

BLANDFORD FORUM TOWN COUNCIL
Minutes of the Annual Meeting of the Town Council
Held on Tuesday 3rd May 2022 at 6:02pm in the Corn Exchange

DRAFT
Subject to confirmation

PRESENT

| | |
|---|--|
| Cllr L Hitchings – Outgoing Chairman | Cllr H Mieville – Incoming Vice Chairman |
| Cllr C Stevens – Outgoing Vice Chairman/Incoming Chairman | |
| Cllr L Lindsay | Cllr A Cross |
| Cllr R Carter | Cllr N Lacey-Clarke |
| Cllr P Osborne | Cllr R Holmes |
| Cllr S Hitchings | Cllr H White |
| Cllr B Quayle | Cllr P Clark |
| Cllr E Bray | Cllr K Herbert |
| Cllr C Jacques (arrived – 6:06 pm) | |

IN ATTENDANCE

| | |
|---------------------|--------------------|
| Town Clerk | Operations Manager |
| Nicci Brown – Press | |

Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

1. ELECTION OF THE CHAIRMAN OF COUNCIL/TOWN MAYOR

It was PROPOSED by Cllr White, SECONDED by Cllr Clark and AGREED (14 in favour, 1 abstention) that

Cllr Stevens is elected as Chairman of Council and Town Mayor for 2022/23 and has delivered his Declaration of Acceptance of Office.

1.1 Confirmation of the Mayor's Charity for 2022/23

Cllr Stevens nominated Blandford Opportunity Group and Marie Cure as the Mayor's Charities for 2022/23.

1.2 Confirmation of the Mayor's Chaplain for 2022/23

Cllr Stevens confirmed that Reverend Beaumont from the Blandford Forum Parish Church will be the Mayor's Chaplain for 2022/23.

2. ELECTION OF THE VICE-CHAIRMAN OF COUNCIL/DEPUTY TOWN MAYOR

It was PROPOSED by Cllr Holmes, SECONDED by Cllr Stevens and AGREED (14 in favour, 1 abstention) that

Cllr Mieville is elected as Vice Chairman of Council and Deputy Mayor for 2022/23.

3. APOLOGIES

None

4. TO RECEIVE ANY DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

None had been submitted.

5. **CONFIRM THE ACCURACY OF THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 25TH APRIL 2022**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Holmes and AGREED unanimously that the Minutes be APPROVED and SIGNED.

6. **RECEIVE AND NOTE MINUTES OF AND/OR TO DETERMINE RECOMMENDATIONS MADE BY COMMITTEES**

None.

7. **REVIEW OF DELEGATION ARRANGEMENTS TO COMMITTEES, SUB-COMMITTEES, EMPLOYEES AND OTHER LOCAL AUTHORITIES**

The paper was noted (see Appendix A).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Carter and AGREED unanimously that

The Town Council approves the delegation arrangements presently in place in relation to Committees, Sub-Committees, Employees and with other Local Authorities and confirmed that they do not require changing for the 2022/23 Mayoral year.

ACTION: TOWN CLERK

8. **REVIEW OF THE TERMS OF REFERENCES FOR COMMITTEES**

The paper was noted (see Appendix B).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

The Town Council agrees that:

- **No changes are required to the General Terms of Reference Applicable to All Committees**
- **No changes are required to the remit and delegated powers of the Corn Exchange**
- **A minor change is required to the remit and delegated powers of the Town Council Planning Committee**
- **No changes are required to the remit and delegated powers of the Finance & Staffing Committee**
- **A minor change is required to the remit and delegated powers of the Town & General Purposes Committee**
- **No changes are required to the remit and delegated powers of the Recreation & Amenities Committee**

ACTION: TOWN CLERK

9. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

Cllr Carter is Chairman of the Planning Committee for 2022/23.

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The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

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Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

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Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

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It was PROPOSED by Cllr Carter, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

The Town Council agrees that:

- **No changes are required to the General Terms of Reference Applicable to All Committees**
- **No changes are required to the remit and delegated powers of the Corn Exchange**
- **A minor change is required to the remit and delegated powers of the Town Council Planning Committee**
- **No changes are required to the remit and delegated powers of the Finance & Staffing Committee**
- **A minor change is required to the remit and delegated powers of the Town & General Purposes Committee**
- **No changes are required to the remit and delegated powers of the Recreation & Amenities Committee**

ACTION: TOWN CLERK

9. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

Cllr Carter is Chairman of the Planning Committee for 2022/23.

ACTION: TOWN CLERK

BLANDFORD FORUM TOWN COUNCIL
Minutes of the Annual Meeting of the Town Council
Held on Tuesday 3rd May 2022 at 6:02pm in the Corn Exchange

DRAFT
Subject to confirmation

PRESENT

| | |
|---|--|
| Cllr L Hitchings – Outgoing Chairman | Cllr H Mieville – Incoming Vice Chairman |
| Cllr C Stevens – Outgoing Vice Chairman/Incoming Chairman | |
| Cllr L Lindsay | Cllr A Cross |
| Cllr R Carter | Cllr N Lacey-Clarke |
| Cllr P Osborne | Cllr R Holmes |
| Cllr S Hitchings | Cllr H White |
| Cllr B Quayle | Cllr P Clark |
| Cllr E Bray | Cllr K Herbert |
| Cllr C Jacques (arrived – 6:06 pm) | |

IN ATTENDANCE

| | |
|---------------------|--------------------|
| Town Clerk | Operations Manager |
| Nicci Brown – Press | |

Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

1. ELECTION OF THE CHAIRMAN OF COUNCIL/TOWN MAYOR

It was PROPOSED by Cllr White, SECONDED by Cllr Clark and AGREED (14 in favour, 1 abstention) that

Cllr Stevens is elected as Chairman of Council and Town Mayor for 2022/23 and has delivered his Declaration of Acceptance of Office.

1.1 Confirmation of the Mayor's Charity for 2022/23

Cllr Stevens nominated Blandford Opportunity Group and Marie Cure as the Mayor's Charities for 2022/23.

1.2 Confirmation of the Mayor's Chaplain for 2022/23

Cllr Stevens confirmed that Reverend Beaumont from the Blandford Forum Parish Church will be the Mayor's Chaplain for 2022/23.

2. ELECTION OF THE VICE-CHAIRMAN OF COUNCIL/DEPUTY TOWN MAYOR

It was PROPOSED by Cllr Holmes, SECONDED by Cllr Stevens and AGREED (14 in favour, 1 abstention) that

Cllr Mieville is elected as Vice Chairman of Council and Deputy Mayor for 2022/23.

3. APOLOGIES

None

4. TO RECEIVE ANY DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

None had been submitted.

5. **CONFIRM THE ACCURACY OF THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 25TH APRIL 2022**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Holmes and AGREED unanimously that the Minutes be APPROVED and SIGNED.

6. **RECEIVE AND NOTE MINUTES OF AND/OR TO DETERMINE RECOMMENDATIONS MADE BY COMMITTEES**

None.

7. **REVIEW OF DELEGATION ARRANGEMENTS TO COMMITTEES, SUB-COMMITTEES, EMPLOYEES AND OTHER LOCAL AUTHORITIES**

The paper was noted (see Appendix A).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Carter and AGREED unanimously that

The Town Council approves the delegation arrangements presently in place in relation to Committees, Sub-Committees, Employees and with other Local Authorities and confirmed that they do not require changing for the 2022/23 Mayoral year.

ACTION: TOWN CLERK

8. **REVIEW OF THE TERMS OF REFERENCES FOR COMMITTEES**

The paper was noted (see Appendix B).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

The Town Council agrees that:

- **No changes are required to the General Terms of Reference Applicable to All Committees**
- **No changes are required to the remit and delegated powers of the Corn Exchange**
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- **A minor change is required to the remit and delegated powers of the Town & General Purposes Committee**
- **No changes are required to the remit and delegated powers of the Recreation & Amenities Committee**

ACTION: TOWN CLERK

9. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

Cllr Carter is Chairman of the Planning Committee for 2022/23.

ACTION: TOWN CLERK

BLANDFORD FORUM TOWN COUNCIL
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PRESENT

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|---|--|
| Cllr L Hitchings – Outgoing Chairman | Cllr H Mieville – Incoming Vice Chairman |
| Cllr C Stevens – Outgoing Vice Chairman/Incoming Chairman | |
| Cllr L Lindsay | Cllr A Cross |
| Cllr R Carter | Cllr N Lacey-Clarke |
| Cllr P Osborne | Cllr R Holmes |
| Cllr S Hitchings | Cllr H White |
| Cllr B Quayle | Cllr P Clark |
| Cllr E Bray | Cllr K Herbert |
| Cllr C Jacques (arrived – 6:06 pm) | |

IN ATTENDANCE

| | |
|---------------------|--------------------|
| Town Clerk | Operations Manager |
| Nicci Brown – Press | |

Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

1. ELECTION OF THE CHAIRMAN OF COUNCIL/TOWN MAYOR

It was PROPOSED by Cllr White, SECONDED by Cllr Clark and AGREED (14 in favour, 1 abstention) that

Cllr Stevens is elected as Chairman of Council and Town Mayor for 2022/23 and has delivered his Declaration of Acceptance of Office.

1.1 Confirmation of the Mayor's Charity for 2022/23

Cllr Stevens nominated Blandford Opportunity Group and Marie Cure as the Mayor's Charities for 2022/23.

1.2 Confirmation of the Mayor's Chaplain for 2022/23

Cllr Stevens confirmed that Reverend Beaumont from the Blandford Forum Parish Church will be the Mayor's Chaplain for 2022/23.

2. ELECTION OF THE VICE-CHAIRMAN OF COUNCIL/DEPUTY TOWN MAYOR

It was PROPOSED by Cllr Holmes, SECONDED by Cllr Stevens and AGREED (14 in favour, 1 abstention) that

Cllr Mieville is elected as Vice Chairman of Council and Deputy Mayor for 2022/23.

3. APOLOGIES

None

4. TO RECEIVE ANY DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

None had been submitted.

5. **CONFIRM THE ACCURACY OF THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 25TH APRIL 2022**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Holmes and AGREED unanimously that the Minutes be APPROVED and SIGNED.

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The paper was noted (see Appendix A).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Carter and AGREED unanimously that

The Town Council approves the delegation arrangements presently in place in relation to Committees, Sub-Committees, Employees and with other Local Authorities and confirmed that they do not require changing for the 2022/23 Mayoral year.

ACTION: TOWN CLERK

8. **REVIEW OF THE TERMS OF REFERENCES FOR COMMITTEES**

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- **No changes are required to the remit and delegated powers of the Recreation & Amenities Committee**

ACTION: TOWN CLERK

9. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

Cllr Carter is Chairman of the Planning Committee for 2022/23.

ACTION: TOWN CLERK

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| Cllr L Lindsay | Cllr A Cross |
| Cllr R Carter | Cllr N Lacey-Clarke |
| Cllr P Osborne | Cllr R Holmes |
| Cllr S Hitchings | Cllr H White |
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IN ATTENDANCE

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| Town Clerk | Operations Manager |
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Cllr L Hitchings thanked Councillors for their support during his year as Chairman/Mayor.

1. ELECTION OF THE CHAIRMAN OF COUNCIL/TOWN MAYOR

It was PROPOSED by Cllr White, SECONDED by Cllr Clark and AGREED (14 in favour, 1 abstention) that

Cllr Stevens is elected as Chairman of Council and Town Mayor for 2022/23 and has delivered his Declaration of Acceptance of Office.

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Cllr Stevens nominated Blandford Opportunity Group and Marie Cure as the Mayor's Charities for 2022/23.

1.2 Confirmation of the Mayor's Chaplain for 2022/23

Cllr Stevens confirmed that Reverend Beaumont from the Blandford Forum Parish Church will be the Mayor's Chaplain for 2022/23.

2. ELECTION OF THE VICE-CHAIRMAN OF COUNCIL/DEPUTY TOWN MAYOR

It was PROPOSED by Cllr Holmes, SECONDED by Cllr Stevens and AGREED (14 in favour, 1 abstention) that

Cllr Mieville is elected as Vice Chairman of Council and Deputy Mayor for 2022/23.

3. APOLOGIES

None

4. TO RECEIVE ANY DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

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The paper was noted (see Appendix A).

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The Town Council approves the delegation arrangements presently in place in relation to Committees, Sub-Committees, Employees and with other Local Authorities and confirmed that they do not require changing for the 2022/23 Mayoral year.

ACTION: TOWN CLERK

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- **No changes are required to the remit and delegated powers of the Recreation & Amenities Committee**

ACTION: TOWN CLERK

9. **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES**

The paper was noted (see Appendix C).

9.1 **Town Council Planning (All Members)**

9.1.1 **Election of Chairman**

Cllr Carter was PROPOSED by Cllr L Hitchings and SECONDED by Cllr Holmes, and it was AGREED unanimously that

Cllr Carter is Chairman of the Planning Committee for 2022/23.

ACTION: TOWN CLERK