.00	0.00	0.00	852.30	542.89	861.09	
D146	Bobbi Quayle	£ 0.00	60.80	91.20	0.00	91.20	0.00	0.00	0.00	0.00	
D151	Slimming World 3	£ 0.00	384.00	153.60	0.00	153.60	0.00	0.00	0.00	0.00	
D162	Starlight	£ 0.00	171.60	126.72	0.00	0.00	0.00	0.00	31.68	95.04	
D163	Sue Payne (Yoga)	£ 0.00	203.94	-0.80	0.00	0.00	0.00	0.00	-0.80	0.00	
D176	Blandford Fibro, CP + CF	£ 0.00	222.48	108.00	0.00	108.00	0.00	0.00	0.00	0.00	
D180	FC Douch Family Funeral	£ 0.00	55.62	21.60	0.00	0.00	21.60	0.00	0.00	0.00	
D183	Colin J Close Funeral	£ 0.00	738.00	34.00	0.00	34.00	0.00	0.00	0.00	0.00	
D195	Thomas, N	£ 0.00	0.00	-0.02	0.00	0.00	0.00	0.00	-0.02	0.00	
D216	Specsavers	£ 0.00	0.00	270.00	0.00	270.00	0.00	0.00	0.00	0.00	
D226	James, Amy	£ 0.00	0.00	30.86	0.00	30.86	0.00	0.00	0.00	0.00	
<b>Totals:</b>				<u>1,805.25</u>	<u>6,365.27</u>	<u>0.00</u>	<u>1,838.17</u>	<u>21.60</u>	<u>1,012.24</u>	<u>573.75</u>	<u>2,919.51</u>

# Appendix B

**BLANDFORD FORUM TOWN COUNCIL**  
**Minutes of the Annual Meeting of the Town Council**  
**Held on Tuesday 9<sup>th</sup> May 2023 at 6:32pm in the Corn Exchange**

**Minute No. 15**

**REVIEW THE COUNCIL'S EXPENDITURE INCURRED UNDER S.137 OF THE LOCAL GOVERNMENT ACT 1972 OR THE GENERAL POWER OF COMPETENCE AND CONFIRM THAT THE TOWN COUNCIL STILL MEETS THE CRITERIA OF THE PARISH COUNCILS (GENERAL POWER OF COMPETENCE) (PRESCRIBED CONDITIONS) ORDER 2012**

The paper was noted (see Appendix H).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Carter and AGREED unanimously that

**The Town Council notes its expenditure incurred under the General Power of Competence and confirms it continues to meet the criteria of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.**

**ACTION: TOWN CLERK**

# Appendix C

Date: 30/05/2023

## Blandford Forum Town Council

Page: 1

Time: 10:33:38

### Nominal Activity

Date From: 01/04/2022  
Date To: 31/03/2023

N/C From: 5505  
N/C To: 5505

Transaction From: 1  
Transaction To: 99,999,999

N/C:		5505		Name:		GRANTS - GENERAL		Account Balance:		51,505.22 DR	
No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V B
93565	BP	04/04/2022	0089	FP87	Grant pyt - Blandford cricket	0	T9	833.00	833.00	-	R
93566	BP	04/04/2022	0089	FP87	Grant pyt - Royal British	0	T9	150.00	150.00	-	R
93706	BP	04/04/2022	0089	BP	Grant - Knees Up	0	T9	1,500.00	1,500.00	-	R
93707	BP	04/04/2022	0089	BP	Grant - Blandford Literary	0	T9	100.00	100.00	-	R
93709	BP	07/04/2022	0089	BP	SLA Jan - March Treads	0	T9	1,000.00	1,000.00	-	R
93777	JC	20/04/2022	5505	JV/12Acc/Pr	Accrual Reversal - Treads Grant	0	T9	1,000.00		1,000.00	- -
93778	JC	20/04/2022	5505	JV/12Acc/Pr	Accrual Reversal - DT11 Grant	0	T9	1,000.00		1,000.00	- -
93779	JC	20/04/2022	5505	JV/12Acc/Pr	Accrual Reversal - Youth	0	T9	15,000.00		15,000.00	- -
93852	BR	07/04/2022	0089	Grant	SLA Threads grant	0	T9	1,000.00		1,000.00	- R
93992	BP	14/04/2022	0089	FPO	Threads BFTC SLA Payment	0	T9	1,000.00	1,000.00		- R
94215	PI	01/04/2022	C451	Amazon	18 x wildflower seeds	0	T1	42.13	42.13		R -
94216	PI	01/04/2022	C451	Amazon	18 x wildflower seeds	0	T1	40.09	40.09		R -
95086	BP	05/07/2022	0089	FP 100	Grant for ABW	0	T9	150.00	150.00		- R
95087	BP	05/07/2022	0089	FP 100	Grant for Milldown CE acadamy	0	T9	150.00	150.00		- R
95162	BP	01/08/2022	0089	FP 102	Grant - Blandford Information	0	T9	1,000.00	1,000.00		- R
95346	BP	11/08/2022	0089	fp 104	sla payment stour valley band	0	T9	750.00	750.00		- R
95347	BP	11/08/2022	0089	fp 104	sla payment blandford town	0	T9	1,000.00	1,000.00		- R
95375	BP	16/08/2022	0089	fp105	blandford fashion museum coc	0	T9	1,250.00	1,250.00		- R
95966	BP	03/10/2022	0089	PR111	Green Grant to Support	0	T9	300.00	300.00		- R
96013	BP	05/10/2022	0089	PR112	SLA 1st Grant Pyt to Treads	0	T9	1,000.00	1,000.00		- R
96260	PI	26/10/2022	C603	GrantBBC	SLA grant Apr-Jun;Jul-Sept	0	T0	7,500.00	7,500.00		R -
96350	PI	09/11/2022	C607	BFoodBank	SLA Grant agreed	0	T0	2,500.00	2,500.00		R -
96394	PI	24/11/2022	C540	BYCMB	Youth Centre SLA grant 4th	0	T0	3,750.00	3,750.00		R -
97216	PI	11/01/2023	C628	CABSLA	SLA grant	0	T0	5,000.00	5,000.00		R -
97217	PI	31/01/2023	C629	StourVB	SLA Grant January 2023	0	T0	750.00	750.00		R -
97218	PI	31/01/2023	C476	TreadsSLA	SLA Grant January 2023	0	T9	1,000.00	1,000.00		- -
97219	PI	31/01/2023	C630	BIC	SLA Grant January 2023	0	T0	1,000.00	1,000.00		R -
97613	PI	31/01/2023	C286	SLA	Museum SLA grant 23	0	T0	1,000.00	1,000.00		R -
97855	PI	28/02/2023	C603	BBoxClub	SLA grant Oct to Dec 22	0	T0	3,750.00	3,750.00		R -
98049	PI	09/03/2023	C286	SLA	Cavalcade of Costumes	0	T0	1,250.00	1,250.00		R -
98050	PI	13/03/2023	C607	FoodbankSL	Foodbank SLA - Faithworks	0	T0	2,500.00	2,500.00		R -
98394	PI	06/03/2023	C049	2800340651	Milldown grant towards	0	T1	19,840.00	19,840.00		N -
<b>Totals:</b>									60,105.22	18,000.00	
<b>History Balance:</b>									42,105.22		

# Appendix D

Date: 30/05/2023  
Time: 10:32:19

## Blandford Forum Town Council Nominal Activity

Page: 1

Date From: 01/04/2022  
Date To: 31/03/2023

N/C From:  
N/C To: 99999999

Transaction From: 1  
Transaction To: 99,999,999

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**N/C:** 3905      **Name:** INCOME - NDDC GRASS CUTTING      **Account Balance:** 3,852.00 CR

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<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Ref</u>	<u>Details</u>	<u>Dept</u>	<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>Credit</u>	<u>V</u>	<u>B</u>
93568	SI	06/04/2022	D038	10188	Grass cutting for Marsh& Ham	0	T1	1,897.50		1,897.50	R	-
<b>Totals:</b>										1,897.50		
<b>History Balance:</b>										1,897.50		

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**N/C:** 3906      **Name:** INCOME - H & S INSPECTIONS      **Account Balance:** 609.40 CR

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<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Ref</u>	<u>Details</u>	<u>Dept</u>	<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>Credit</u>	<u>V</u>	<u>B</u>
93691	SI	14/04/2022	D121	10194	C&S inspection for outdoor	0	T1	55.40		55.40	R	-
94002	SI	11/05/2022	D121	10200	Inspection of H&S equip at	0	T1	55.40		55.40	R	-
94885	SI	27/06/2022	D121	10203	H&S inspection of outdoor	0	T1	55.40		55.40	R	-
94960	SI	31/07/2022	D121	10208	Wkly Health & safety checks at	0	T1	69.25		69.25	R	-
95248	SI	03/08/2022	D121	10217	H&S inspection outdoor gym	0	T1	55.40		55.40	R	-
95678	BR	08/09/2022	0089	FPI	BLANDFORD ST MARY	0	T1	69.25		69.25	R	R
96071	SI	10/10/2022	D121	10231	Weekly Health & Safety Insp's	0	T1	69.25		69.25	R	-
96217	SI	03/11/2022	D121	10240	Weekly H&I Inspections	0	T1	69.25		69.25	R	-
96619	SI	03/11/2022	D121	Cancel	H&S Insp on outdoor fitness	0	T1	69.25		69.25	R	-
96791	SI	20/12/2022	D121	9064	Health & Safety Inspections	0	T1	55.40		55.40	R	-
97242	SI	31/01/2023	D121	9098	Carry out weekly H&S checks	0	T1	55.40		55.40	R	-
98067	SC	03/11/2022	D121	Cancel	Cancel - see tran 96619	0	T1	69.25	69.25		R	-
<b>Totals:</b>										69.25	678.65	
<b>History Balance:</b>										609.40		

---

**N/C:** 3907      **Name:** INCOME - AD HOC GROUNDS WORK      **Account Balance:** 343.20 CR

---

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Ref</u>	<u>Details</u>	<u>Dept</u>	<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>Credit</u>	<u>V</u>	<u>B</u>
93690	SI	14/04/2022	D129	10193	Grass cutting for April 22	0	T1	31.20		31.20	R	-
94794	SI	31/05/2022	D129	10201	Grass cutting for May 22	0	T1	62.40		62.40	R	-
94884	SI	30/06/2022	D129	10202	Grass cutting 2 per month =	0	T1	62.40		62.40	R	-
94959	SI	31/07/2022	D129	10207	Grass Cutting for July	0	T1	62.40		62.40	R	-
95247	SI	03/08/2022	D129	10216	Grass cutting for the month x 2	0	T1	62.40		62.40	R	-
96582	SI	03/11/2022	D129	9051	Grass cutting October 2022	0	T1	62.40		62.40	R	-
<b>Totals:</b>											343.20	
<b>History Balance:</b>											343.20	

# Appendix E

Date: 30/05/2023

## Blandford Forum Town Council

Page: 1

Time: 10:03:24

### Nominal Activity

Date From: 01/04/2022  
Date To: 31/03/2023

N/C From: 4010  
N/C To: 4010

Transaction From: 1  
Transaction To: 99,999,999

N/C:		4010		Name:		ADMIN - ADVERTISING		Account Balance:		2,633.01 DR	
No	Type	Date	Account	Ref	Details	Dept	T/C	Value	Debit	Credit	V B
93714	PI	13/04/2022	C003		April subscription (replaces	0	T1	80.00	80.00		R -
94212	PI	01/04/2022	C451	07311	Facebook Adverts- mother day	0	T1	2.33	2.33		R -
94217	PI	02/04/2022	C451	Facebook	Advert target reached	0	T1	33.33	33.33		R -
94363	PI	12/05/2022	C018	7380	Recruitment advert	0	T1	258.00	258.00		R -
94377	JD	24/05/2022	4010	JV/05/PR 95	Advertising hub-Aroung	0	T9	80.00	80.00		- -
94397	PI	31/05/2022	C003	19465	Advertising Hub 0 Around	0	T1	80.00	80.00		R -
94646	PI	23/04/2022	C451	Facebook	Facebook advert	0	T0	40.02	40.02		R -
94833	PI	10/06/2022	C049	1801204575	Job Advert	0	T1	199.00	199.00		R -
94925	PI	22/05/2022	C451		Facebook Me/adverts	0	T0	3.00	3.00		R -
94926	PI	22/05/2022	C451		Facebook Me/adverts	0	T0	3.00	3.00		R -
94927	PI	22/05/2022	C451		Facebook Me/adverts	0	T0	3.00	3.00		R -
94928	PI	23/05/2022	C451		Facebook Me/adverts	0	T0	3.00	3.00		R -
94929	PI	24/05/2022	C451		Facebook Me/adverts	0	T0	5.00	5.00		R -
94930	PI	31/05/2022	C451		Facebook Me/adverts	0	T0	17.18	17.18		R -
94931	PI	31/05/2022	C451		Facebook Me/adverts	0	T0	6.24	6.24		R -
94937	PI	31/05/2022	C451		Indeed - advertising	0	T0	15.61	15.61		R -
94938	PI	31/05/2022	C451		Indeed - advertising	0	T0	0.64	0.64		R -
95099	PI	30/06/2022	C003	19588	Advertising Hub-around	0	T1	80.00	80.00		R -
95290	PI	27/07/2022	C049	180121242	Job adverts - caretaker &	0	T1	398.00	398.00		R -
95313	PI	29/07/2022	C003	19710	advert group-Advertising iss 5	0	T1	80.00	80.00		R -
95396	PI	02/07/2022	C451	64274927	job indeed.com	0	T0	67.75	67.75		R -
95584	PI	02/08/2022	C451	65860095	JOB ADVERT INDEED	0	T0	74.29	74.29		R -
95637	PI	31/08/2022	C003	19835	AROUND BLANDFORD ADD	0	T1	80.00	80.00		R -
96363	PI	31/10/2022	C608	20092	Around Blandford Iss 8	0	T1	80.00	80.00		R -
96647	PI	30/11/2022	C608	20267	Around Blandford Iss9 Charity	0	T1	29.00	29.00		R -
96648	PI	30/11/2022	C608	20245	Around Blandford Iss9 advert	0	T1	80.00	80.00		R -
97029	PI	20/12/2022	C608	ADHub	Around Blandford Issue 10	0	T1	80.00	80.00		R -
97030	PI	21/12/2022	C335	SLCC	Job Advert - April 2022	0	T1	309.00	309.00		R -
97599	PI	31/01/2023	C608	20529	Around Blandford Feb23	0	T1	80.00	80.00		R -
97620	PI	28/02/2023	C608	20671	Around Blandford March 23	0	T1	80.00	80.00		R -
97624	PI	23/02/2023	C049	180125040	Job advert - Grounds &	0	T1	199.00	199.00		R -
98167	PI	29/03/2023	C641	11971126	Thanks to National Lottery	0	T0	6.62	6.62		R -
<b>Totals:</b>									2,553.01		
<b>History Balance:</b>									2,553.01		

# Appendix F

## Blandford Forum Town Council - RESERVES BREAKDOWN AS PER SAGE NOMINAL CODES

### Reserve Accounts as at 31st March 2023

Nominal Code(s)	Standard Asset Replacement Accruals	Responsible Committee	Balances	Sub Totals
			£	£
1300	IT	F & S	21,033.73	
1305	Skate park	R & A	160,318.73	
1310	General Play Equipment	R & A	74,839.80	
1315	Maintenance Equipment Replacement	R & A	13,268.94	
1320	Vehicle Replacement	R & A	16,258.00	
1325	Tractor Replacement	R & A	16,701.20	
1330	Mower Replacement	R & A	34,546.77	
1340	CCTV / ANPR	T & GP	36,230.92	
1345	Benches	T/C	12,516.65	
1350	Glenmore Depot	R & A	10,384.93	
1351	B/Heights Play Equipment	R & A	14,494.28	
1352	B/Heights Maintenance Equipment Replacement	R & A	2,386.62	
				412,980.57
	Earmarked Accounts			
10510-10540	Recreation & Amenities Funds B/Heights	R & A	801,360.80	
1020-1045&1135	Town & General Purposes Committee	T & GP	24,938.87	
1060-1096	Recreation & Amenities Funds Other	R & A	115,407.83	
				941,707.50
	Other Earmarked Accounts			
1001	Earmarked Interest	F & S	4,363.39	
1002	Property Fund Dividend	F & S	38,425.60	
1004	Well & Connected		-	
1005	Election Costs	T/C	4,976.35	
1006	Youth Services	T/C	10,726.03	
1007	Woodhouse Gardens Wall Rebuild (Moved to R & A)	R & A	-	
1008	High Street Clean Up	F & S	-	
1009	BFTC Commemoration Group	T/C	262.60	
1010	Capital Interest	F & S	2,793.86	
1011	Land North of Bypass / Sport & Recreation	T/C	5,772.98	
1012	The Blandford Events Group	T/C	442.17	
1013	Neighbourhood Plan	T/C	2.87	
1015	Support for Essential Services ( Earmarked)	T/C	28,049.00	
1017	Woodhouse Garden Re-build	T/C	19,981.67	
1019	Old Bath House / St Peter & St Paul's Churchyard (Listed Wall & Town Pump	T & GP	52,964.49	
1050	Allotments	R&A	4,175.36	
1335	Civic Regalia	F & S	18,849.84	
1185	Pension Deficit	F & S	20,000.00	
1195	Improvements to Market Place	T/C	70,000.00	
1500	General Reserves	T/C	246,219.72	
				528,000.19
	Capital Projects			
1104	Corn Exchange S106 Funds	T/C	83,177.06	
1105	Corn Exchange	T/C	435,885.28	
1110	Corn Exchange Promotions Group	T/C	2,907.73	
1115	Corn Exchange Project Development	T/C	108,928.83	
1116	Corn Exchange HLF Stage 1 Matchfunding	T/C	117,379.97	
1120	Corn Exchange & Venues Refurbishment Project	T/C	79,000.00	
1122	Corn Exchange Community Hall S106 Funds	T/C	103,292.81	
1125	Cemetery Field Project	R & A	1,000.00	
1175	CCTV / ANPR - New Equipment	T & GP	14,161.40	945733.08
	<b>Total Reserves</b>			<b>2,828,421.34</b>

Surplus from 2021/22 as at 31/03/2022

228,675.72

Date: 03/07/2023

**Blandford Forum Town Council**  
**Aged Creditors Analysis (Summary)**

Page: 1

Time: 09:20:39

Report Date: 31/03/2023  
 Include future transactions: No  
 Exclude Later Payments: Yes

Supplier From:  
 Supplier To: ZZZZZZZ

\*\* NOTE: All report values are shown in Base Currency, unless otherwise indicated \*\*

A/C	Name	Credit Limit	Turnover	Balance	Future	Current	Period 1	Period 2	Period 3	Older
C035	Bartletts Dorset Ltd	£ 0.00	107.21	60.00	0.00	60.00	0.00	0.00	0.00	0.00
C049	Dorset Council	£ 0.00	14,419.68	2,015.09	0.00	2,015.09	0.00	0.00	0.00	0.00
C086	Quadiant UK Ltd (was	£ 0.00	0.00	309.64	0.00	159.64	0.00	0.00	0.00	150.00
C110	Lyreco UK Ltd	£ 0.00	947.99	491.30	0.00	491.30	0.00	0.00	0.00	0.00
C175	Allstar Business Solutions Ltd	£ 0.00	966.84	200.46	0.00	200.46	0.00	0.00	0.00	0.00
C399	Sydenhams Hire Centres Ltd	£ 0.00	0.00	46.01	0.00	46.01	0.00	0.00	0.00	0.00
C451	Lloyds TSB	£ 0.00	1,910.83	7.50	0.00	7.50	0.00	0.00	0.00	0.00
C454	ST John Ambulance	£ 0.00	0.00	115.20	0.00	0.00	115.20	0.00	0.00	0.00
C468	Glenmore Management	£ 0.00	149.92	73.41	0.00	73.41	0.00	0.00	0.00	0.00
C471	TotalEnergies Gas & Power	£ 0.00	1,270.19	-345.52	0.00	0.00	0.00	0.00	0.00	-345.52
C499	Bunzl CHS B	£ 0.00	150.44	180.53	0.00	180.53	0.00	0.00	0.00	0.00
C509	Bradfords Building Supplies	£ 7,000.00	34.15	114.30	0.00	114.30	0.00	0.00	0.00	0.00
C513	Richard Cummins Electrical	£ 0.00	3,213.13	2,064.26	0.00	2,064.26	0.00	0.00	0.00	0.00
C517	L Scott-Giles	£ 0.00	21.16	24.78	0.00	24.78	0.00	0.00	0.00	0.00
C519	Green-Side Turfcare Ltd	£ 0.00	0.00	349.20	0.00	349.20	0.00	0.00	0.00	0.00
C527	Black Dog Graphics &	£ 0.00	22.50	45.00	0.00	45.00	0.00	0.00	0.00	0.00
C529	David Galpin	£ 0.00	1,411.28	682.20	0.00	682.00	0.00	0.00	0.00	0.20
C535	Card Saver Ltd	£ 0.00	10.96	6.58	0.00	6.58	0.00	0.00	0.00	0.00
C536	EVO Payments	£ 0.00	12.74	6.17	0.00	6.17	0.00	0.00	0.00	0.00
C544	Partnership Security Ltd	£ 0.00	7,260.00	144.00	0.00	144.00	0.00	0.00	0.00	0.00
C566	QODA Consulting Ltd	£ 0.00	14,917.49	3,999.60	0.00	3,999.60	0.00	0.00	0.00	0.00
C580	Dorset Council	£ 0.00	0.00	135.40	0.00	0.00	135.40	0.00	0.00	0.00
C584	Dorset Association of Parish	£ 0.00	1,523.56	150.00	0.00	150.00	0.00	0.00	0.00	0.00
C591	Prime Networks Ltd	£ 0.00	9,887.40	854.28	0.00	854.28	0.00	0.00	0.00	0.00
C593	Forum Heritage Services	£ 0.00	0.00	1,792.80	0.00	0.00	0.00	0.00	0.00	1,792.80
C595	Jones W	£ 0.00	0.00	175.00	0.00	175.00	0.00	0.00	0.00	0.00
C608	Advertising Hub Ltd	£ 0.00	160.00	238.80	0.00	238.80	0.00	0.00	0.00	0.00
C631	HD Boulter	£ 0.00	0.00	120.00	0.00	120.00	0.00	0.00	0.00	0.00
C638	Severn C Products Ltd	£ 0.00	0.00	669.60	0.00	669.60	0.00	0.00	0.00	0.00
C640	Nigel Whitefield Ltd	£ 0.00	0.00	150.00	0.00	150.00	0.00	0.00	0.00	0.00
C641	Meta Platforms Ireland Ltd	£ 0.00	0.00	6.62	0.00	6.62	0.00	0.00	0.00	0.00
<b>Totals:</b>			<u>58,397.47</u>	<u>14,882.21</u>	<u>0.00</u>	<u>13,034.13</u>	<u>250.60</u>	<u>0.00</u>	<u>0.00</u>	<u>1,597.48</u>

A	B	C	D	E	F	G			
1	<b>Prepayments and Accruals - Analysis</b>				4,817.04				
2			17-18		<b>E BACK INTO ACCOUNTS IN</b>				
3	A/C Code	Description	Invoice No	Order No	Accruals Cost for 2022 Y/E	April	May	June	Balance
4	<b>ACCRUALS Account Code 0060 (CR)</b>								
7	5505	Grant - Blandford Lions - Defibrillator training prior year b/f - to c/f	B/Forward	?	500.00				500.00
8	5505	St John's Ambulance - not collected due to Covid - c/f to 21/22	B/Forward	?	820.00				820.00
9					1,320.00	0.00	0.00	0.00	1,320.00
10	(DR)								
11		Mayor's charity 2022/23			2,757.00			-2,757.00	0.00
12									
13					2,757.00	0.00	0.00	-2,757.00	0.00
14									
15	<b>ACCRUALS Account Code 0060 (CR)</b>								
16	(DR)								
17	5215	March 23 Electric usage - Town Hall & Corn Exchange	Total Energies		335.05			-335.05	0.00
18	9996	March 23 Electric usage - Sports Pavilion at Larksmead	Total Energies		46.24			-46.24	0.00
19	6715	March 23 Electric usage - WHG Pavilion	Total Energies		55.18			-55.18	0.00
20	6641	March 23 Electric usage - Tabernacle Toilets	Total Energies		44.60			-44.60	0.00
21	6660	March 23 Electric usage - Public Toilets	Total Energies		133.27			-133.27	0.00
22	4615	March 23 Electric usage - Cemetery Chapel	Total Energies		11.76			-11.76	0.00
23	4615	March 23 Electric usage - Cemetery	Total Energies		26.68			-26.68	0.00
24	9996	March 23 Electric usage - RFC Flood Lights	Total Energies		64.55			-64.55	0.00
25	5301	March 23 Electric usage - Glenmore Business Park	Total Energies		33.81			-33.81	0.00
26									0.00
27					740.04	0.00	0.00	-740.04	0.00
28									
29									
30	<b>PREPAYMENTS / Accruals Account Code 0040 (DR)</b>								
31	(CR)								
32	5300	Glenmore service charge 01.04.23 to 30.06.23	GBL1165		-149.92			149.92	0.00
33	4040	Server support 23.03.23 to 22.03.24	8575		-365.00			365.00	0.00
34	4065	Telephone rental, backup and monitoring April 2023	218122		-346.90			346.90	0.00
35	5270	Half term family show	Mer605		-175.00			175.00	0.00
36	4050	Annual franking machine agreement 28.04.23 to 27.04.24	93011440		-133.03			133.03	0.00
37	4010	Around Blandford guide April 2023	20810		-199.00			199.00	0.00
38									0.00
39					-1,368.85	0.00	0.00	1,368.85	0.00
40									
41									
42	<b>Advanced Receipts - n/c 0019 (CR)</b>								
43	(DR)								
44	3900	Chaffers estate agent - planter sponsorship Apr 22 - Mar 23			75.00			-75.00	0.00
45	3900	Nocs Box sponsorship of planter Apr 22-Mar 23			75.00			-75.00	0.00
46	3900	Sandisons - Planter sponsorship Apr 22-Mar 23			75.00			-75.00	0.00
47	3900	Specsavers planter sponsorship Apr 22-Mar 23			225.00			-225.00	0.00
48	3900	Grassby & Sons - planter sponsorship Apr 22 - Mar 23			75.00			-75.00	0.00
49	3900	Blanchard Baily - 2 tier planter sponsorship Apr 22 - Mar 23			75.00			-75.00	0.00
50	3900	Lesley Shands - Planter sponsorship Apr 22 - Mar 23			75.00			-75.00	0.00
51	3900	C & O Tractors - Planter sponsorship Apr 22 - Mar 23			75.00			-75.00	0.00
52	3900	The Greyhound - Planter sponsorship Apr 22 - Mar 23			91.67			-91.67	0.00
53									
54					841.67	0.00	0.00	-841.67	0.00
55									
56									
57	<b>ADVANCED RECEIPTS LETTINGS ETC - Accruals Nom 0022-0025 (CR)</b>								
58	(DR)								
59	3630	Woodhouse Gardens Pavilion hire	9197	Nom 0024	25.72			-25.72	0.00
60	2830	Town Hall hire 10.06.23	500779	Nom 0024	44.00			-44.00	0.00
61	2830	Town Hall hire April 23 - March 24		Nom 0024	203.96			-203.96	0.00
62	3894	Public Liability		Nom 0024	2.55			-2.55	0.00
63	3630	Woodhouse Gardens Pavilion hire 24.06.23	9199	Nom 0024	23.17			-23.17	0.00
64	3630	Woodhouse Gardens Pavilion hire 20.08.23	9199	Nom 0024	23.17			-23.17	0.00
65									0.00
66					322.67	0.00	0.00	-322.67	0.00
67									
68									
69	<b>Accrual Sheet for S106 Funds Interest (DR)</b>								
70	(CR)								
71	2001	Hampshire Trust Investment 1 year		Nom 0055	3,453.22			-3,453.22	0.00
72	2001	Hampshire Trust 1 Year Fund		Nom 0055	857.92			-857.92	0.00
73					4,311.14	0.00	0.00	-4,311.14	0.00



# Blandford Forum Town Council - Council as Tenant

## Appendix I

Landlord	Property	Rent PA	Length	Expiry Date	Repairing/Non Repairing
Dorset Council - (Transferred from NDDC)	Redundant Railway Arches	£1	99 years	2097	Repairing
Mrs R N Butler-Stoney, Mrs L E Lake, J R Lake & M C Lake	Land to the N E of the Blandford Bypass (Lampers Field Allotment Site)	Peppercorn	999 years	3000	Non Repairing
Dorset Council (Transferred from NDDC)	Land at Stour Meadows (Skatepark Land) Marsh & Ham Toilets / TIC Building (as at 31st March 2021 the Town Council is now caretaker of the building, due to NDDC (now the Dorset Council) declining to renew the lease as the site has been up for re-development).	Peppercorn	25 Years	23/08/2027	Repairing
Dorset Council (Transferred from NDDC)		Peppercorn	7 Years	2016	Repairing

**Barnes For A Recreation Ground – Charity number (301103)**

**Status & Background**

In 1914 John Iles Barnes left £2,500 by will to the Mayor, Aldermen and Burgesses of Blandford Forum for the purposes of a recreation ground. The ground was purchased and over the years the remaining stock was expended on such things as laying out the Bowling Green and building a pavilion. The accounts dated January 1956 show the remainder of the investments being sold in 1952 with maintenance expenditure using all these funds and leaving a nil balance. It is believed from that time to present day the Town Council has paid for the upkeep of the Park Road Recreation Ground although there was a time after Local Government re-organisation in 1974 when the District Council took over the maintenance.

From 2003 we have kept separate records of income & expenditure from the Council's accounts, which relate to the Park Road Recreation Ground. However, we received a direction in 2008 that all transactions related to the trust were to be removed from the Council's accounts.

As from 1<sup>st</sup> April 2009 the Charity operated its own accounts.

The Council granted the Charity the sum of £35,546 in the year to 31<sup>st</sup> March 2023.

However, at the Barnes for a Recreation Trust meeting held on 27<sup>th</sup> March 2023, the following resolution was made by Trustees, meaning that only half of the grant - £17,773 - was paid by the Town Council to the Trust during the financial year to 31<sup>st</sup> March 2023.

**Minute No. 19 – TO CONSIDER THE REQUIREMENT FOR THE SECOND PART OF THE GRANT APPLICATION TO BLANDFORD FORUM TOWN COUNCIL**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Stevens and AGREED unanimously that

**The grant application is not required for the second part of the financial year 2022/23.**