



# BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors  
Members of the Public & Press

Dorset Council Councillors

Dear Member

## **TOWN COUNCIL MEETING**

You are summoned to attend a meeting of the Town Council which will be held in the **Corn Exchange**, Market Place, Blandford Forum on **Monday 31<sup>st</sup> July 2023 at 7:00 pm** to consider the following items. This meeting will also be available to view online using Microsoft Teams [using this link](#).

Linda Scott-Giles  
Town Clerk  
24<sup>th</sup> July 2023

## **A G E N D A**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
  - 1.1 Declaration of Acceptance of Office to be signed by the successful candidate following the Old Town Ward co-option meeting held on 24<sup>th</sup> July 2023
2. Report from Dorset Council Councillors
3. Apologies
4. To receive any Declarations of Interest and Requests for Dispensations
5. [Minutes of the Town Council Meeting held on 3<sup>rd</sup> July 2023](#)
6. [Town Clerk's Report & Correspondence](#)
7. Civic Report

8. Recommendations and Receipt of Minutes
  - 8.1 Town & General Purposes Committee Meeting held on 10<sup>th</sup> July 2023
    - 8.1.1 Recommendations (none)
    - 8.1.2 To RECEIVE the [Minutes](#)
9. [To consider the archive of the Mayoral Scroll \(in light of new information\)](#)
10. [To consider expenditure for essential repairs to the bellcote at the Cemetery](#)
11. [To retrospectively approve authority to submit a Community Asset Transfer Application for Elizabeth Rd Allotments](#)
12. [To consider the renewal of the loan of Dorset Buttons to Blandford Fashion Museum](#)
13. To receive an update and consider any requests from the:
  - 13.1 Neighbourhood Plan – Blandford + Monitoring Group
  - 13.2 BFTC Commemoration Group
    - 13.2.1 [To consider a report containing guidance from the Pageant Master to mark D-Day 6<sup>th</sup> June 2024](#)
  - 13.3 Climate Change & Biodiversity
    - 13.3.1 [To consider support for plastic free community status and associated financial support](#)
  - 13.4 Dorset Council Grant to support the Market Area Enhancement Project
14. Reports from Community and Local Organisations (Councillors are requested to advise the Chairman of Council or the Town Clerk if they wish to make a report under this heading)
15. [Appendix A – New Planning Applications \(refer to draft Appendix A attached\)](#)

### **DATES OF FUTURE MEETINGS**

3 <sup>rd</sup> September	Merchant Navy Day
4 <sup>th</sup> September	Planning Meeting
8 <sup>th</sup> September	Dorset Architectural Heritage week – Cemetery Chapel open 10am -2pm
11 <sup>th</sup> September	Recreation and Amenities Committee Meeting
16 <sup>th</sup> September	Community Expo (including budget consultation)
16 <sup>th</sup> September	Dorset Architectural Heritage week – Corn Exchange and Town Hall open 10am – 1pm
18 <sup>th</sup> September	Finance and Staffing Committee meeting
25 <sup>th</sup> September	Town Council Meeting

**Minutes of the Town Council and Committee meetings are available from the Town Clerk's Office and online at [www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk)**

Twinned with Preetz, Germany



**Town Clerk's Office  
Church Lane, Blandford Forum  
Dorset DT11 7AD**



Twinned with Mortain, France



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[www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk)**

## Town Clerk's Report & Correspondence

Skatefest Parking – Dorset Council has agreed to the closure of the Stour Meadows car park – at no charge – on Sunday 20<sup>th</sup> August. The entrance to the car park will be blocked and cars will be directed to park on Stour Meadows. The rangers are booked to mow the grass prior to the event. As in previous years, Kings Ramps will be running the day and refreshments will be served by volunteers from the mayor's charities. The event is being sponsored by Ken's Kabs, The Greyhound and Morrisons.

Thanks to the following councillors who have volunteered to help marshal the parking. Any additional help is much appreciated. Cllrs John and Michael Dallison from Blandford St Mary parish council have also offered to help.

Cllr Cross 9-12  
Cllr Holmes 9-12  
Cllr Lacey-Clarke 9-12  
Cllr Herbert 12-2  
Cllr Osborne 2-4  
Cllr Mieville all day  
Cllr Stevens all day

Defibrillator Training – Resident, Iain Green has now done 3 sessions and committed to 3 more scheduled for September 2<sup>nd</sup>, October 7<sup>th</sup> and November 4<sup>th</sup>. These sessions have been very well received by Councillors and public alike, and as such, thank you to Cllr Stevens who distributed 100 letters to businesses to encourage them to sign up. Iain has had enquiries from at least 2 other groups to hold private sessions for further training as well.

Wessex Water Contravention Letter – A site meeting was held on Friday 7<sup>th</sup> July with the allotment reps, Town Council officers and plumber, Gary Manson. Wessex Water explained the issues with the pipes not being deep enough and the hose attachments. The allotment reps will correspond with Wessex Water, and have been advised to complete a grant application form. A quote is awaited from the plumber and it has been indicated that it won't be cost prohibitive. A photo of one of the taps is shown below.

Dorset History Centre – A visit to the centre has been arranged for councillors and staff as this is an important part of the council's responsibility to preserve council records.

Town Council's Birthday – Next year will be the 50<sup>th</sup> anniversary of hundreds of councils that were created on 1<sup>st</sup> April 1974, by the Local Government Act 1972. It is suggested that this date is reviewed once we know exactly when the Corn Exchange building will be closing for refurbishment as it may be nice to have a party similar to the Coronation event held in the Corn Exchange, offering free food and entertainment to the public.



## To consider the archive of the Mayoral Scroll

At the meeting held on 3<sup>rd</sup> July 2023, Councillors were presented with the following report on the archiving of the Mayoral Scroll. The following resolution was made:

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Lindsay, and AGREED unanimously that

**Subject to the Blandford Town Museum being in a position to archive the Mayoral Scroll in a safe environment and agreeing to it being displayed at the Mayor Making ceremony each May, the Town Council agrees to archive the Mayoral Scroll at the Town Museum.**

**The first 150 years of the Mayoral Scroll is to be separated, creating two scrolls and both will be taken to the Town Museum.**

**When it is brought over for the Mayor Making ceremony, at the start of each council term, the Mayoral Scroll shall be inspected.**

The Town Clerk informed the Mace Bearer, David Jardine of this decision and he had assumed that the scroll would be split between the Borough Council (1843-1973 = 130 years) and the Town Council (1974 onwards). This made perfect sense to staff and Councillors have been advised of this feedback and have also supported the logical suggestion. It is therefore recommended that, in light of new information and a jolly good suggestion from David Jardine, the Town Council amends the resolution to read as follows (amendments highlighted):

**Subject to the Blandford Town Museum being in a position to archive the Mayoral Scroll in a safe environment and agreeing to it being displayed at the Mayor Making ceremony each May, the Town Council agrees to archive the Mayoral Scroll at the Town Museum.**

**The first 130 years of the Mayoral Scroll is to be separated, creating two scrolls – one representing the Borough Council and one for the Town Council (1974 onwards) – and both will be taken to the Town Museum.**

**When they are brought over for the Mayor Making ceremony, at the start of each council term, the Mayoral Scroll<sup>s</sup> shall be inspected.**

Linda Scott-Giles  
Town Clerk  
5<sup>th</sup> July 2023

### **Original Report (for information):**

The Town Clerk recently informed councillors that in 2043, the Mayoral Scroll will be 200 years old. It was unrolled in January 2023 by staff and an image was taken of each entry dating back to 1843. The most recent entry signed by Cllr Hugo Mieville has also been scanned and added to the others, so we are completely up to date.

Following a visit to the Dorset History Centre, and seeing the difference in climate conditions there, the Town Clerk discussed archiving the scroll on its 200<sup>th</sup> anniversary with the previous Mayor. A note has been put with the scroll, to suggest this to future Mayors/officers and recommend they take a photo of each entry, continuing the work we have recently carried out. The scroll is currently wrapped in a cloth in the fire safe and there are damp proof measures in place, however the staff can see the impact the moisture within the safe is having on the documents although, at present, the scroll is in good condition.

This report was therefore presented to Councillors in March to consider if they wish to recommend to the future council to archive the scroll on its 200<sup>th</sup> anniversary or if it should be archived after the Mayor Making ceremony held in May. That would then mark the 180<sup>th</sup> anniversary of the scroll and the end of a council term. It is also a year when we will be decanting the building and carrying out a major archive exercise. The new scroll would therefore be started in May 2024.

Councillors instructed the Town Clerk to find out what kind of access we would have to the scroll once archived, and if we could both add to it each year and bring it to our venues for display from time to time.

Cllr Cross enquired at a Trustee's meeting of the Town Museum about the possibility of housing this object. They confirmed they would be more than happy to undertake this task because the atmosphere in the Museum is correct and they feel it would be a fitting place to retain such an object and would relish the prospect.

The Dorset History Centre was also approached and the archivist confirmed that *'this is certainly something we would like to add to the collections but perhaps need to sort out the practicalities first. What is the diameter of the scroll as it currently stands? It looks quite large and I'm not sure if it will fit inside one of our archival boxes. In theory there's no issue with the annual access and addition, however this would obviously result in the scroll becoming larger and larger over time which presents further storage problems. We were wondering perhaps if the council would be amenable to separating say the last 30/80 years if this were possible and using that as the basis of a new scroll. This rather depends on the size of the remainder old scroll and if that can be accommodated. It would mean that the older part of the scroll was always safely stored here at Dorset History Centre and the newer part could go out every year for display and addition. Obviously display and production of the scroll at DHC would be difficult so we would ask if we could also have a copy of the digital scan that could be accessed by the public in place of the original. Please let us know the councils' thoughts on this. Perhaps we can arrange for you to bring it to DHC for me and our conservator to have a look at'*

This suggestion to separate the scroll and archiving 100 or 150 years of it (whether that is locally or in Dorchester) may appeal to Councillors and it is recommended that this is discussed. Councillors may wish to defer the decision to the new council next year, although it is the Town Clerk's view that the longevity of the current council means they are in a more fitting position to decide what the scroll's future should be.

Linda Scott-Giles  
Town Clerk  
21<sup>st</sup> June 2023

## To consider expenditure for essential repairs to the bellcote at the Cemetery

### Background

The Cemetery chapel was built in 1853 along with its bellcote and finial. The bellcote and finial had its most recent survey on 29<sup>th</sup> March 2023 following one carried out in 2013.



### Report

The most recent survey highlighted some essential works to the bellcote which are needed to protect the character of this listed building and to maintain its safety for the public, the survey noted:

*“Without intervention, the ultimate result of this problem is wider scale failure. Maintenance is essential to prevent loss, any exposed, rusting iron should first be defrassed and then treated with an orthophosphoric acid to convert it. Once treated, all metal should be (ideally first primed and then) painted with an appropriate paint system to seal the iron and prevent exposure to the elements.*

*This treatment will unfortunately only treat the exposed material. The fixings which appear to be causing the breakdown are set within the stonework and so treatment to these may be impossible. If this is the case, these will need to be drilled out and removed. In the process of this intervention a judgement should be reached on whether these can be simply exposed, treated and retained – it is however unlikely.*

*Once removed, stone behind can then be repaired with indented stone and then new 316 (marine grade) stainless steel fixings introduced and again painted to match. Immediately below the bellcote is an area approximately 2m<sup>2</sup> of rubble limestone which has defective pointing across it. This looks to have been completed in a cementitious mortar and has strap finish. Water has percolated behind the protruding face in a number of places and it is now undermined and failing.*

*The pointing to most other areas below this looks to have been replaced – it is not clear why this was not completed at the same time. All failed pointing should therefore be cut back square (deeper than the width of the joint) and an appropriate lime mortar designed to emulate the material found elsewhere in colour, texture and porosity – this will ensure the joint becomes sacrificial rather than the stone it abuts.”*

The contractor who did the survey was contacted to quote for the work as this is specialised and involves working on a listed building. The quote has been seen by the architect working on the Corn Exchange who considers it reasonable.

The work is considered as essential maintenance and therefore does not need LBC.

The quote allows for:

- Provision of a fixed boarded tubular scaffolding for the duration of works.
- Carry out further inspection of works and consider if remedial works can be completed without dismantling bell and crossbar.
- Remove all ferrous fixings and replace with 316 grade stainless steel.
- Repair all fractured stonework with colour matched lime mortar to match existing.
- Defrass all flaking metalwork, convert all rust and then repaint with 2x coats of Zinsser exterior metal paint or similar.
- Cut out and repoint all defective pointing to area below bellcote and make good to match adjacent stonework.
- On conclusion of all works, submit report outlining all works undertaken for archive.

### **Financial Implications**

The quote is for £8,260.00 exclusive of VAT.

\*If full dismantle is considered necessary, please allow the additional figure of £3,290.00 over and above the quoted figure (to include for a full stone indent repair)

### **Recommendation**

It is recommended that Councillors approve expenditure of up to £11,550.00 +VAT using funds from General Reserves budget line 1500, to carry out the essential repairs to the bellcote at the Cemetery.

Jon Goodenough  
Operations Manager  
5<sup>th</sup> July 2023

**To retrospectively approve authority to submit a Community Asset Transfer Application for Elizabeth Rd Allotments**

As a result of the contravention notice received for Elizabeth Rd allotments from Wessex Water, a discussion was held at the Recreation and Amenities committee meeting on 19<sup>th</sup> of June and it was agreed to raise the matter to Dorset Council as the land owner. DC's Director of Place was contacted and he allocated an officer who attended an online meeting with Cllr Lacey-Clarke, as a dual hatted councillor, and the Town Clerk.

Both the contravention notice and future ownership of the site were discussed. The officer suggested that the Town Council applies for a community asset transfer which has since been done. Councillors were immediately informed and asked to advise the Town Clerk of any concerns or issues with this as the application had been made without a council resolution.

It is recommended that Councillors retrospectively approve authority to submit a Community Asset Transfer Application for Elizabeth Rd Allotments with the intention of retaining the site as allotment land.

Linda Scott-Giles  
Town Clerk  
7<sup>th</sup> July 2023



## **To consider the renewal of the loan of Dorset Buttons to Blandford Fashion Museum**

### **Background**

Blandford Forum Town Council was left a collection of Dorset Buttons & Lace Bobbins by Lady Lees. In 1996 the Town Council agreed to an 'extended loan' of the collection to the Fashion Museum. A detailed list of the items in question and a photograph can be viewed in the Town Clerk's Office should Councillors wish to see them prior to the meeting. Due to the time elapsed there is now a need to refresh and formalise the agreement.

### **Report**

If the Council is in agreement, there should be an extension to the present loan of 10 years (or longer if that is approved).

### **Recommendation**

It is recommended that BFTC:

- Agrees to extend the loan of the collection of Dorset Buttons & Lace Bobbins to the Fashion Museum for a period of 10 years.
- The Chairman of Council is authorised to sign a letter on behalf of BFTC.

Jon Goodenough  
Operations Manager  
21<sup>st</sup> July 2023

## **Report on Commemoration Events to mark the 80<sup>th</sup> anniversary of D-Day 6<sup>th</sup> June 2024**

### **Background**

The 80<sup>th</sup> Anniversary of D-Day 1944 is on Thursday 6<sup>th</sup> June 2024.

### **Report**

The Pageant Master, Bruno Peek has sent a document advising parish and town councils and asking them to consider getting involved. The following information summarises the key events, in order, for 6<sup>th</sup> June 2024:

### **D-Day 80 Proclamation by the Town Crier at 8am – 6<sup>th</sup> June 2024:**

*Oyez, Oyez, Oyez!*

*Today we commemorate the 80th anniversary of the D-Day landings in Normandy, France – an incredible achievement in military planning and logistics uniting brave service personnel from air, sea and land forces at the beginning of Operation Overlord.*

*By the day's end, over one hundred and fifty thousand Allied troops had successfully stormed the now famous Gold, Juno, Sword, Utah and Omaha beaches to achieve a toehold in France.*

*In the weeks that followed, the Allies fought bitterly against a determined foe from the unforgiving countryside of Normandy to the liberation of Paris two months later.*

*We should all remember and never forget the selfless sacrifice and courage of all those involved and use this Commemoration to pay our tribute to those who gave so much to secure the freedom we all enjoy today.*

*God save the King!*

**Possible Action:** Town Council invites the Town Criers to make this proclamation at the Town Pump at 8am (or later at 12pm when more people are in town for the market).

### **Poem for Schools D-Day Heroes to be undertaken by Schools at 11am – 6<sup>th</sup> June 2024:**

*It is D-Day, the Sixth of June Nineteen-Forty-Four.*

*Operation Overlord commenced, leaving the world in awe.*

*The planning started in Nineteen-Forty-three.*

*Bringing Allies together, to make our World free.*

*Deception was used, codenamed Operation Bodyguard.*

*Making rubber tanks and wooden planes as a façade.*

*An American unit was formed for General Omar Bradley.*

*Then a web of lies was spread, by his Ghost Army.*

*Much more was done, to keep the Germans in the dark.*

*Before the Allies on foreign shores, could disembark.*

*Everything was Most Secret and kept Hush Hush.*

*As Allies gathered resources, for their big push.*

*The Allied Supreme Commander was General Dwight Eisenhower.*

*With General (Monty) Montgomery as Temporary Ground Commander.*

*Eleven Thousand Aircraft and Gliders with Paratroopers and Soldiers.*

*Were dropped behind enemy lines to secure the area.*

*More than Five-thousand ships, the biggest Armada ever seen.*

*Sailed from British shores and our fields of green.*

*Monty's battle plan was written, on one sheet of paper.*

*Set for June the Fifth, the Day of their departure.*

*But bad weather, caused a Twenty-four-hour delay.*

*Then conditions changed, and they got underway.*

*British, American, Canadian and many other countries, were together thrown.  
Going to fight a War, something many had never known.  
Over One Hundred and Fifty-Thousand men of every creed.  
Will perform acts of courage, that must succeed.  
There were Soldiers, Sailors, Airmen and the Merchant Navy.  
Many Civilians who volunteered to fight against Nazi tyranny.  
Over the English Channel and to Normandy, France will go.  
To land on beaches called Sword, Gold, Utah, Omaha and Juno.  
Were they afraid? Yes! they most certainly were.  
But the world must be saved, that was their spur.  
The German defences were called, the Atlantic Wall.  
Hitler told Field-Marshal Rommel, he must, the Allies stall.  
The Allies landed Twenty-Four-Thousand troops on D-Day.  
Commencing at Six-Thirty, then things went into disarray.  
Wind and rough seas helped landing craft, miss their mark.  
Putting the plan in jeopardy from the start.  
Fierce resistance was put up, by Germans guarding the beaches.  
The time had come to fight, no further need for speeches.  
Beaches were Mined, Barbed wire laid, metal tripods and many hazards.  
Were set to kill, maim and make things awkward.  
Over Ten-Thousand casualties, the Allies had that first day.  
With over Four-Thousand dead, a heavy price to pay.  
D-Day made Heroes, in that hell unknown.  
Helping turn the Tide of War, as the Enemy were Overthrown.*

Roy Palmer - Chelsea Pensioner and Herald Royal Hospital Chelsea.

**Possible Action:** Town Council writes to the school network suggesting they include the poem in their school day.

### **National Fish and Chip Day**

The commemoration has also been done in partnership with National Fish and Chip Day to mark that Fish and Chips were never rationed and that it was used as code word during the invasion. Fish and Chip shops are being encouraged to give a donation to armed forces charities for every portion they sell.

**Possible Action:** Town Council writes to the local fish and chip shops asking if they will participate in promoting the event and considering a donation.

### **Lighting of a Beacon:**

The International 80th Anniversary D-Day Beacon will be lit at 8:15pm (British Summer time), at the British Normandy Memorial overlooking Gold Beach, with the other Beacons located on Utah, Omaha, Juno and Sword, in Normandy, France, being lit at 8:30pm BST, followed by the Principal United Kingdom, Channel Island and Isle of Man Beacon at Portsmouth, England at 9:15pm BST. All communities in France and the UK are asked to stop what they are doing and undertake The International Tribute, using the wording below. The Pageant Master suggests that this could be undertaken by the Mayor, High Sheriff, Town and Parish Clerk, Town Crier, Pub Landlord or a young person from one of the local youth organisations etc, paying tribute to those who gave so much. In doing so, we commemorate D-Day and give thanks for eighty years of peace and freedom.

**Possible Action:** Town Council arranges for the Mayor to light a beacon at the Railway Arches at 9:15pm and to recite the following:

### **The Tribute (as the beacon is lit):**

*Let us remember those who gave their lives at home and abroad during the D-Day landings, whose sacrifice enables us all to enjoy the peace and freedom we have today.*

*Let us remember those who came home wounded, physically and mentally, and the friends and family who cared for them.*

*Let us remember those who returned to restore their relationships and rebuild their working lives after years of conflict and turmoil.*

*Let us remember the families that lost husbands, wives, sons, daughters and sweethearts.*

*Let us remember the servicemen and women and merchant seafarers of all faiths and nationalities.*

*From all countries - who fought, suffered and died during the D-Day landings and six years of war.*

*Let us all remember those in the Royal Navy, Army, Royal Air Force, Merchant Navy, and our Allies – the brave people who kept us safe on the home front and abroad and those in reserved occupations during the difficult time of war.*

*Let us remember the brave doctors and nurses who cared for the wounded, the men and women who toiled in the fields, the coal mines, the factories and the air raid wardens, police officers, firemen, ambulance drivers and the young people of the Scouts and Guides who all played such a vital role in the war.*

### **Recommendations**

Councillors are asked to note the contents of this report and decide what they would like to do to mark the anniversary of D-Day on Thursday 6<sup>th</sup> June 2024, bearing in mind the Corn Exchange should not be available if all goes to plan with the project. If Councillors would like to mark the anniversary, it is also recommended that a meeting is held with local stakeholders so the events can be planned together.

The Town Council is asked to register what it plans to do, if anything, with the Pageant Master on a national webpage.

For information, the Commemoration Group brief is to concentrate on an exhibition local to the Blandford area and set this against the wider historical background and the lead up to D-Day.

Jon Goodenough  
Operations Manager  
14<sup>th</sup> June 2023

## **To consider support for plastic free community status and associated financial support**

At the working group meetings held in June and July, Yvonne Mieville proposed that we all work together to reduce plastic use and attendees discussed the five objectives that need to be met in order to achieve plastic free community status. This scheme is detailed on the [Surfers Against Sewage website](#). Yvonne would like the existing Town Council working group to include plastic free on its agendas and incorporate the aims as part of its work.

1. **Engaging your local council** – Local council passes a resolution supporting the journey to Plastic Free Community status, which must include the following:
  - Council must lead by example to remove single-use plastic items from their premises.
  - Council to encourage plastic-free initiatives, promoting the campaign and supporting events.
  - A representative of the council must be named on the Plastic Free Community steering group.

2. **Business Champions** – Work with businesses in your community to help them reduce single-use plastics. Only six are required, and many are already plastic free and we can aim for more.

- At least three single-use plastic items removed from local businesses and retailers. Removing the option to buy or use throwaway plastics is the easiest way to avoid them.

3. **Community Allies** – Inspire the wider community to spread the plastic-free message. At the working group meeting we discussed that 20 allies are needed and we can approach schools, youth organisations, sports clubs, masons, rotary, business group, repair café, the WI, Hall & Woodhouse, Museums, trade unions, Community Fridge, the churches, playgroups and nurseries, the leisure centre and the library. The allies need to agree to the initiative. It is suggested that an event is held in the Corn Exchange to invite the aforementioned groups and reach out to them in one session. We can then reach out to any others after that session.

- Work with schools to eliminate single-use plastics and raise awareness
- Work with community centres, village halls, places of worship, libraries and more to encourage action and spread the word
- Link up with community organisations (such as the Scouts, Girl Guides, Women's Institute, Surf Lifesaving Clubs etc.)

Community action is the pathway to success for plastic free communities.

4. **Community Actions & Events** – Mobilise your community. Hold a clean-up, mass unwrap or other events to raise awareness.

- Run two events to raise awareness of the campaign locally (e.g. community clean-ups).

This objective will be met when at least two community events have been arranged and made open for all to attend, in one calendar year.

5. **Steering Group** – Form a group of local stakeholders (existing Town Council working group) and meet at least twice a year to take your community campaign forward.

1. Local Resistance 'Steering' Group established and meets twice a year.
2. Group includes one local council member.

3. Plan in place to gather and submit evidence to Surfers Against Sewage.

This objective will be met when meetings have been held and the objectives have been achieved.

### **Recommendation**

It is recommended that the Town Council resolves to support Blandford Forum becoming a plastic free community, as follows:

The Town Council resolves to support the journey to Plastic Free Community status, which includes:

- Leading by example to remove single-use plastic items from council premises, as per the Town Council's existing Climate Change and Biodiversity Action Plan.
- Encouraging plastic-free initiatives, promoting the campaign and supporting events (including Litter Free Dorset campaigns to Bin Your Butt and Only Rain Down the Drain, continue to advertise the Clean-Up Blandford litter picks on the website and social media).
- Having a representative of the council on the Plastic Free Community steering group (Cllr Pat Osborne and Cllr Hugo Mieville).

It is also recommended that the Town Council authorises expenditure of up to £500, using a Green grant to cover costs of printing and any event expenditure.

Linda Scott-Giles  
Town Clerk  
19<sup>th</sup> July 2023

**PLANNING APPENDIX A – NEW PLANNING APPLICATIONS**  
**Town Council Meeting on Monday 31<sup>st</sup> July 2023**

	Application & Date	Application Details	Comments/ Blandford + Neighbourhood Plan 2011-2033
1	<a href="#">P/NMA/2023/04066</a> For information only	Former Forfarmers Mill Blandford Heights Industrial Estate Blandford Forum DT11 7TL Non-material amendment - for alternative external cladding material; to Planning Permission No. P/FUL/2021/03433 (Erect single storey side extension to industrial building and erect three storey extension to provide office accommodation. Carry out alterations and form additional parking).	Blandford + NP Policies B1 and B3
2	<a href="#">P/HOU/2023/04005</a> Mrs Nightingale Deadline 10 <sup>th</sup> August	21 Downside Close Blandford Forum Dorset DT11 7SD Erection of first floor extension with pitched roof and dormer window to existing garage	Blandford + NP Policy B1