



BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors
Members of the Public & Press

Dorset Council Councillors

Dear Member

TOWN COUNCIL MEETING

You are summoned to attend a meeting of the Town Council which will be held in the **Corn Exchange**, Market Place, Blandford Forum on **Monday 20th December 2021 at 7.00 pm** to consider the following items. This meeting will also be available to view online using Microsoft Teams [using this link](#).

Linda Scott-Giles
Town Clerk
13th December 2021

A G E N D A

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations (all Councillors, excluding Cllrs Cross and L Hitchings, for setting the precept at Agenda Item No. 8)
4. [Minutes of the Town Council Meeting held on 22nd November 2021](#)
5. [Town Clerk's Report & Correspondence](#)

6. Recommendations and Receipt of Minutes
 - 6.1 Finance & Staffing Committee Meeting dated 13th December 2021
(this agenda item includes the budget for 2022/23)
 - 6.1.1 Recommendations (to follow in the F&S Committee minutes)
 - 6.1.2 To RECEIVE the Minutes (to follow)
7. [To consider and approve expenditure for a memorial bench for HM The Queen's Platinum Jubilee \(2nd-5th June 2022\)](#)
8. Reports from Community and Local Organisations (Councillors are requested to advise the Chairman of Council or the Town Clerk if they wish to make a report under this heading)

**A Barnes for a Recreation Trust Meeting
will take place after this Town Council Meeting.**

DATES OF FUTURE MEETINGS

23rd December Office closes at 12.30pm
4th January 2022 Office re-opens at 9.30am
17th January Planning Meeting

**Minutes of the Town Council and Committee meetings are available from Blandford Library,
the Town Clerk's Office and at www.blandfordforum-tc.gov.uk**

Twinned with Preetz, Germany



Town Clerk's Office
Church Lane, Blandford Forum
Dorset DT11 7AD



Twinned with Mortain, France



Tel: 01258 454500 • Fax: 01258 454432
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www.blandfordforum-tc.gov.uk

Town Clerk's Report & Correspondence

Report from Dorset Council Councillors – Following a request from the Town Clerk for a written report prior to the meeting to help reduce the time spent at the meeting, Cllrs Lacey-Clarke and Quayle have agreed to defer this item to the next full council meeting in January.

Civic Report – This month's report will be distributed to Councillors.

To receive an update and consider any requests from the:

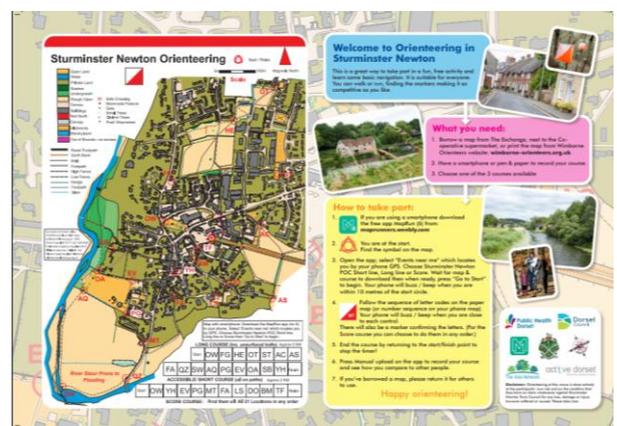
This monthly agenda item has been removed this month, as above, and recorded here in order to reduce the length of the meeting.

- Neighbourhood Plan Monitoring Group – Blandford + – The meeting minutes have been distributed to Councillors.
- BFTC Commemoration Group – The meeting minutes have been distributed to Councillors.
- Climate Change & Biodiversity – Another poll was sent out and an online meeting has been arranged for Thursday 3rd February 2022.
- Dorset Council Grant to support the Market Area Enhancement Project – There is no update this month.
- The Queen's Platinum Jubilee 2nd-5th June 2022 – The meeting minutes have been distributed to Councillors.

Allotment Relocation – A meeting was held with Wyatt Homes and the Allotment Society on Tuesday 7th December 2021, with Cllrs Stevens, Carter, S Hitchings and White, and BFTC officers in attendance. Attendees discussed the updated plans prior to the submission of a planning application.

Wessex Internet – An online update meeting was held with Wessex Internet on the evening of Tuesday 7th December with Cllrs L Hitchings, Stevens, Carter and S Hitchings in attendance with the Town Clerk.

Orienteering in Blandford – An online meeting was held on Tuesday 14th December organised by Laura Everett-Coles (HPA/ Link officer for North Dorset) with representatives from Dorset Council, Cllr L Hitchings, the Town Clerk and other interested parties, to discuss the possibility of an orienteering trail for the town and surrounding area. An example of a board at Sturminster Newton is pictured and this will be an agenda item in January, seeking expenditure authority to increase the offer to two trails due to the benefit to residents and visitors.



Blanchards Bailey LLP – An invoice has been received from Blanchards Bailey LLP in relation to negotiations with landowners for Allotment relocation Heads of Terms, totalling £9,500 + VAT, and this has been paid in accordance with expenditure authority from Minute 124 from the Town Council confidential allotment meeting held on 17th December 2018.

To consider and approve expenditure for a memorial bench for HM The Queen's Platinum Jubilee (2nd-5th June 2022)

Background

In celebration, and to mark this significant event, the Queens Platinum Jubilee working group would like to install a metal bench in the town.

Further Information

In previous years the Town Council purchased its metal benches from a national contractor. The benches are sturdy, low maintenance and the Town Council has always received excellent service. This company is also providing the bench donated by one of the Town Council's freemen, as stipulated by the T&GP Committee. Therefore, this company has been approached again for a design of a Jubilee bench.

Design 1



Design 2



Design 3



The working group, who prefer Design 3, discussed the possibility of the bench to be located at the Marsh & Ham. There is also the possibility to replace one of the wooden benches in Woodhouse Gardens. This would fit in well with the bench installed for the Queen's Diamond Jubilee in 2012. The benches in Woodhouse Gardens are all wood, but the Town Council could start introducing metal benches as they last longer.

Financial Implication

1x Queens Platinum Jubilee bench seat, £996 +VAT +Delivery.

Price for a stainless-steel dedication plaque 120x80mm accommodating up to 45 words of engraving, fitted, £57 +VAT.

Price for a bolt down kit to secure to a hard standing is £13 +VAT.

Total cost: **£1066 + VAT.**

Recommendation

It is recommended that Council considers expenditure authority for the purchase of a bench to mark the Platinum Jubilee and stipulates a budget line for this expenditure.

Sybille Maddock
Assistant Town Clerk
3rd December 2021