

**BLANDFORD FORUM TOWN COUNCIL**  
**Minutes of Town Council Planning Meeting**  
**Held on Monday 6<sup>th</sup> September 2021 at 7:00pm in the Corn Exchange**



**PRESENT**

Cllr R Carter – Chairman  
Cllr L Hitchings – Chairman of Council  
Cllr S Hitchings  
Cllr P Osborne  
Cllr B Quayle  
Cllr A Cross  
Cllr H White

Cllr R Holmes – Vice Chairman  
Cllr C Stevens – Vice Chairman of Council  
Cllr N Lacey-Clarke  
Cllr H Mieville  
Cllr L Lindsay  
Cllr P Clark  
Cllr J Stayt

**IN ATTENDANCE**

Assistant Town Clerk  
Nicci Brown – Press

Jonathan Turvey - Western Design Architects

**IN ATTENDANCE VIA MICROSOFT TEAMS**

Operations Manager

**41. PUBLIC SESSION**

41.1 Cllr Lacey-Clarke reported that the works to the paving slabs commenced on Monday 6<sup>th</sup> September. Cllr S Hitchings posed a question to Cllr Lacey-Clarke before the meeting about the timings and duration of the one-way system in place. Cllr Lacey-Clarke reported that it will be in place for the duration of the works. Cllr Lacey-Clarke gave further details about the closure, communication with business owners and the need for a storage area.

41.2 Western Design Architects – Tin Pot Lane

Jonathan Turvey shared a presentation outlining the new proposals and clarified that the applicant is predominantly looking to develop the upper site with this new application. The proposals are for six new single storey dwellings on the current stud farm. These bungalows will have less visual impact on the AONB and will be built to Passive House standards. The development will also be less dense than previously proposed. Mr Turvey spoke about the sustainability of the site with attenuation ponds and the possibility of using ground source heat pumps. The applicant is looking at using local materials to reduce carbon footprint of the scheme.

Mr Turvey then spoke about the lower site. The applicant, in memory of his wife, would like to develop this into a memorial site with 61 trees and a pond, for school children to use. He is already in contact with the Dorset Environmental Trust. The proposal also includes 12 off road parking spaces.

Jonathan Turvey has requested feedback from Town Councillors; therefore it was agreed that this will be added to the Planning agenda on 4<sup>th</sup> October 2021.

**ACTION: TOWN CLERK**

*Post Meeting Note: The presentation was shared with all Councillors after the meeting.*

**41. PUBLIC SESSION (cont.)**

41.3 Cllr White spoke about the development at Nordon and the traffic it is producing. Especially now that children are going back to school. Lorries are waiting on the road for the site to open. Cllr Lacey-Clarke will look at the traffic management plan and see if it can be resolved.

**42. APOLOGIES**

Cllr C Jacques

**43. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Cllr Carter declared an interest in agenda item 5.1 as he is a former colleague of the applicant. He will take part in the discussions but not vote.

**44. MINUTES OF THE MEETING HELD ON MONDAY 26<sup>TH</sup> JULY 2021**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Mieville and AGREED (12 in favour, 2 abstentions) that the Minutes be APPROVED and SIGNED.

**45. APPENDIX A – NEW PLANNING APPLICATIONS**

The paper was noted (see Appendix A).

45.1 P/HOU/2021/01103 – 27<sup>th</sup> July 2021 – Mr R Disbrow – 16 The Close – Addition of slate tile hanging to west elevation

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Holmes and AGREED (13 in favour, 1 abstention) that

**The Town Council has no objections to the application as it will help retain the longevity of the building. The materials used are traditional and common and therefore there will be no harm to the conservation area.**

**ACTION: TOWN CLERK**

45.2 P/HOU/2021/02000 – 13<sup>th</sup> August 2021 – Mr & Mrs Barlow – 17 Salisbury Road – Erect single storey extension to the rear. Widen access to property.

It was PROPOSED by Cllr Carter, SECONDED by Cllr Holmes and AGREED unanimously that

**The Town Council has no objections to the application as there is no loss of amenities, traditional materials are being used and the extension will not be visible from the road.**

**ACTION: TOWN CLERK**

45.3 P/HOU/2021/00333 – 23<sup>rd</sup> August 2021 – Mr L Tetley – 153 Salisbury Road – Remove & replace roof to form a first floor and erection of two storey rear extension

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Cross and AGREED unanimously that

**The Town Council has no objections to the application as the applicant has followed pre-application advice.**

**ACTION: TOWN CLERK**

**45. APPENDIX A – NEW PLANNING APPLICATIONS (cont.)**

- 45.4 P/HOU/2021/02139 – 25<sup>th</sup> August 2021 – Mr Miles – 3 Stevens Close – Erect single storey rear extension. Erect first floor extension over garage

It was PROPOSED by Cllr White, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

**The Town Council has no objections to the application as the plot is sufficient in size and there is no loss of amenity to neighbouring properties.**

**ACTION: TOWN CLERK**

- 45.5 P/HOU/2021/02145 – 25<sup>th</sup> August 2021 – Mr Cowley – 5 Hawkers Close - Erect single storey extension and erect extension to existing garage

It was PROPOSED by Cllr Cross, SECONDED by Cllr Osborne and AGREED (10 in favour, 3 against, 1 abstention) that

**The Town Council has no objections to the application as it has no adverse impact on neighbouring amenities. The Town Council would like to stipulate that a sprinkler system is incorporated in both extensions.**

**ACTION: TOWN CLERK**

- 45.6 P/HOU/2021/01952 – 27<sup>th</sup> August 2021 – Ms K Williams – Highcliffe Alfred Street – Form vehicular access and driveway

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Cross and AGREED (13 in favour, 1 abstention) that

**The Town Council objects to the application as they cannot support any application which results in a net loss of parking in the area.**

**ACTION: TOWN CLERK**

**46. APPENDIX B – DORSET COUNCIL DECISIONS ON PLANNING APPLICATIONS AND APPLICATIONS AWAITING DECISIONS**

The paper was displayed.

Cllr Lindsay left the meeting at 08.05pm.

**47. SITE VISITS/DORSET COUNCIL PLANNING MEETINGS**

The Assistant Town Clerk reported that the next Northern Area Planning Meeting is scheduled for 28<sup>th</sup> September, the agenda will be published the week before the meeting.

**48. CLERK'S REPORT AND CORRESPONDENCE**

The paper was noted (see Appendix C).

- 48.1 The Hive, Kings Road – A letter was sent as requested at the last Planning Committee meeting. An enforcement case was already open and BFTC's comments have been added.

## 48. CLERK'S REPORT AND CORRESPONDENCE (cont.)

- 48.2 Church Lane pedestrian crossing safety improvements – The Dorset Council plans to make safety improvements to the pedestrian crossing at the southern end of Church Lane. This is part of the works on the footways in Blandford Forum that are being carried out from the 6<sup>th</sup> September 2021 to the 22<sup>nd</sup> of November 2021.  
The footway will be built out by just over a metre east on the western side to allow for greater visibility. The footway on the eastern side next to St Peter and St Paul's Church will be narrowed to accommodate for this.  
Construction is programmed to start on Monday the 13<sup>th</sup> of September 2021, lasting 2 weeks until Friday the 24<sup>th</sup> of September 2021. It is planned to close the lower 40 metres of Church Lane for the first 5 days of the works only (13<sup>th</sup>-17<sup>th</sup> September), for the kerbs to be moved and replaced, as well as the new carriageway surface to go down.
- 48.3 Road Closure – All vehicles will be prohibited from proceeding along Church Lane, Blandford Forum from Market Place to a point 40 metres to the north. The Notice is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise the likelihood of danger to highway users. It will come into operation on 13<sup>th</sup> September 2021 between and remain in force for five days, but it is anticipated that the works will be completed by 17<sup>th</sup> September 2021. This Notice will enable Dorset Council to build out the footway on western side and take back the kerb line on the eastern side to maintain road width.
- 48.4 Road Closure - All vehicles will be prohibited from proceeding along Alfred Street, Blandford Forum between Edward Street and Queens Road (in both directions), a distance of approximately 60 metres. The Notice is needed in order to comply with health and safety regulations which require the provision of safe working areas and to minimise likelihood of danger to highway users. It will come into operation between 08:00 until 18:00 on 13<sup>th</sup> September 2021 and remain in force for five days, however it is anticipated that the works will be completed by 17<sup>th</sup> September 2021. This Notice will enable B W Construction & Groundworks Ltd safe access to connect a property to the sewer network. The alternative vehicular route will be sign posted via Edward Street, Alexandra Street, Albert Street and vice versa.

Cllr Lindsay returned to the meeting at 08.07pm.

- 48.5 War Memorial Rededication - Officers have sought a quote for the war memorial at the Cemetery to be cleaned and the lettering repainted, in addition they have also sought a price for a new inscription which reads: ***“A rededication service was held in 2021 to mark the centenary of the cross and tablets, and to remember all men and women of Blandford Forum fallen in service to their country 100 years on.”***  
It is hoped that the work will be completed before the rededication service on 7<sup>th</sup> November but as the work can only be done in dry weather this cannot be guaranteed but it would provide a visual record of the re dedication. The total cost would be £3,407.20 including VAT. If approved, unofficially, tonight then a report would be taken to the Town Council meeting on 27<sup>th</sup> September seeking retrospective expenditure approval. It is suggested we use General Reserves for the cost. An e mail has been sent to all Councillors earlier today with the quote in detail.

A straw poll was taken with 13 in favour and 1 against. The item will be added to the Town Council agenda on 27<sup>th</sup> September to seek retrospective approval.

**ACTION: TOWN CLERK**

49. **TO CONSIDER NORDON S106 CONTRIBUTIONS FOR TOWN COUNCIL PLAY AREA FACILITIES**

The paper was noted (see Appendix D).

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Quayle and AGREED unanimously that

**The Town Council approaches the Dorset Council to claim s106 contributions for the purchase of the new play equipment tower in Larksmead Play Area, the maintenance cover for the new tower at Larksmead and Park Road play area. Furthermore, Town Councillors wish for officers to seek the highest amount of s106 contributions for this project and any future projects, including maintenance, in corporation with the R&A Committee.**

**ACTION: TOWN CLERK**

Cllr Stayt left the meeting at 08.23pm.

50. **TO CONSIDER RESPONDING TO THE DORSET COUNCIL PROPOSED CAR PARKING CHARGES STRATEGY**

It was PROPOSED by Cllr Carter, SECONDED by Cllr Mieville and AGREED (10 in favour, 3 against) that

**The Town Council forms a working group with delegated authority, consisting of Councillors Carter, Mieville and Holmes, to respond directly to the changes in the Dorset Council car parking charging strategy.**

**ACTION: TOWN CLERK**

51. **TO CONSIDER FORMING A WORKING GROUP TO RESPOND TO THE DORSET COUNCIL BLUE BADGE HOLDER PARKING SURVEY**

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr L Hitchings and AGREED (11 in favour, 2 against) that

**The Town Council forms a working group with delegated authority, consisting of Councillors Stevens, Mieville, Holmes and Carter, to respond to Dorset Council blue badge holder parking survey directly.**

**ACTION: TOWN CLERK**

The Assistant Town Clerk will send a Doodle Poll.

52. **TO CONSIDER RESPONDING TO THE CONSULTATION TO THE FINAL VERSION OF THE YETMINSTER & RYME INTRINSECA NEIGHBOURHOOD PLAN**

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Holmes and AGREED unanimously that

**The Town Council notes the submission but has no comments.**

**ACTION: TOWN CLERK**

The meeting closed at 8:37pm.

SIGNED: ..... DATED: .....