



# BLANDFORD FORUM TOWN COUNCIL

To: All Members of the Recreation & Amenities Committee  
(Cllr L Lindsay, Cllr E Bray, Cllr C Stevens, Cllr Mieville, Cllr H White, Cllr S Hitchings,  
Cllr R Carter, Cllr L Hitchings and Cllr N Lacey-Clarke)

All other Members of the Town Council  
Members of the Public & the Press

Dorset Council Councillors

Dear Member

## **RECREATION & AMENITIES COMMITTEE MEETING**

You are summoned to attend a meeting of the Recreation & Amenities Committee which will be held in the Corn Exchange, Market Place, Blandford on **Monday 14<sup>th</sup> November 2022 at 7.00 pm** to consider the following items. The meeting is also accessible for the public to attend remotely via Microsoft Teams [using this link.](#)

Linda Scott-Giles  
Town Clerk  
7<sup>th</sup> November 2022

## **A G E N D A**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations
4. [Minutes of the Meeting held on Monday 20<sup>th</sup> June 2022](#) (the meeting scheduled for 12<sup>th</sup> September 2022 was cancelled due to the National period of public mourning)
5. Town Clerk's Report & Correspondence

6. Review of Recreation & Amenities Budgets to 31<sup>st</sup> October 2022
  - 6.1 [Analytical Review of Revenue Budget](#)
  - 6.2 [Review of Earmarked Reserves](#)
  - 6.3 [Reserve Accounts](#)
7. [Consideration of the proposed budget for the financial year 2023/2024 and recommendation to Finance & Staffing Committee meeting](#)
8. [Report by the Operations Manager September 2022 – November 2022](#)

**Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and at [www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk).**

#### **DATES OF FUTURE MEETINGS**

|                           |                                   |
|---------------------------|-----------------------------------|
| 21 <sup>st</sup> November | Town & General Purposes Committee |
| 28 <sup>th</sup> November | Town Council Meeting              |

**Twinned with Preetz, Germany**



**Town Clerk's Office  
Church Lane, Blandford Forum  
Dorset DT11 7AD**



**Twinned with Mortain, France**



**Tel: 01258 454500 • Fax: 01258 454432  
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[www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk)**

## Analytical Review of Revenue Budget as at 31<sup>st</sup> October 2022

|  | Annual Budget  | 2022/23<br>Budget to Date | Actual Spend to Date | Budget Variance | Status       | Comments  |
|--|----------------|---------------------------|----------------------|-----------------|--------------|---|
| <b>INCOME</b>                            |                |                           |                      |                 |              |   |
| Corn Exchange                            | 13,786         | 8,042                     | 8,352                | 311             | On Target    |   |
| Woodhouse Gardens                        | 6,090          | 3,553                     | 3,758                | 206             | On Target    |   |
| Larksmead                                | 1,810          | 1,056                     | 905                  | (151)           | Under-budget |   |
| Cemetery                                 | 12,672         | 7,392                     | 10,179               | 2,787           | On Target    |   |
| Sundries                                 | 3,497          | 2,040                     | 3,612                | 1,572           | On Target    | Timing - Grass cutting DC                                       |
| Skate park                               | 0              | 0                         | 0                    | 0               | Under-budget |   |
| <b>Total Income</b>                      | <b>37,854</b>  | <b>22,082</b>             | <b>26,806</b>        | <b>4,725</b>    | On Target    |   |
| <b>EXPENDITURE</b>                       |                |                           |                      |                 |              |   |
| Vehicles                                 | 12,626         | 7,365                     | 5,948                | (1,417)         | On Target    |   |
| Corn Exchange                            | 47,428         | 27,666                    | 26,700               | (967)           | On Target    | Roof slates, repair lights, maintain alarms and emerg           |
| Woodhouse Gardens                        | 3,652          | 2,130                     | 2,102                | (28)            | On Target    |   |
| Larksmead                                | 2,335          | 1,362                     | 3,267                | 1,905           | Over-Budget  | Annual Inspection - Play Area                                   |
| Recreation Ground (as Corporate Trustee) | 35,546         | 20,735                    | 17,773               | (2,962)         | On Target    |   |
| Cemetery                                 | 6,887          | 4,017                     | 6,961                | 2,943           | Over-Budget  |   |
| Glenmore Workshop                        | 7,617          | 4,443                     | 3,695                | (748)           | On Target    |   |
| Langton                                  | 332            | 194                       | 2,999                | 2,805           | Over-Budget  | Annual Inspection + £2901 work carried out at Langton Lane park |
| Skatepark                                | 1,421          | 829                       | 2,622                | 1,793           | Over-Budget  |   |
| Sundries                                 | 21,135         | 12,329                    | 10,549               | (1,780)         | On Target    | Annual charge for PHS, and litter bins collections              |
| <b>Total Expenditure</b>                 | <b>138,978</b> | <b>81,070</b>             | <b>82,615</b>        | <b>1,545</b>    |              |   |
| <b>TOTAL COST</b>                        | <b>101,124</b> | <b>58,989</b>             | <b>55,809</b>        | <b>(3,180)</b>  | On Target    |   |

Note

Over budget figure positive variance

Under budget negative variance ( )

|                       | Annual Budget  | Budget to Date | Actual Spend to Date | Budget Variance | Status      | Comments           |
|-----------------------|----------------|----------------|----------------------|-----------------|-------------|--------------------|
| <b>NET REVENUE</b>    |                |                |                      |                 |             |                    |
| VEHICLE RUNNING COSTS | 12,626         | 7,365          | 5,948                | (1,417)         | On Target   |                    |
| CEMETERY              | (5,786)        | (3,375)        | (3,218)              | 156             | Over-Budget |                    |
| GLENMORE WORKSHOP     | 7,617          | 4,443          | 3,695                | (748)           | On Target   |                    |
| LARKSMEAD             | 525            | 306            | 2,362                | 2,056           | Over-Budget | Roundabout Repairs |
| CORN EXCHANGE         | 33,643         | 19,625         | 18,348               | (1,277)         | On Target   |                    |
| RECREATION GROUND     | 35,546         | 20,735         | 17,773               | (2,962)         | On Target   |                    |
| WOODHOUSE GARDENS     | (2,438)        | (1,422)        | (1,656)              | (234)           | On Target   |                    |
| SUNDRIES              | 17,639         | 10,289         | 6,937                | (3,353)         | On Target   |                    |
| LANGTON ROAD          | 332            | 194            | 2,999                | 2,805           | Over-Budget | Annual Inspection  |
| SKATEPARK             | 1,421          | 829            | 2,622                | 1,793           | Over-Budget |                    |
| <b>REVENUE TOTAL</b>  | <b>101,124</b> | <b>58,989</b>  | <b>55,809</b>        | <b>(3,180)</b>  | On Target   |                    |
| <b>Total</b>          | <b>101,124</b> | <b>58,989</b>  | <b>55,809</b>        | <b>(3,180)</b>  |             |                    |

Note

Over budget figure positive variance

Under budget negative variance ( )

### Review of Earmarked Reserves

|       | Balance as at 31/3/22                                | Income & Transfer of funds | Budget 2022/23 | Total Reserves | Spend YTD      | Committed YTD | Current Balance | Proposed budget for 2023/24 |               |
|-------|--|----------------------------|----------------|----------------|----------------|---------------|-----------------|-----------------------------|---------------|
| 1050  | Allotment  | 4,175                      | 0              | 4,175          |                |               | 4,175           | 0                           |               |
| 10510 | B/Heights Phase 1 - POS - S106                       | 66,008                     | 0              | 66,008         | 2,366 (1)      |               | 63,642          | 0                           |               |
| 10520 | B/Heights Phase 2 - POS - S106                       | 32,913                     | 0              | 32,913         | 2,366 (2)      |               | 30,547          | 0                           |               |
| 10521 | B/Heights Phase 2 - Playarea Maint - S106            | 51,666                     | 0              | 51,666         | 98 (3)         |               | 51,568          | 0                           |               |
| 10522 | B/Heights Phase 2 - Playarea Capital - S106          | 0                          | 0              | 0              | 0              |               | 0               | 0                           |               |
| 10530 | B/Heights Phase 3A -POS - AREA 1 (20 years) - S106   | 13,332                     | 0              | 13,332         | 0              |               | 13,332          | 0                           |               |
| 10531 | B/Heights Phase 3A -POS - AREA 2 (20 years) -S106    | 50,966                     | 0              | 50,966         | 0              |               | 50,966          | 0                           |               |
| 10532 | B/Heights Phase 3A -POS - AREA 3 (20 years) - S106   | 57,443                     | 0              | 57,443         | 0              |               | 57,443          | 0                           |               |
| 10533 | B/Heights Phase 3A -POS - AREA 4 (20 years) - S106   | 24,484                     | 0              | 24,484         | 0              |               | 24,484          | 0                           |               |
| 10534 | B/Heights Phase 3A -COM SUM - LAP (20 years) - S106  | 34,900                     | 0              | 34,900         | 0              |               | 34,900          | 0                           |               |
| 10535 | B/Heights Phase 3A -COM SUM - LEAP (20 years) - S106 | 172,441                    | 0              | 172,441        | 0              |               | 172,441         | 0                           |               |
| 10536 | B/Heights Phase 3A -COM SUM - NEAP (20 years) - S106 | 113,458                    | 0              | 113,458        | 0              |               | 113,458         | 0                           |               |
| 10537 | B/Heights Phase 3A -CAP SUM - LAP -S106              | 9,978                      | 0              | 9,978          | 0              |               | 9,978           | 0                           |               |
| 10538 | B/Heights Phase 3A -CAP SUM - LEAP -S106             | 52,801                     | 0              | 52,801         | 0              |               | 52,801          | 0                           |               |
| 10539 | B/Heights Phase 3A -CAP SUM - NEAP -S106             | 116,944                    | 0              | 116,944        | 0              |               | 116,944         | 0                           |               |
| 10540 | B/Heights Public Arts - S106                         | 13,012                     | 0              | 13,012         | 0              |               | 13,012          | 0                           |               |
| 1060  | Planned Preventative Maint (PPM)                     | 34,566                     | 5,000          | 39,566         | 7,954          |               | 31,612          | 5,000                       |               |
| 1061  | Cemetery Chapel (PPM)                                | 7,000                      | 1,000          | 8,000          | 0              |               | 8,000           | 1,000                       |               |
| 1062  | Cemetery Workshop (PPM)                              | 9,000                      | 1,000          | 10,000         | 0              |               | 10,000          | 1,000                       |               |
| 1064  | Cemetery Wall  | 31,654                     | 1,000          | 32,654         | 0              |               | 32,654          | 0                           |               |
| 1065  | Disability Discrimination Act (DDA)                  | 2,374                      | 0              | 2,374          | 0              |               | 2,374           | 0                           |               |
| 1067  | Play Area Fencing & Surfacing                        | 9,458                      | 2,000          | 11,458         | 2,901          |               | 8,557           | 3,000                       |               |
| 1068  | Larksmead Outdoor Fitness                            | 1,500                      | 500            | 2,000          | 0              |               | 2,000           | 0                           |               |
| 1070  | Seat Replacement                                     | 1,696                      | 0              | 1,696          | 0              |               | 1,696           | 0                           |               |
| 1071  | Skatefest  | 2,200                      | 0              | 2,200          | 2,103          |               | 97              | 2,000                       |               |
| 1075  | Tree Survey & Works (5 Years)                        | 8,913                      | 5,000          | 13,913         | 0              |               | 13,913          | 3,000                       |               |
| 1080  | H & S Works Memorials                                | 1,263                      | 0              | 1,263          | 0              |               | 1,263           | 0                           |               |
| 1090  | Woodhouse Garden Wall Repairs                        | 21,150                     | 500            | 21,650         | 0              |               | 21,650          | 500                         |               |
| 1096  | Contingency  | 1,000                      | 0              | 1,000          | 0              |               | 1,000           | 0                           |               |
|       |  | <b>946,294</b>             | <b>0</b>       | <b>16,000</b>  | <b>962,294</b> | <b>17,789</b> | <b>0</b>        | <b>944,505</b>              | <b>15,500</b> |

(if Contingency budget is unspent on 31st March 2022 balance will remain committed to code 1096)

## Reserve Accounts

Reserve Accounts as at 31st October 2022

| Nominal Code(s) | Standard Asset Replacement Accruals                                       | Responsible Committee | Balances   | Sub Totals                         |
|-----------------|---|-----------------------|------------|------------------------------------|
|                 |   |                       | £          | £                                  |
| 1300            | IT  | F & S                 | 21,033.73  |                                    |
| 1305            | Skate park  | R & A                 | 160,318.73 |                                    |
| 1310            | General Play Equipment  | R & A                 | 74,839.80  |                                    |
| 1315            | Maintenance Equipment Replacement   | R & A                 | 13,268.94  |                                    |
| 1320            | Vehicle Replacement   | R & A                 | 16,258.00  |                                    |
| 1325            | Tractor Replacement   | R & A                 | 16,701.20  |                                    |
| 1330            | Mower Replacement   | R & A                 | 34,546.77  |                                    |
| 1340            | CCTV / ANPR   | T & GP                | 36,230.92  |                                    |
| 1345            | Benches   | T/C                   | 12,516.65  |                                    |
| 1350            | Glenmore Depot  | R & A                 | 10,384.93  |                                    |
| 1351            | B/Heights Play Equipment  | R & A                 | 14,494.28  |                                    |
| 1352            | B/Heights Maintenance Equipment Replacement                               | R & A                 | 2,386.62   |                                    |
|                 |   |                       |            | <b>412,980.57</b>                  |
|                 | Earmarked Accounts  |                       |            |                                    |
| 10510-10540     | Recreation & Amenities Funds B/Heights                                    | R & A                 | 805,514.14 |                                    |
| 1020-1045       | Town & General Purposes Committee   | T & GP                | 33,623.84  |                                    |
| 1060-1096       | Recreation & Amenities Funds Other  | R & A                 | 118,815.94 |                                    |
|                 |   |                       |            | <b>957,953.92</b>                  |
|                 | Other Earmarked Accounts  |                       |            |                                    |
| 1000            | Transfer to Reserves  | n/a                   | 145,092.39 |                                    |
| 1001            | Earmarked Interest  | F & S                 | 4,363.39   |                                    |
| 1002            | Property Fund Dividend  | F & S                 | 15,163.91  |                                    |
| 1004            | Well & Connected  |                       | -          |                                    |
| 1005            | Election Costs  | T/C                   | 4,976.35   |                                    |
| 1006            | Youth Services  | T/C                   | 10,726.03  |                                    |
| 1007            | Woodhouse Gardens Wall Rebuild (Moved to R & A)                           | R & A                 | -          |                                    |
| 1008            | High Street Clean Up  | F & S                 | -          |                                    |
| 1009            | BFTC Commemoration Group  | T/C                   | 262.60     |                                    |
| 1010            | Capital Interest  | F & S                 | 2,793.86   |                                    |
| 1011            | Land North of Bypass / Sport & Recreation                                 | T/C                   | 5,772.98   |                                    |
| 1012            | The Blandford Events Group  | T/C                   | 442.17     |                                    |
| 1013            | Neighbourhood Plan  | T/C                   | 8,294.93   |                                    |
| 1015            | Support for Essential Services ( Earmarked)                               | T/C                   | 28,049.00  |                                    |
| 1017            | Woodhouse Garden Re-build   | T/C                   | 19,981.67  |                                    |
| 1019            | Old Bath House / St Peter & St Paul's Churchyard (Listed Wall & Town Pump | T & GP                | 52,964.49  |                                    |
| 1050            | Allotments  | R&A                   | 4,175.36   |                                    |
| 1335            | Civic Regalia   | F & S                 | 18,849.84  |                                    |
| 1185            | Pension Deficit   | F & S                 | 20,000.00  |                                    |
| 1195            | Improvements to Market Place  | T/C                   | 70,000.00  |                                    |
| 1500            | General Reserves  | T/C                   | 241,713.72 |                                    |
|                 |   |                       |            | <b>653,622.69</b>                  |
| 1099            | Transfer From Reserves  | N/A                   | - 5,475.91 |                                    |
|                 | Capital Projects  |                       |            |                                    |
| 1104            | Corn Exchange S106 Funds  | T/C                   | 83,177.06  |                                    |
| 1105            | Corn Exchange   | T/C                   | 441,824.70 |                                    |
| 1110            | Corn Exchange Promotions Group  | T/C                   | 2,907.73   |                                    |
| 1115            | Corn Exchange Project Development   | T/C                   | 68,928.83  |                                    |
| 1116            | Corn Exchange HLF Stage 1 Matchfunding                                    | T/C                   | 97,379.97  |                                    |
| 1120            | Corn Exchange & Venues Refurbishment Project                              | T/C                   | 79,000.00  |                                    |
| 1122            | Corn Exchange Community Hall S106 Funds                                   | T/C                   | 103,292.81 |                                    |
| 1125            | Cemetery Field Project  | R & A                 | 1,000.00   |                                    |
| 1135            | Railway Arches  | T & GP                | 3,625.56   |                                    |
| 1175            | CCTV / ANPR - New Equipment   | T & GP                | 14,161.40  |                                    |
|                 |   |                       |            | <b>895298.06</b>                   |
|                 |   |                       |            | <b>2,914,379.33</b> Total Reserves |

Surplus from 2021/22 as at 31/03/2022

228,675.72

## **Consideration of the proposed budget for the year 2023/2024 and recommendation to Finance & Staffing Committee meeting**

### **R&A Earmarked Reserves**

Please note that this information is a result of officers' discussions and is merely intended to help the Committee reach its decisions. Please also refer to the right-hand column (in red) on the [Earmarked Reserves report](#).

#### 1050 Allotment – £0

#### 10510-10540 Badbury Heights – s106 monies

Councillors will note that there has been some expenditure, however it has been minimal this year.

The S106 monies for Persimmon POS phase 1 is to be spent over 20 years,

S106 monies for POS phase 2 is to be spend over 10 years.

S106 monies for Phase 2 commuted sum is to be spent over 10 years.

Persimmon S106 monies have their own budget and are not included in the precept monies.

Staff wages / SARA on equipment maintenance, SARA for Glenmore depot, POS and capital commuted sums for Phase 1 & Phase 2 are included in the Persimmon budget. The RFO calculates how much is required each year, so that the funds last the period that they are to be spent in. Once the period has exceeded as to when the s106 monies are due to be spent, the Town Council will have to fund all the costs through the precept. Councillors may therefore wish to replenish monies spent this financial year.

#### 1060 Planned Preventative Maintenance – £5,000

This budget line is used for a variety of unanticipated building/maintenance costs, and we are also accruing to replace the old roof at Woodhouse Gardens pavilion. We are aware that £7,954 has been spent to date (Legionella testing) and it is recommended that only £5,000 is added to the budget this year.

#### 1061 Cemetery Chapel – £1,000 & 1062 Cemetery Workshop – £1,000

These budget lines were introduced ten years ago to gradually build up a sufficient budget for carrying out the repointing works raised by the PPM condition survey to the exterior of the Chapel and the Workshop. It is recommended that the budget is continued at £1,000 for each building, due to the nature of the buildings and especially now they have been listed.

#### 1064 Cemetery Wall – £0

It is not recommended that additional funds are raised for this budget line, although this will need to be retained for future works as it is now listed and therefore not only applies to the boundary wall with Davis Gardens but the whole of the wall enclosing the cemetery.

#### 1065 DDA – £0

Due to the lack of expenditure carried out this year and no large projects being scheduled it is recommended that no additional funds are included in the budget. Situations do change at all venues depending on usage, and we would want to make our venues as accessible as possible, but we do have the PPM budget, which could be used as a back-up if required.

#### 1067 Play Area Fencing & Surfacing – £3,000

As issues tend to arise, particularly with the surfacing, and both fencing and surfacing are expensive items having spent £2,901 this financial year so far, it is recommended that £3,000 is included in the budget.

1068 Larksmead Outdoor Fitness – £0

It is suggested that the budget is not added to this year.

1070 Seat Replacement – £0

The seat replacement budget has a balance of £1,696 and it is not recommended to increase this budget line.

1071 – Skatefest – £2,000

It is recommended that, should the Committee wish to continue with this annual event, £2,000 is included in this budget line to cover the cost of running the event.

1075 Tree Survey & Works – £3,000

It is recommended that the budget line is increased by £3,000 as works are constantly required due to the numerous trees the Town Council is responsible for.

1080 Health & Safety Memorials – £0

It is recommended that there is no increase this year.

1090 Woodhouse Gardens Wall Repairs – £500

It is recommended that this budget is gradually built back up again as there are still bays that have not yet been worked on, as well as the boundary wall at the back of the pavilion.

1096 Contingency – £0

It has been agreed that any remaining balance in the Contingency budget is held to avoid additional accruals. At this stage in the financial year the £500 has not been used so it is recommended that this line is not added to.

**Additional Information**

There were no requests or feedback from the public at the budget consultation held at the September community expo.

**Recommendation**

The above will give a budget of £15,500, which is £500 less than last year's budget for Recreation & Amenities.

There are no other proposals for Capital Reserves.

The revenue budget will be considered in December at the Finance & Staffing Committee meeting.

Linda Scott-Giles  
Town Clerk  
7<sup>th</sup> November 2022



## **Report by Operations Manager September 2022 – November 2022**

### **STAFFING**

Training has been arranged for first aid and spraying.

### **CORN EXCHANGE**

Planning has been submitted for the loft hatch in the Council Chamber and quotes are being sought for the works.

Planning has also been submitted for the overall project.

Further meetings with hirers are being arranged to keep them updated with progress with the main project.

Two funding applications have been successful, and an application has been submitted to the National Lottery Fund.

There have been two major leaks, one over the stage and one in the ladies' toilets at the front of the building. Both have now been repaired.

### **PARK ROAD**

The works to the car park have now been completed and the football season is now well underway.

The cricket square has been renovated.

Sections of the perimeter fencing require repair, this will be done by staff and a new sign has been ordered for the entrance.

### **LARKSMEAD**

Outdoor fitness equipment has been inspected and serviced.

Defibrillator installed outside the pavilion and health and safety checks initiated.

### **TOWN**

The planters have now been planted up with the winter bedding.

### **TREES**

Tree works have commenced at various locations in the town. The cemetery hedge is due to be cut shortly.

### **CEMETERY**

Internments at the cemetery are at average levels for the time of year.

A drop kerb has been installed in the top car park to assist disabled access.

### **HEALTH AND SAFETY**

Asbestos monitoring has been done and monthly legionella testing continues. A full Legionella risk assessment is booked for November.

## **WORKS CARRIED OUT**

- Sept 10th Fire risk assessment works carried out at Football Club
- Sept 14th Electrical inspections commenced at all venues
- Sept 16th Drop kerb installed at the Cemetery
- Sept 19th Repairs to Langton play area
- Sept 27th Cricket square renovations carried out
- Oct 3rd Tabernacle toilet cistern replaced
- Oct 14th Alarm repaired in Tabernacle toilet
- Oct 17th Fencing at Park Road repaired
- Oct 28<sup>th</sup> Defibrillator installed outside Rugby pavilion at Larksmead
- Oct 31st Stage roof repaired
- Nov 1st New bin installed at Skate Park
- Nov 2<sup>nd</sup> Leak in Corn Exchange toilets repaired

## VANDALISM

### September 2022-November 2022

| <u>Date</u> | <u>Location</u>       | <u>Remarks</u> |
|-------------|-----------------------|----------------|
| 25 Aug      | Skate Park            | Broken Glass   |
| 30 Aug      | Railway Arches        | Broken Glass   |
| 5 Sept      | Marsh and Ham Toilets | Toilet blocked |
| 9 Sept      | Skate Park            | Broken Glass   |
| 17 Sept     | Skate Park            | Broken Glass   |
| 25 Sept     | Railway Arches        | Broken Glass   |
| 30 Sept     | Marsh and Ham Toilets | Toilet blocked |
| 4 Oct       | Skate Park            | Broken Glass   |
| 14 Oct      | Skate Park            | Broken Glass   |
| 19 Oct      | Railway Arches        | Broken Glass   |
| 21 Oct      | Skate Park            | Broken Glass   |
| 28 Oct      | Skate Park            | Broken Glass   |
| 1 Nov       | Skate Park            | Broken Glass   |

Evidence of drug use at public toilets at various times throughout the period (Police aware).