



# BLANDFORD FORUM TOWN COUNCIL

To: All Town Councillors  
Members of the Public & Press

Dorset Council Councillors

Dear Member

## **TOWN COUNCIL PLANNING MEETING**

You are summoned to attend a meeting of the Town Council Planning Committee which will be held **online** using Microsoft Teams on **Monday 1<sup>st</sup> February 2021 at 7.00 pm** to consider the following items.

Linda Scott-Giles  
Town Clerk  
26<sup>th</sup> January 2021

## **A G E N D A**

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4<sup>th</sup> April 2020. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

Members of the public are invited to join the meeting [using Microsoft Teams](#). If, as a member of the public, you wish to speak in the Public Session, please notify the Town Clerk prior to the meeting via [admin@blandfordforum-tc.gov.uk](mailto:admin@blandfordforum-tc.gov.uk) or 01258 454500.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

1. Public Session
2. Apologies
3. To receive any Declarations of Interest and Requests for Dispensations
4. [Minutes of the Meeting held on 18<sup>th</sup> January 2021](#) (to be signed by the Chairman at the earliest opportunity)
5. [Appendix A – New Planning Applications](#)
6. Appendix B – Dorset Council Decisions on Planning Applications and Applications Awaiting Decisions (to be displayed at the meeting)

7. Site Visits/Dorset Council Planning Meetings
8. [To consider responding to the Dorset Council Free Parking Policy](#)
9. [To form a Working Group to respond to the Dorset Council Local Plan consultation](#)
10. [To consider additional expenditure authority for the supply and installation of an outdoor table tennis table at Larksmead Recreation Ground](#)
11. [To consider supporting and taking part in the NHS Social Care & Frontline Worker Day on 5<sup>th</sup> July 2021](#)
12. [Clerk's Report & Correspondence](#)

### **DATES OF FUTURE MEETINGS**

8<sup>th</sup> February            Recreation & Amenities Committee Meeting  
22<sup>nd</sup> February        Town Council Meeting (followed by Trust Meeting)

**Minutes of the Town Council and Committee meetings are available from Blandford Library, the Town Clerk's Office and at [www.blandfordforum-tc.gov.uk](http://www.blandfordforum-tc.gov.uk).**

Twinned with Preetz, Germany



Town Clerk's Office  
Church Lane, Blandford Forum  
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Twinned with Mortain, France



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**PLANNING APPENDIX A – NEW PLANNING APPLICATIONS**  
**Planning Meeting on Monday 1<sup>st</sup> February 2021**

	Application & Date	Application Details	Comments/ Blandford + Neighbourhood Plan 2011-2033
1	P/FUL/2020/00351 Blandford Art Hub 19 <sup>th</sup> January 2021	<a href="#"><u>Land South of Nightingale Court East Street</u></a> Change of use of land and erect 2 No. Art Workshop buildings for 'Blandford Art Hub' (part retrospective)	B8 – Town Centre Boundary B11 – Managing Design in the Conservation Area
2	P/HOU/2020/00355 Mr Frampton 19 <sup>th</sup> January 2021	<a href="#"><u>84 Cobham Road</u></a> Erect 2 storey rear extension and front porch	

## To consider responding to the Dorset Council Free Parking Policy

### Background

Councillors will recall that prior to Christmas the Dorset Council wrote about planned changes for their Free Parking Policy. It is Dorset Council's intention to standardise and set a clear framework for Town and Parish Councils when applying for 'free' parking days'. Historically these have been used differently in each local area, leading to ongoing perceptions of inequity, and difficulty for officers in trying to make consistent and fair decisions across the county.

### Further Information

The new policy:

To support local economy, Dorset Council will give a total of six free parking days in Dorset Council car parks. This is made up of the following:

- At the request of the Town or Parish Council free parking in all Dorset Council car parks for four days each year, for events which generate valuable footfall for that town. These four days cannot be used in December.
- At the request of the Town or Parish Council free parking in all Dorset Council Town Centre car parks for that town on one weekday in December
- Free parking in all Dorset Council Town Centre car parks on Small Business Saturday in December

No other days in December will be considered unless the Town Council, Local BID (not present in Blandford) or other organisation(s) are willing to meet the cost of the lost income at an amount to be calculated by the Council's parking team based on average weekend costs for that time of year.

At the Town & General Purposes Committee meeting in November 2020 the Town Council agreed to request the following days. These will have to be reconsidered at the next T&GP meeting on 8<sup>th</sup> March 2021 as we are not able to request three days during December.

Easter Saturday – 4<sup>th</sup> April (ok)

May Bank Holiday – Georgian Fayre 3<sup>rd</sup> May (ok)

Small Business Saturday – 4<sup>th</sup> December (date tbc) (ok)

Thursday 16<sup>th</sup> December

Wednesday 22<sup>nd</sup> December

Friday 24<sup>th</sup> December

The Dorset Council would like to implement this policy as soon as possible so that Town and Parish Councils can start planning the free parking days for 2021. Any queries or comments regarding the new policy should be sent in by 19<sup>th</sup> February 2021.

### Recommendation

Councillors should decide if they wish to submit any comments regarding the new free parking policy.

Sybille Maddock  
Assistant Town Clerk  
21<sup>st</sup> January 2021

## To form a Working Group to respond to the Dorset Council Local Plan consultation

### **Background**

Dorset Council have produced a draft Local Plan containing proposal for guiding future development in the Dorset Council area up to 2038. The consultation runs from 18<sup>th</sup> January to 15<sup>th</sup> March 2021.

### **Further Information**

The plan outlines the strategy for meeting the needs of the area such as housing, employment, and community services including schools, retail, leisure and community facilities. The plan directs development to the most suitable locations near to existing facilities, and detailed policies promote high quality development that respects and enhances the character of each area. The plan also protects Dorset's natural environment and contributes towards the mitigation and adaptation to climate change.

The consultation is available at [www.dorsetcouncil.gov.uk/Dorset-council-local-plan](http://www.dorsetcouncil.gov.uk/Dorset-council-local-plan)

### **Recommendation**

Councillors are requested to form a Working Group to present a proposed response to the next Planning meeting on 1<sup>st</sup> March.

Sybille Maddock  
Assistant Town Clerk  
22<sup>nd</sup> January 2021

## **To consider additional expenditure authority for the supply and installation of an outdoor table tennis table at Larksmead Recreation Ground**

### **Background**

At the full council meeting held on 26<sup>th</sup> October 2020, it was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Lindsay and AGREED (14 in favour, 1 against) that

**The Town Council approves expenditure of £2,275 + VAT (reclaiming the grant of £950 upon project completion) using General Reserves for the purchase and installation of an outdoor table tennis table to be installed at Larksmead Recreation Ground, subject to final approval of the location from the chosen contractor (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).**

### **Project Update**

The Dorset Council confirmed that the grant of £950 would be reduced to £455 as the quote was for less than the original quote submitted with the grant application, which would result in expenditure of £1,820 + VAT.

The table tennis provider was contacted after the council meeting and a site visit was arranged at Larksmead. They advised that due to the levelling of the site the ground required a concrete hardstanding, to be provided by a separate contractor prior to their installation, and staff would be required to assist in the location of the table. The Grounds & Property Supervisor felt this could be achieved and a quotation was sought from a local contractor.

The contractor provided a quotation as follows:

- 1...To excavate an area of approximately 3.6 m<sup>2</sup> to a depth of 250mm and to remove all generated waste spoil from the site. (2.1m x 1.7m).
- 2...To set a temporary timber shuttering to retain the new slab construction.
- 3...To lay a fabric separation barrier and 150mm depth of compacted type 1 stone.
- 4..To supply and lay a 100mm depth, concrete slab with 1 layer of steel mesh.
- 5...To leave the area clear, tidy and free from all waste materials.

The quotation includes all labour, all materials and all plant machinery necessary to complete all of the above works.

QUOTATION TOTAL - £1087:00p + vat.

### **Financial Implications**

The grant will release 20% of the total costs. This results in a total project cost of £3,362 + VAT, less the grant (at 20% of the total cost) £672.40 = £2,689.60 + VAT.

### **Recommendation**

Councillors are asked to consider if they wish to proceed with the project and whether or not to approve the additional £1,364.60 + VAT, which takes into account the lower grant amount, using the General Reserves budget line (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

Linda Scott-Giles  
Town Clerk  
20<sup>th</sup> January 2021

## To consider supporting and taking part in the NHS Social Care & Frontline Worker Day on 5<sup>th</sup> July 2021

### Background

Lord Mayors, Lord Provosts, Mayors and Chairs of Councils in Local Authorities and Town Councils throughout the United Kingdom are being encouraged to play a leading role in NHS, Social Care & Frontline Workers Day on 5<sup>th</sup> July 2021, a unique day of celebration and commemoration of those who work twenty-four hours a day, seven days a week without any thought of their own safety.

### Further Information

This special day is also being used to raise valuable funds for NHS Charities Together, the official organisation set up to support over 230 hospitals and their charitable trusts, with the money being equally divided to support the health and wellbeing of staff. The other charity to benefit is the National Care Association, which wishes to use this opportunity to raise £200,000 for the work they undertake in their care homes.

The plan is to make this an annual event, growing in size and stature involving individuals, local communities and others to enable us all to pay 'tribute' to those who undertake so much for us all.

The suggested events include:

10:00am - To raise the unique flag

11:00am - A Two-Minute Silence

1:00pm - The Nation's Toast to the Heroes of the NHS, Social Care and those that work so tirelessly on the frontline.

1:00pm – Street, garden, village green and hall parties

4:00pm – Afternoon tea

8:00pm – Clapping and ringing of the church bells

The activities for the day, along with the organisations and others supporting this unique initiative to date can be viewed at – [www.nhsfrontlineday.org](http://www.nhsfrontlineday.org)

### Financial Impact

230cm x 138cm flag at a cost of £49.31



### Recommendation

Councillors should decide if they wish to purchase the flag using funds of £49.31 from budget line 4802 Civic Expenses (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8) and take part in the raising of the flag and a Two-Minute Silence, as well as requesting for the Parish Church to ring the church bells.

Sybille Maddock  
Assistant Town Clerk  
21<sup>st</sup> January 2021

## **Clerk's Report & Correspondence**

Asset of Community Value – The Dorset Council has decided to list the Blandford Methodist Church Hall including the car park adjacent to the Blandford Methodist Church as an asset of community value. The Blandford Methodist Church itself cannot be listed as an asset of community value, as buildings primarily used for religious worship/observances, do not meet the requirements for listing as an ACV.