



BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors
Members of the Public & Press

Dorset Council Councillors

Dear Member

TOWN COUNCIL MEETING

You are summoned to attend a meeting of the Town Council which will be held in the **Corn Exchange**, Market Place, Blandford Forum on **Monday 19th December 2022 at 7.00 pm** to consider the following items. This meeting will also be available to view online using Microsoft Teams [using this link](#).

Linda Scott-Giles
Town Clerk
12th December 2022

A G E N D A

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
 - 1.1 Daniel Cadisch, Chief Officer, Citizens Advice Central Dorset
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations (all Councillors, excluding those living outside the parish, for setting the precept at Agenda Item No. 6)
4. [Minutes of the Town Council Meeting held on 28th November 2022](#)
5. [Town Clerk's Report & Correspondence](#)

6. Recommendations and Receipt of Minutes
 - 6.1 Finance & Staffing Committee Meeting dated 12th December 2022
 - 6.1.1 Recommendations (to follow in the F&S Committee minutes)
(this agenda item includes the budget and precept for 2023/24)
 - 6.1.2 To RECEIVE the Minutes ([to follow here](#))
 - 6.1.3 Report by Committee Chairman on Petty Cash checks (deferred from Finance & Staffing Committee Meeting held on 12th December 2022)
7. [To consider responding to Dorset Council's consultation on the loading bays](#)
8. Planning Applications (due to timing)
 - 8.1 [Appendix A – New Planning Applications](#)
9. [To receive a report reviewing the Railway Arches opening times and arrangements](#)
10. Reports from Community and Local Organisations (Councillors are requested to advise the Chairman of Council or the Town Clerk if they wish to make a report under this heading)

**A Barnes for a Recreation Trust Meeting
will take place after this Town Council Meeting.**

DATES OF FUTURE MEETINGS

22 nd December	Office closes at 12.30pm
3 rd January 2022	Office re-opens at 9.30am
16 th January	Planning Meeting

**Minutes of the Town Council and Committee meetings are available from Blandford Library,
the Town Clerk's Office and at www.blandfordforum-tc.gov.uk**

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



Twinned with Mortain, France



Tel: 01258 454500 • Fax: 01258 454432
Email: admin@blandfordforum-tc.gov.uk
www.blandfordforum-tc.gov.uk

Town Clerk's Report & Correspondence

Street Trading – The Dorset Council has asked the Town Council to complete its preliminary questionnaire on Street Trading, which has been done by the Town Clerk and Market Manager.

Public Conveniences – Letters have been sent to parish councils who have previously contributed to the running of the toilets in town and Charlton Marshall Parish Council has already agreed to commit another £500 for the 23/24 financial year.

Sovereign Housing – Thanks have been received from Sovereign for the family Christmas show held on Sunday 4th December 2022.

Town Hall / Corn Exchange Hirers Consultation – From the 13 regular hirers emailed on 25th October 2022, three replies have been received from those who would like to be involved in a workshop/meeting, which will be held with the architect in the New Year.

Community Fridge – There are two new volunteers who have started their Food & Hygiene training, kindly provided free of charge by Volunteer Centre Dorset. They will carry out evening collections from January. In addition, a £400 donation has been received and they would like to remain anonymous. Festive puddings and treats have been purchased to distribute to visitors to the fridge, which are being very well received.

Civic Carol Service – The office has received very positive feedback for the organisation of the civic carol service and the Mayor wrote to thank staff for their efforts.

Bus Shelter – The bus shelter has arrived and the Dorset Council officer quoting for the installation works has been approached and a response is awaited.

To consider responding to Dorset Council's consultation on the loading bays

As part of the experimental order process, Dorset Council is seeking feedback on a regular basis to collate information about the impact of the experimental order currently in place. The notice is attached at Appendix A.

The information submitted will help Dorset Council determine if the experimental loading bays currently in place on Salisbury Street and the Market Place are successful in alleviating the issues that were originally expressed by local businesses and councillors around loading and unloading, and whether any amendments need to be made.

Councillors are asked to respond to the following five questions and provide any relevant feedback you may have received. The Market Manager, who witnesses a great deal of activity in the Market Place twice a week has also been asked for his views.


1. Are the experimental loading bays ensuring Salisbury Street and Market Place are clear of delivery vehicles that would have historically conflicted with pedestrians?
2. Has the experimental loading bays enabled a safer environment for pedestrians?
3. Have you received any information that, the experimental loading bays has led to parking issues in the surrounding area? (such as blue badge holders parking in other areas)
4. Has the restriction contributed to enabling a greener, cleaner environment?
5. To date has the experimental loading bays had a positive or negative impact on local businesses?

This will also be added to the March agenda to ask the same questions once again and feedback to Dorset Council.

Linda Scott-Giles
Town Clerk
8th December 2022



Public Notice

dorsetcouncil.gov.uk/trafficregulationorders •  @TravelDorset

THE DORSET COUNCIL (WAITING, LOADING, STOPPING AND PARKING PLACES) (MAP BASED) (SALISBURY STREET AND MARKET PLACE, BLANDFORD) (EXPERIMENTAL NO. 3) ORDER 2022

NOTICE IS HEREBY GIVEN that the Council of Dorset has made the above-mentioned Order under the Road Traffic Regulation Act 1984 as amended: Relevant exemptions will apply where appropriate and as necessary in accordance with the provisions of the Order.

The Order will come into operation on the 28th October 2022 on an experimental basis. The effect of the order will be to introduce two loading bays:

- one on Salisbury Street, just after the pedestrian crossing
- one on Market Place, outside WHSmith.

The reasons for proceeding by way of experimental order is to assess the effects of the changes before Dorset Council consider whether the provisions of the experimental traffic order shall continue in force indefinitely.

The order shall cease to have effect 18 months after it comes into operation or when a further order to reproduce and continue in force indefinitely the provisions of this experimental order is made, whichever is earliest.

Full details of this Order and a statement of the Council's reasons for proposing to make the Order can be found online at www.dorsetcouncil.gov.uk/trafficregulationorders, paper copies may be viewed at:-

Dorset Council, County Hall, Colliton Park, Dorchester, Dorset DT1 1XJ by appointment only. Contact Regulation-TRO@dorsetcc.gov.uk or telephone 01305 221000 and ask for the Traffic Regulation Team for booking details or if you require more information.

Should you wish to make any observations on this proposal (whether you support or object) you can submit these on the website or in writing to Traffic Regulation Order Team, Dorset Council, Colliton Park, Dorchester, Dorset DT1 1XJ by 1st May 2023. Any objections must specify the grounds on which they are made. Letters will be made available for public inspection.

Date: 20th October 2022
John Sellgren
Executive Director of Place

PLANNING APPENDIX A – NEW PLANNING APPLICATIONS

	Application and Date	Application Details	Comments/ Blandford + Neighbourhood Plan 2011-2033
1.	P/FUL/2022/06346 Dorset Council Cass Worman Deadline 23 rd December Extension not granted	Shottsford House St Leonards Avenue Dorset Blandford Forum DT11 7PA Erect 1 no. single storey annexe	B+NP policy B11
2.	P/FUL/2022/06584 Dorset Council Nicolas Batten Deadline extended to 9 th January	Coonor Milldown Road Blandford Forum Dorset DT11 7DD Continue use as mixed use of dwellinghouse and café & takeaway	B+ NP Policy B3 – Employment
3.	P/FUL/2022/06532 Dorset Council Jennie Roberts Deadline extended to 7 th January	Larksmead House 101 Salisbury Road Blandford Forum DT11 7SW Demolish existing buildings and erect 8 No. dwellings with parking.	B+ NP Policy B11

To receive a report reviewing the Railway Arches opening times and arrangements

Background

When the arches were opened to the public the opening hours were set for 9am - 2.30pm seven days a week. This was initially for a trial period and was to be reviewed after six months.

Report

Apart from a short period when the access to the arches was stopped due to the pandemic the opening times have been kept to. They have been opened at 9am by caretakers and closed at 2:30pm by the grounds staff, at weekends they have been opened and closed by the on-duty caretaker. This has worked well because by closing at 2:30pm the grounds staff have been able to close the gates before they finish work at 3.30pm. This has allowed the caretaker to concentrate on hirings and other duties without having to walk down to the arches.

There has continued to have been an increase of broken glass and litter under the arches, but it is hard to say if this increase is due to the arches being open and more of a focal point now.

There have been incidents of youths being on top of the arches outside of the opening hours and this was to be expected and is hard to control without a significant increase in the height of the fencing.

The events which have been held at the arches have been successful especially those held for the Jubilee celebrations.

We have had some complaints about the length of the grass around the area but this is cut by the Rangers so is not something we can directly address. This could be due to staffing issues or an extension of the policy not to cut so frequently for the wildlife benefits.

Recommendation

It is recommended that the opening hours are continued, and vandalism and usage of the arches continues to be monitored.

Jon Goodenough
Operations Manager
29th July 202