



BLANDFORD FORUM TOWN COUNCIL

To: Town & General Purposes Committee Members (Cllr K Herbert, Cllr R Holmes, Cllr H Mieville, Cllr N Lacey-Clarke, Cllr B Quayle, Cllr P Clark, Cllr A Cross, Cllr C Stevens, and Cllr C Jacques)

All other members of the Town Council
Members of the Public & the Press

Dorset Council Councillors

Dear Member

TOWN & GENERAL PURPOSES COMMITTEE

You are summoned to attend a meeting of the Town & General Purposes Committee which will be held in the **Corn Exchange**, Market Place, Blandford Forum on **Monday 10th July 2023 at 7.00 pm** to consider the following items. This meeting will also be available to view online using Microsoft Teams [using this link](#).

Linda Scott-Giles
Town Clerk
3rd July 2023

A G E N D A

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations
4. [Minutes of the meeting held on 13th March 2023](#)
5. [Committee Clerk's Report and Correspondence](#)
6. General Updates from:
 - 6.1 Blandford Business Support Group
 - 6.2 Blandford Police (distributed at full council meeting on 19th June 2023)
 - 6.3 Market Manager

7. DC Highways
No requests
8. [To consider responding to the Dorset Council consultation on a Dog Related Public Space Protection Order \(PSPO\)](#)
9. Review of Town & General Purposes budgets to 31st May 2023
 - 9.1 [Analytical Review of Revenue Budget](#)
 - 9.2 [Review of Earmarked Reserves](#)
 - 9.3 [Reserve Accounts](#)

DATES OF FUTURE MEETINGS

- | | |
|-----------------------|--------------------------------------|
| 17 th July | Planning Meeting |
| 24 th July | Town Council Meeting (Corn Exchange) |
| 31 st July | Town Council Meeting |

Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and online at www.blandfordforum-tc.gov.uk.

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



Twinned with Mortain, France



Tel: 01258 454500 • Fax: 01258 454432
Email: admin@blandfordforum-tc.gov.uk
www.blandfordforum-tc.gov.uk

Committee Clerk's Report

Update re parking issues in Oakfield Street

Dorset Council's Rolly Skeats has responded as follows: -

1. A one-way system would need to run South to North otherwise it would be abused at the Southern end where vehicles cross the Damory Street from the Close to get into Oakfield Street.
2. The Northern end does not have the visibility that it requires for larger amounts of traffic leaving it.
3. You would have a lot more traffic traveling the top end at higher speeds due to the people knowing that there is not anything in their way.
4. The pedestrians would be more at risk due to the above
5. A scheme here would not be cost effective due to the changes that would be required as above.

I wrote to the resident on the 4th May reassuring him that Councillors will continue to monitor the situation. I also suggested he report any incidences on the DC near miss website. To date, there has been no response from the resident.

Christmas Tree Topper

A star has been purchased for the top of the Christmas tree, shown below. This will be with a warm white fill and pure white outer rope light and fixed to an aluminium rod.



Only Rain Down the Drain

Since expenditure authority was approved last July, and no progress was made with approaches to The Blandford School art department, the Business Support Officer has been working with local artist, Annabelle Valentine. Annabelle submitted her designs on 6th June, which have been approved, and her ordered paint arrived on 15th, so she is ready to begin. Annabelle has completed a risk assessment, and has started with her first commission just outside the Town Clerks Office. She has agreed for us to take photos and videos for a social media campaign about the project too.

To consider responding to the Dorset Council consultation on a Dog related Public Space Protection Order (PSPO)

The Town Council has been identified as being a stakeholder in the above consultation and the following has been received from the Dorset Council's Team Leader – Animal Welfare Dog Control:

I write to invite you to respond to the Council's consultation concerning dog control in the Dorset Council area (not including Bournemouth, Christchurch, and Poole).

The Council is required to consult on any Order produced under the Antisocial Behaviour Crime and Policing Act 2014 every three years, to ensure that they continue to be current and appropriate. This proposal aims to help ensure consistency, fairness and clarity for residents and visitors to Dorset and will assist the efficient use of enforcement resources.

The current Order expires on 31 December 2023. From 1 January 2024 we will need to either extend the current Order (if unamended) or provide a new Order if changes are required. A public consultation is required for either option. The public consultation will run from 14 June 2023 until 25 August 2023 and can be accessed on the [Dorset Council website](#). Results will be published online and will guide councillors' decision making for the PSPO relating to dog control. It would be much appreciated if you could give 15-20 minutes of your time, to complete the survey.

It would be appreciated if the survey link can be shared in any parish or town magazine, discussed in council meeting(s), and/or placed on any notice board to encourage as many views as possible. We can provide posters (designed with a QR code that enables access to the online survey) that local community centres/ pavilions etc can display to encourage participation in the consultation (copy attached). Paper copies will also be available on request in local libraries, for those that are unable to use the online form. We will try our best to accommodate those with English as a second language or have difficulties with completing such surveys and ask that they contact the Council directly on 01305 221000 to ask for assistance.

For further information about the dog warden service in Dorset and the current Order visit <https://www.dorsetcouncil.gov.uk/environmental-health/dog-warden-service.aspx>.

In anticipation of your assistance – thank you.

The poster (referred to above, and shown at Appendix A) has been shared on the Town Council's social media and printed for the community notice board.

Recommendation

The Committee is asked to consider if it wishes to respond to the consultation.

Linda Scott-Giles
Town Clerk
20th June 2023

Have your say on dogs in public spaces consultation

A consultation has started on a new Dog-related Public Spaces Protection Order (PSPO).

This PSPO identifies where, when, and how dogs can use green spaces and beaches.

The current PSPO has been in place since January 2021 and is due to expire at the end of this year.

This is your chance to have your say on where and when you think there should be restrictions on dogs in public places, including beaches.

Visit <https://consultation.dorsetcouncil.gov.uk/> or scan the code below to have your say online. Paper copies are available at your nearest library or on request by call 01305 221000.

The consultation closes 25 August 2023.



Analytical Review of Revenue Budget

N/L code		2023/2024			Budget Variance	
		Annual Budget	Budget to date	Actual to Date		
COSTS						
4711	Vandalism - General	50	13	0	(13)	
4782	Vandalism (Tabernacle)	155	39	0	(39)	
4785	Vandalism (M & H) Toilets	824	206	0	(206)	
4786	Vandalism - Markets	0	0	0	0	
5020	CCTV Maintenance	1,500	375	8,080	7,705	Installation of CCTV at Corn Exchange £8080.17 offset by reser
5050	CCTV Electric	309	77	30	(47)	
5060	Grit Bin - Re-fill	536	134	0	(134)	
5600	Street Market - Advertising	500	125	0	(125)	
5601	Street Market - New Equipment	250	63	0	(63)	
5602	Street Market - Equipment Maint	0	0	0	0	
5603	Street Market - Health & Safety	0	0	0	0	
5604	Markets - Telephone	124	31	20	(11)	
5605	Street Market - DCC Parking Charges	11,787	2,947	2,227	(720)	
5606	Street Markets - Rates	1,927	482	413	(69)	
5607	Street Market -Printing & Stationery	0	0	0	0	
6200	Planters (Planting & Signs)	6,000	1,500	289	(1,211)	
6210	Xmas lights		0	0	0	
6211	Tourism		0	0	0	
6214	Minor Town Improvements		0	0	0	
6630	Toilets (Tabernacle)- Cleaning	258	65	0	(65)	
6635	Toilets (Tabernacle)- Blg/Ground	258	65	0	(65)	
6641	Toilets (Tabernacle) -Electric	288	72	52	(20)	
6642	Toilets (Tabernacle) -Equip Maint	52	13	220	207	Repair faulty ball valve £196
6643	Toilets (Tabernacle) -Equip Purchased	52	13	0	(13)	
6644	Toilets (Tabernacle) -Health & Safety	52	13	0	(13)	
6645	Toilets (Tabernacle) -Water	371	93	0	(93)	
6646	Toilets (Tabernacle)- Rates	0	0	0	0	
6650	Toilets - (M & H) - Cleaning	9,222	2,306	1,713	(592)	
6655	Toilets - (M & H) - Building Maint	824	206	510	304	Replace faulty hand drier £420
6656	TIC - Building Maint	515	129	479	350	
6657	Toilets - (M & H) - Rates	0	0	0	0	
6660	Toilets- (M & H) - Electricity	2,060	515	184	(331)	
6661	Toilets - (M & H) Water	1,545	386	591	205	
Total Costs		39,459	9,865	14,810	4,945	
SEE OVER FOR INCOME						
PTO						
		2022/23				
		Annual Budget	Budget to date	Actual to Date	Budget Variance	
INCOME						
2900	Markets - Street Rent	15,000	3,750	3,571	(180)	
2810	Shambles / Craft Market Rent	3,000	750	975	225	
2820	Indoor Market Rent	2,500	625	956	331	
3500	Toilet Income (M & H)		0	0	0	
3550	Tabernacle - Toilets	0	0	0	0	
3700	Parish Councils	515	129	691	562	
3850	T & GP Income	0	0	0	0	
3900	Planter Sponsorship	700	175	0	(175)	
Total Income		21,715	5,429	6,193	764	
NET COST / (INCOME)		17,744	4,436	8,617	4,181	

Review of Earmarked Reserves

Nominal Code	Budget	Balance b/f	Transfer To/From General Reserves		Budget Approved 2023/24	Total Reserves	Spend YTD	Committed YTD	Current Balance
1020	Town Maps, Boards & Fingerposts	3,283			0	3,283	0	0	3,283
1021	DCC Highways	86			0	86	0	0	86
1025	Christmas Town Decorations*	-7,143	10,000	1	15,000.00	2,857	0	0	2,857
1030	Tourism	3,950			0	3,950	0	0	3,950
1035	Twinning	1,303			0	1,303	0	0	1,303
1040	Town Improvements	12,190			0	12,190	0	0	12,190
1042	New Benches	2,634			0	2,634	0	0	2,634
1043	Queen's Platinum Jubilee Weekend**	-184			0	-184	0	0	-184
1135	Railway Arches	4,126			500	4,626	0		4,626
1045	Contingency***	908			0	908	0	0	908
		21,153	10,000		15,500	31,654	0	0	31,654

*Journal entries split H1 & H2 at £5000 each

**Journal entry amount of £5000 relates to 2021/22 financial year

***If Contingency budget is unspent on 31st March 2022 it will be ring-fenced for the next financial year and not increased or transferred at budget setting)

Reserve Accounts

Reserve Accounts as at 31st May 2023

Nominal Code(s)	Standard Asset Replacement Accruals	Responsible Committee	Balances	Sub Totals
			£	£
1300	IT	F & S	21,033.73	
1305	Skate park	R & A	160,318.73	
1310	General Play Equipment	R & A	74,839.80	
1315	Maintenance Equipment Replacement	R & A	13,268.94	
1320	Vehicle Replacement	R & A	16,258.00	
1325	Tractor Replacement	R & A	16,701.20	
1330	Mower Replacement	R & A	34,546.77	
1340	CCTV / ANPR	T & GP	36,230.92	
1345	Benches	T/C	12,516.65	
1350	Glenmore Depot	R & A	10,384.93	
1351	B/Heights Play Equipment	R & A	14,494.28	
1352	B/Heights Maintenance Equipment Replacement	R & A	2,386.62	
				412,980.57
	Earmarked Accounts			
10510-10540	Recreation & Amenities Funds B/Heights	R & A	800,684.74	
1020-1045&1135	Town & General Purposes Committee	T & GP	24,938.87	
1060-1096	Recreation & Amenities Funds Other	R & A	115,407.83	
				941,031.44
	Other Earmarked Accounts			
1001	Earmarked Interest	F & S	4,363.39	
1002	Property Fund Dividend	F & S	38,425.60	
1004	Well & Connected		-	
1005	Election Costs	T/C	4,976.35	
1006	Youth Services	T/C	10,726.03	
1007	Woodhouse Gardens Wall Rebuild (Moved to R & A)	R & A	-	
1008	High Street Clean Up	F & S	-	
1009	BFTC Commemoration Group	T/C	262.60	
1010	Capital Interest	F & S	2,793.86	
1011	Land North of Bypass / Sport & Recreation	T/C	5,772.98	
1012	The Blandford Events Group	T/C	442.17	
1013	Neighbourhood Plan	T/C	- 2.87	
1015	Support for Essential Services (Earmarked)	T/C	28,049.00	
1017	Woodhouse Garden Re-build	T/C	19,981.67	
1019	Old Bath House / St Peter & St Paul's Churchyard (Listed Wall & Town Pump	T & GP	52,964.49	
1050	Allotments	R&A	4,175.36	
1335	Civic Regalia	F & S	18,849.84	
1185	Pension Deficit	F & S	20,000.00	
1195	Improvements to Market Place	T/C	70,000.00	
1500	General Reserves	T/C	246,219.72	
				528,000.19
	Capital Projects			
1104	Corn Exchange S106 Funds	T/C	83,177.06	
1105	Corn Exchange	T/C	421,180.75	
1110	Corn Exchange Promotions Group	T/C	2,907.73	
1115	Corn Exchange Project Development	T/C	108,928.83	
1116	Corn Exchange HLF Stage 1 Matchfunding	T/C	117,379.97	
1120	Corn Exchange & Venues Refurbishment Project	T/C	79,000.00	
1122	Corn Exchange Community Hall S106 Funds	T/C	103,292.81	
1125	Cemetery Field Project	R & A	1,000.00	
1175	CCTV / ANPR - New Equipment	T & GP	13,341.23	
				930208.38
	Total Reserves			2,812,220.58