



# BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors  
Members of the Public & Press

Dorset Council Councillors

Dear Member

## **CORN EXCHANGE MEETING**

You are summoned to attend a meeting of the Town Council which will be held in the **Corn Exchange**, Market Place, Blandford Forum on **Monday 23<sup>rd</sup> May 2022 at 7.00 pm** to consider the following items. This meeting will also be accessible [online using Microsoft Teams](#).

Linda Scott-Giles  
Town Clerk  
16<sup>th</sup> May 2022

## **A G E N D A**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Council.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations
4. [Minutes of the Corn Exchange Meeting held on 21<sup>st</sup> February 2022](#)
5. To consider expenditure approval for:
  - 5.1 [Lighting in the Corn Exchange](#)
  - 5.2 [Additional CCTV coverage for the rear of the Town Hall due to unauthorised access](#)
6. To receive an update from Ingham Pinnock Associates

**Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and at [www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk)**

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## **To consider retrospective expenditure for lighting in the Corn Exchange**

### **Report**

The uplighters in the main hall of the Corn Exchange have been failing for some time and those that were working were producing very little light. Due to the age of the fittings, they are no longer available so like for like replacement was not an option.

A local electrical contractor sourced modern alternatives which will improve the lighting and be more efficient as they are LED.

It is unknown if these fittings would be suitable after the renovations have taken place as the M&E plan has not been finalised at this stage. However, due to the daily use of the building that hirers are paying for, the contractor was asked to proceed.

### **Financial Implications**

The 12 lights were replaced at a cost of £1,900.00 + VAT.

### **Recommendation**

It is recommended that retrospective expenditure is approved for the light fittings at a cost of £1,900.00 + VAT using funds from the Corn Exchange Building and Maintenance budget line 5206 (Expenditure Authority: Localism Act 2011 s1-8).

Jon Goodenough  
Operations Manager  
5th May 2022

## **To consider expenditure approval for additional CCTV coverage for the rear of the Town Hall due to unauthorised access**

### **Report**

As Councillors will be aware, there have been several incursions onto the Town Hall roof which has caused damaged to the roof and has also resulted in graffiti to the building.

Anti-vandal paint and signage has been installed along with extra security lighting.

It has also been recommended that an extra CCTV camera is installed between the Town Hall and the Main Hall to try to identify those persons trespassing on the building and to act as a further deterrent. It is important that the Town Council takes all steps possible to stop the incursions due to the potential Health and Safety concerns of persons on the roof.

### **Financial implications**

A quote has been sought to install a further camera from a local contractor, who spent a couple of hours on site considering the best option with the Operations Manager. This contractor also installed the existing system (consisting of a camera covering the office and car park and one covering the rear of the office/Spar car park):

HIKVISION 4MP IP  
ColourVu Turret Camera  
BlackPower Intake Box Black  
100m CAT6 External – Black  
20mm uPVC Conduit – Black  
Connections & Installation Sundries  
Labour – 2 x Engineers ½ Day (estimated)  
At a cost of £741.67 + VAT

### **Recommendation**

It is recommended that the new camera is installed at a cost of £741.67 + VAT using budget line Corn Exchange Building and Maintenance budget line 5206 (Expenditure Authority: Localism Act 2011 s1-8).

Jon Goodenough  
Operations Manager  
28<sup>th</sup> April 2022