

**BLANDFORD FORUM TOWN COUNCIL**  
**Minutes of the Recreation & Amenities Committee**  
**held on Monday 9<sup>th</sup> November 2020 at 7.00pm online using Microsoft Teams**



**PRESENT**

Cllr H White – Committee Chairman	Cllr S Hitchings
Cllr L Lindsay – Committee Vice Chairman/Chairman of Council	Cllr R Carter
Cllr L Hitchings – Vice Chairman of Council	Cllr N Lacey-Clarke
Cllr J Stayt – late arrival at 7:24pm	

**IN ATTENDANCE**

Town Clerk	Operations Manager
Nicci Brown – Press	

**22. PUBLIC SESSION**

Cllr Lacey-Clarke referred to the climate change action plan consultation that the Dorset Council would like residents to complete by 6<sup>th</sup> December 2020 and asked Councillors to encourage residents to participate.

**23. APOLOGIES**

Cllr C Jacques

**24. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None were submitted.

**25. MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> SEPTEMBER 2020**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Lindsay and AGREED (5 in favour, against, 1 abstention) that the Minutes be APPROVED and SIGNED at the earliest opportunity.

**26. TOWN CLERK'S REPORT & CORRESPONDENCE**

- 26.1 Historic England – A funding application is being prepared for the Historic England Emergency Fund for £4,000 to assist with the funding of the replacement lobby glazing.
- 26.2 Woodhouse Gardens Lights – The lights have been well received by the public.
- 26.3 Community Fridge – A site meeting has been held at Colin's Community Club as a possible location for the Community Fridge and the next meeting is scheduled for tomorrow lunchtime.
- 26.4 Census for Dorset – The Town Council has been asked to help support the completion of Census forms next year. The Town Clerk has submitted an application to be considered to be a Census 'centre' and the Assistant Town Clerk is creating a webpage for the Census that we can direct people to for more information to assist in the completion of the forms.
- 26.5 Christmas Trees / Union Flags – The local contractor that usually puts up the Union Flags prior to Remembrance events did not put them up this year because of concern that people would assume there is a large event taking place and the installation of the small trees was brought forward for various reasons so the flags would only have been up for two days.

**27. REVIEW OF RECREATION & AMENITIES BUDGETS TO 3<sup>RD</sup> SEPTEMBER 2020**

**27.1 Analytical Review of Revenue Budget**

The paper was noted (see Appendix A).

**27.2 Review of Earmarked Reserves**

The paper was noted (see Appendix B).

**27.3 Reserve Accounts**

The paper was noted (see Appendix C).

**28. REPORT BY OPERATIONS MANAGER SEPTEMBER 2020 – NOVEMBER 2020**

The paper was noted (see Appendix D).

**29. CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2021/2022 AND RECOMMENDATION TO TOWN COUNCIL**

**29.1 Revenue Budget**

The paper was tabled (see Appendix E).

7:24pm Cllr Stayt arrived.

It was PROPOSED by Cllr S Hitchings, SECONDED by Cllr L Hitchings and AGREED (6 in favour, 1 against) that a **RECOMMENDATION** is made to the **Finance & Staffing Committee that**

**A budget line is created within the Revenue Budget and £1,150 is included to replenish the overspend, during this financial year so far, on Phase One of the Persimmon Homes Public Open Spaces.**

**ACTION: FINANCE & STAFFING COMMITTEE**

**29.2 Review of Earmarked Reserves**

The paper was noted (see Appendix F).

It was PROPOSED by Cllr L Hitchings that the Committee continues to accrue funding for the cemetery wall, but this was NOT SECONDED.

**29.3 Reserve Accounts**

The paper was noted (see Appendix G).

Following discussion, it was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Stayt and AGREED (6 in favour, 1 against) that a **RECOMMENDATION** is made to the **Finance & Staffing Committee that**

**The Revenue Budget is approved (with the inclusion of the Persimmon Homes Phase One replenishment of £1,150 resolved above), the Earmarked Reserves are approved at £18,600 (a reduction of £4,000 on 2019/2020) and the Reserve Accounts are approved.**

**ACTION: FINANCE & STAFFING COMMITTEE**

The meeting closed at 7:35 pm.

**SIGNED:** ..... **DATED:** .....