

BLANDFORD FORUM TOWN COUNCIL
Minutes of the Recreation & Amenities Committee
held on Monday 9th November 2020 at 7.00pm online using Microsoft Teams



PRESENT

Cllr H White – Committee Chairman	Cllr S Hitchings
Cllr L Lindsay – Committee Vice Chairman/Chairman of Council	Cllr R Carter
Cllr L Hitchings – Vice Chairman of Council	Cllr N Lacey-Clarke
Cllr J Stayt – late arrival at 7:24pm	

IN ATTENDANCE

Town Clerk	Operations Manager
Nicci Brown – Press	

22. PUBLIC SESSION

Cllr Lacey-Clarke referred to the climate change action plan consultation that the Dorset Council would like residents to complete by 6th December 2020 and asked Councillors to encourage residents to participate.

23. APOLOGIES

Cllr C Jacques

24. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None were submitted.

25. MINUTES OF THE MEETING HELD ON 21ST SEPTEMBER 2020

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Lindsay and AGREED (5 in favour, against, 1 abstention) that the Minutes be APPROVED and SIGNED at the earliest opportunity.

26. TOWN CLERK'S REPORT & CORRESPONDENCE

26.1 Historic England – A funding application is being prepared for the Historic England Emergency Fund for £4,000 to assist with the funding of the replacement lobby glazing.

26.2 Woodhouse Gardens Lights – The lights have been well received by the public.

26.3 Community Fridge – A site meeting has been held at Colin's Community Club as a possible location for the Community Fridge and the next meeting is scheduled for tomorrow lunchtime.

26.4 Census for Dorset – The Town Council has been asked to help support the completion of Census forms next year. The Town Clerk has submitted an application to be considered to be a Census 'centre' and the Assistant Town Clerk is creating a webpage for the Census that we can direct people to for more information to assist in the completion of the forms.

26.5 Christmas Trees / Union Flags – The local contractor that usually puts up the Union Flags prior to Remembrance events did not put them up this year because of concern that people would assume there is a large event taking place and the installation of the small trees was brought forward for various reasons so the flags would only have been up for two days.

27. REVIEW OF RECREATION & AMENITIES BUDGETS TO 3RD SEPTEMBER 2020

27.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix A).

27.2 Review of Earmarked Reserves

The paper was noted (see Appendix B).

27.3 Reserve Accounts

The paper was noted (see Appendix C).

28. REPORT BY OPERATIONS MANAGER SEPTEMBER 2020 – NOVEMBER 2020

The paper was noted (see Appendix D).

29. CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2021/2022 AND RECOMMENDATION TO TOWN COUNCIL

29.1 Revenue Budget

The paper was tabled (see Appendix E).

7:24pm Cllr Stayt arrived.

It was PROPOSED by Cllr S Hitchings, SECONDED by Cllr L Hitchings and AGREED (6 in favour, 1 against) that a **RECOMMENDATION** is made to the **Finance & Staffing Committee that**

A budget line is created within the Revenue Budget and £1,150 is included to replenish the overspend, during this financial year so far, on Phase One of the Persimmon Homes Public Open Spaces.

ACTION: FINANCE & STAFFING COMMITTEE

29.2 Review of Earmarked Reserves

The paper was noted (see Appendix F).

It was PROPOSED by Cllr L Hitchings that the Committee continues to accrue funding for the cemetery wall, but this was NOT SECONDED.

29.3 Reserve Accounts

The paper was noted (see Appendix G).

Following discussion, it was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Stayt and AGREED (6 in favour, 1 against) that a **RECOMMENDATION** is made to the **Finance & Staffing Committee that**

The Revenue Budget is approved (with the inclusion of the Persimmon Homes Phase One replenishment of £1,150 resolved above), the Earmarked Reserves are approved at £18,600 (a reduction of £4,000 on 2019/2020) and the Reserve Accounts are approved.

ACTION: FINANCE & STAFFING COMMITTEE

The meeting closed at 7:35 pm.

SIGNED: DATED: