

**BLANDFORD ROTARY**  
**SHORT STORY & POETRY COMPETITION 2020**

**SUBMISSIONS: FORMATS, PROCEDURES & RULES**

**1. E-MAIL Entries ONLY and BY ATTACHMENT, ONLY.**

**2. ENTER E-MAIL SUBJECT as:**

**‘SHORT STORY & POETRY COMP 2020 ENTRY’**

**3. WORD doc or docx (NOT protected) ONLY**

**4. PAGE LAYOUT:**

**4.1 FONT:** Times New Roman 14 pt;

**4.2 PROSE:** Double spaced; justified; indented paragraphs

**POETRY:** Double spaced; additional space between stanzas

**4.3 Recommended Margins:**

LH MARGIN, about 3.5 cm;

RH MARGIN (Prose only), about 2.5 cm.

**5. AUTHOR’S FULL NAME (+ AGE and DOB IF UNDER 18), FULL POSTAL AND E-MAIL ADDRESSES SHOULD APPEAR ON FIRST PAGE ONLY.**

**6. TITLE and WORD COUNT (not including title) AND ENTRY CATEGORY SHOULD APPEAR ON BOTH **PAGE ONE** and **PAGE TWO**.**

**7. YOUR STORY or POEM SHOULD COMMENCE ON **PAGE THREE** (TITLE + TEXT ONLY). This applies to all parts of multiple entries, but only one covering cheque/PO is required.**

**8. PAGES SHOULD NOT BE NUMBERED.**

**9. HOW TO ENTER:**

**9.1 SEND ENTRIES [with attachment(s)] TO:**

**[adeoz59@gmail.com](mailto:adeoz59@gmail.com)**

**9.2 IF MULTIPLE ENTRIES ARE BEING SUBMITTED PLEASE SEND EACH ENTRY AS A SEPARATE ATTACHMENT ON THE SAME EMAIL.**

**9.3 ENTRY FEES MUST BE PAID AT TIME OF SUBMISSION –**

**PLEASE SEND or DELIVER CHEQUES OR POSTAL ORDERS TO:**

**BLANDFORD ROTARY  
SHORT STORY & POETRY COMPETITION 2020 (FAO A Ford)  
C/O THE CROWN HOTEL  
WEST STREET  
BLANDFORD FORUM  
DORSET DT11 7AJ**

**Please endorse your cheque/postal order on the reverse side with your name and email address; cash should be accompanied by a note indicating your name and email & home addresses.**

**CASH IN SEALED ENVELOPES MAY BE DELIVERED BY HAND TO THE ABOVE ADDRESS, BUT NOT POSTED, PLEASE.**

**PLEASE NOTE THAT RECEIPT OF ALL ENTRIES AND PAYMENTS WILL BE ACKNOWLEDGED BY EMAIL.**

10. IF YOU HAVE ANY QUERIES PRIOR TO SUBMISSION AND PAYMENT, PLEASE SEND THEM TO ADRIAN FORD AT THE ABOVE EMAIL ADDRESS (9.1).

11. MONEY PRIZES WILL BE PAID IN CASH.

12. THE MAYOR'S AND LESLEY SHAND CUPS SHALL BE ENGRAVED APPROPRIATELY BEFORE PRESENTATION AND MAY BE RETAINED BY RECIPIENTS UNTIL RECALLED BY THE COMPETITION ORGANISER IN 2021.

**THANK YOU FOR YOUR INTEREST IN  
OUR COMPETITION.**

**PLEASE NOTE THAT ALL PROFITS FROM THE  
COMPETITION GO TO LOCAL BLANDFORD  
ROTARY PROJECTS.**

***Blandford Rotary Business Partners:***

**Hall & Woodhouse Ltd \* Great Dorset Steam Fair \* C & O Tractors Ltd \*  
Sandisons Limited \* Symonds & Sampson LLP \* Horrocks & Webb \*  
Yew Tree Garage MoT & Service \* Impressed Dry Cleaners \* The Hambledon  
Gallery \* Robert Frith Optometrists \* Off Camber Cycles All Insure Services \*  
Sunrise Service & MoT Centre \* Lesley Shand Funeral Service \*  
The Computer Shop \* Forum Focus \* Morrisons (Blandford)**