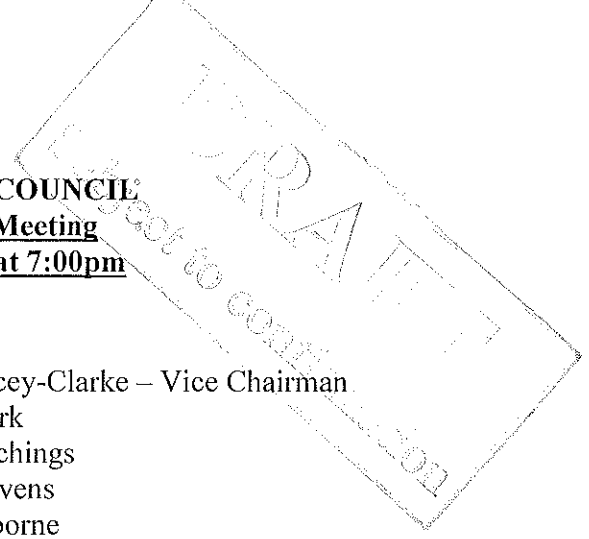


BLANDFORD FORUM TOWN COUNCIL
Minutes of the Town Council Meeting
Held on Monday 23rd July 2018 at 7:00pm



PRESENT

Cllr R Carter – Chairman
Cllr L Lindsay
Cllr H Mieville
Cllr H White
Cllr B Quayle
Cllr Jackie Stayt
Cllr H Galpin

Cllr N Lacey-Clarke – Vice Chairman
Cllr P Clark
Cllr S Hitchings
Cllr C Stevens
Cllr P Osborne
Cllr John Stayt

IN ATTENDANCE

Town Clerk
Operations Manager
Nic Nicol - Town Team

Assistant Town Clerk
District Cllr B Cooper
Nicci Brown - Press

53. PUBLIC SESSION

- 53.1 Cllr Carter informed Councillors that Cllr Steven Lugg from Ferndown Town Council and resident and daughter of a Freeman had both sadly passed away and condolences cards have been sent on behalf of the Town Council. He also wished Cllr Robinson a speedy recovery.
- 53.2 Cllr Quayle thanked the fire service for the great and valuable service they provide to the community during this current weather situation.
- 53.3 Nicci Brown enquired about the resolutions/minutes from the numerous confidential meetings that have been held. The Town Clerk explained that when the speaker (e.g. a developer) has requested for the meeting to be held in confidence the council must respect that but noted that the Planning minutes from June referred to a confidential meeting held prior to that meeting and did not provide any clear resolution. Negotiations with the landowner's agent and the developer regarding the relocation of the allotments have not been made public as they have change drastically over the last few months, however another meeting is scheduled for Friday with the Town Council's solicitor and the allotment management committee is kept informed.
- 53.4 Cllr Stevens enquired why there was no notification of the closure of Philip Road. The Town Clerk confirmed that it had not been received at the Town Council office from Dorset County Council.

54. REPORT FROM COUNTY COUNCILLOR

- 54.1 Highways Meetings – Cllr Quayle reported that the follow on temporary road works and full works were carried out earlier in the month at Sheep Market Hill. Dorset County Council have also carried out a large amount of patch work further up from the main works. The following roads have been approved for the patch works program; Wimborne Road, East Street, Church Lane, the entire length of Damory Street and Salisbury Road from Salisbury. The surface dressing programme is still scheduled for August but has been delayed due to the hot weather. It is now scheduled to start on 6th August.
- 54.2 Grass Verges and Vegetation – Cllr Quayle reminded Councillors that DCC, where possible, will promote wild flowers and not cut areas which are not deemed dangerous for motorists. A number of wildflowers have been seen growing in the verges, but the Rangers have advised that it can take a few seasons for them to be able to manage them better. Any issues he asked to either contact the Rangers or himself.

54. REPORT FROM COUNTY COUNCILLOR (CONT)

- 54.3 Lidl Bus service – DCC and NDDC have met to discuss this service and he is waiting for feedback.
- 54.4 Living and Learning Project – Cllr Quayle reported that DCC have decided to not go ahead with the Black Lane site and he is currently looking for another site within the town that could support this project. Discussions are ongoing.
- 54.5 Points to Note - Dorset County Council agreed to invest £3m (including a £1m grant from the Government) for the creation of eight specialist bases in mainstream schools to cater for children who have significant issues with social interaction (complex communication needs). The Forum Centre has been chosen as one of these specialist bases.

Following a number of complaints/concerns Cllr Quayle received about the Langton Long junction he has asked DCC to investigate the area. The Collision Reduction Team is now following this up.

NDDC and DDC have agreed to jointly cover any costs to open the Norden car park for residents during the surface dressing period. He would like to thank Cllrs Jackie Stayt and Lacey-Clarke for their support.

Following the T&GP meeting Cllr Quayle spoke to the Police & Crime Commissioner Martyn Underhill about the proposed merger. Either Mr Underhill or a member of his senior team will come and speak to Town Councillors if they so wish. The Town Clerk has been requested to contact Mr Underhill to arrange a date for the representative to attend a meeting.

ACTION: TOWN CLERK

A white line has been introduced at the corner of Jubilee Way and Kingston Close.

Cllrs Kerby, Perry and Quayle have been working on the Youth Centre and the County Council have agreed to refurbish the building in the next few months.

55. REPORT FROM DISTRICT COUNCILLORS

- 55.1 Cllr Lacey-Clarke – Cllr Lacey-Clarke provided an update on the Local Government Review and advised that the Portfolio holders for the Shadow Cabinet have been agreed. He has advised Councillors that they have received Diversity training recently. Cllr Mieville, as the Diversity representative for the Town Council, asked to be kept up to date with any training he receives. Cllr Lacey-Clarke reported that there is a NDDC Planning meeting on Tuesday 24th July.
- 55.2 Cllr Cooper – Cllr Cooper spoke about the Lidl bus service and the article that was published in the Forum Focus. Cllr Cooper went to speak to the person and the concern was who initially put this service in place. With regards to the sale of NDDCs assets, he has been advised that the money received will be invested. Cllr Quayle spoke about the litter bins in Marsh and Ham by the pay meters. It is currently being investigated by DWP if a bigger bin or an additional one can be placed there. He asked Councillors to make their views known about the merger of Devon and Cornwall and Dorset police force.
- 55.3 Cllr Jackie Stayt – Cllr Jackie Stayt attended an Overview and Scrutiny meeting last week where the Dog Warden service currently provided was discussed.
- 55.4 Cllr J Tanner – Apologies
- 55.5 Cllr T Handford – Not in attendance.

56. **APOLOGIES**

Cllr L Hitchings
District Cllr J E T Tanner

Cllr D Robinson

57. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Cllrs Jackie Stayt and Lacey-Clarke declared that taking part in the discussions and vote on new planning applications at this meeting, has been done on the understanding that their decisions are based on the information available at this time and that they reserve the right to change those decisions when the applications are discussed at North Dorset District Council.

It was PROPOSED by Cllr Mieville, SECONDED by Cllr Robinson, and AGREED (10 in favour, 2 against 1 abstention) that

Cllr Cooper is invited to stay during the discussion of the confidential agenda item 19.3.

58. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 11TH JUNE 2018**

It was PROPOSED by Cllr Mieville, SECONDED by Cllr Carter, and AGREED (11 in favour, 2 abstentions) that the Minutes be APPROVED and SIGNED.

59. **TOWN CLERK'S REPORT & CORRESPONDENCE**

- 59.1 Chains – At the annual check of the Mayor's chain and Mayor's Consort chain in June, Horrocks & Webb found that the Mayor's Consorts chain required further repairs, following the repair work carried out at the end of 2016. The costs were £995.00, which included; to re-join the Scales of Justice which had broken off, to straighten the Mace underneath the crown, to solder the crown to stop it twisting around, to make a new ribbon tie a third of the way down the Mace, and to make a new laurel garland where missing. The Mayor's Secretary has also found a company in Shaftesbury who will amend the box the chain sits in to make space for the Mace which doesn't fit properly. All Councillors were reminded that great care must be taken when wearing the chains and the Town Council's all risk cover will insure the item whilst it is being worn for official appointments and official business and they expect reasonable precaution to be taken.

60. **CIVIC REPORT**

The paper was tabled (see Appendix A).

61. **RECOMMENDATIONS AND RECEIPT OF MINUTES**

61.1 Recreation & Amenities Committee Meeting held on Monday 18th June 2018

61.1.1 To consider expenditure approval for essential plastering and decorating works to the football pavilion

The paper was noted (see Appendix E).

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr White and AGREED unanimously that

The Committee approves expenditure of £3,997.00 + VAT in total, for the plastering and painting of the football pavilion changing rooms using Company B for the painting and Company A for the plastering, using funds from budget line 1011, subject to the Responsible Financial Officers approval. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

61.1.2 The minutes were RECEIVED.

61.2 Town & General Purposes Committee Meeting held on Monday 16th July 2018

61.2.1 The minutes were RECEIVED.

62. **TO CONSIDER AN AMENDED DESIGN AND LOCATION OF THE BYPASS SIGNAGE**

The paper was noted (See Appendix B).

It was PROPOSED by Cllr John Stayt, SECONDED by Cllr Mieville and AGREED unanimously that

The Town Council approves the amended design and location of the bypass signage, with the proviso that the initial capital T is changed to a lower case t (town) and that the arrow is dropped on Sign 2.

ACTION: TOWN CLERK

63. **TO CONSIDER THE PROPOSED WARDING ARRANGEMENTS AND ESTIMATED ELECTORATE FOR UNITARY COUNCILS (CONT.)**

Cllr Lindsay left the meeting at 8.03pm.

The paper was noted (See Appendix C).

Cllr Lindsay returned to the meeting at 8.07pm.

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Quayle but NOT AGREED (5 in favour, 6 against, 2 abstentions) that the Town Council agrees to the proposed Warding Arrangements and Estimated Electorate for Unitary Councils.

It was PROPOSED by Cllr White, SECONDED by Cllr Osborne and AGREED (7 in favour, 5 against, 1 abstentions) that

The Town Council requests that the Boundary Commission looks at Blandford having two single member wards, being Blandford Central and Blandford Heights and the other ward being the rest of Blandford.

ACTION: TOWN CLERK

64. **TO CONSIDER A CONTRIBUTION TO BLANDFORD UNITED FOOTBALL CLUB TO INTRODUCE AN ACCESSIBLE PATH TO THE CLUBHOUSE**

The paper was noted (See Appendix D).

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr White and AGREED (12 in favour, 1 against) that

The Town Council allocates the balance of the Land North of the Bypass/Sport & Recreation Facilities budget line (plus £1,000 from the Property Fund budget line) as a contribution of two lots of £6,000 match funding towards creating an accessible path to the football and cricket clubhouses (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

65. **TO RECEIVE AN UPDATE ON THE CEMETERY WALL WORKS AND RETROSPECTIVELY APPROVE EXPENDITURE TO DATE**

The paper was noted (See Appendix E).

The Chairman thanked the Operations Manager for all his hard work on this project, as did Cllr Lindsay who gave special thanks to the Town Clerk and the Operations Manager for the way in which they have dealt with it.

65. TO RECEIVE AN UPDATE ON THE CEMETERY WALL WORKS AND RETROSPECTIVELY APPROVE EXPENDITURE TO DATE (cont)

It was PROPOSED by Cllr Mieville, SECONDED by Cllr Carter and AGREED unanimously that

The Town Council approves the retrospective expenditure of £22,800.90+VAT using funds from the previously identified budget lines as detailed in the report (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

66. TO CONSIDER THE SITUATION WITH REGARDS TO COUNCILLOR EMAIL ADDRESSES AND THE DATA PROTECTION ACT 2018

The paper was noted (See Appendix F).

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Osborne and AGREED unanimously that

The Town Council agrees for all Councillors to be set up with Town Council e-mail addresses at a cost of £410.40 using funds from the IT Maintenance/Software 4040 budget line (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8). The Standing Orders will be amended to include the provision of Councillor e-mail addresses. Officers will only use the new Councillors e-mail addresses and Councillors can opt to receive hard copies of the agendas and minutes. The roll-out is to be completed by the end of September.

ACTION: TOWN CLERK

67. TO RECEIVE AN UPDATE ON STRATEGIC PLAN PROJECTS

The paper was noted (See Appendix G) and it was PROPOSED by Cllr Lindsay, SECONDED by Cllr Jackie Stayt and AGREED unanimously that

The Town Council notes the update.

ACTION: TOWN CLERK

68. TO RECEIVE AN UPDATE AND CONSIDER ANY REQUESTS FROM THE:

68.1 Neighbourhood Plan Working Group – Blandford +

Cllr Carter thanked the Project Co-ordinator for all her hard work on the recent consultation.

68.2 14-18 Working Group (First World War Centenary)

Cllr Carter thanked Cllr C Stevens for his contribution to the latest event.

68.3 Corn Exchange Project

The Town Clerk advised that a brief for the project had not yet been received from the new architect, nor had the appointment letter. The architects have asked for the panels to be removed from the Corn Exchange so they can inspect the tiling fully, as Councillors said they would like to see them exposed during the working group meeting, which will be costly and result in bookings being cancelled.

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Jackie Stayt, and AGREED (8 in favour, 4 against, 1 abstention) that

The Town Council is not willing to close the Corn Exchange to take off all the cladding and recommend the architect uses a camera.

ACTION: TOWN CLERK

68. TO RECEIVE AN UPDATE AND CONSIDER ANY REQUESTS FROM THE: (cont)

The Town Clerk explained that these conversations have already been had with the architect and photographs have been sent but the architects feel that they need to fully investigate what is behind each section.

69. REPORTS FROM COMMUNITY AND LOCAL ORGANISATIONS

69.1 A350/C13 Stakeholder Group representative – to consider council support for a solution to the North/South transport infrastructure problem (Cllr Osborne)

It was PROPOSED by Cllr Osborne, SECONDED by Cllr Lacey-Clarke, and AGREED unanimously that

The Town Council supports the improved infrastructure in principle.

ACTION: TOWN CLERK

69.2 To consider introducing a representative to the Armed Forces/Blandford Camp following a request from the Camp for Cllr Quayle to take on this position

It was PROPOSED by Cllr John Stayt, SECONDED by Cllr Clark, but NOT AGREED (6 in favour, 6 against, 1 abstentions with the Chairman having the casting vote against) that the Town Council appoints Cllr Quayle as the Town Council representative for Blandford Camp.

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Mieville, and AGREED (12 in favour, 1 abstention) that

The Town Clerk invites the Camp to formally request a representative and explain the rationale behind it.

ACTION: TOWN CLERK

The Town Clerk explained that this has already been done.

69.3 Blandford Leisure Centre Consultative Group – Cllr Lindsay submitted a report from the Blandford Leisure Centre Consultative Group

69.4 Cllr Jackie Stayt gave a verbal report about the TIC. It continues to do extremely well. They have lost some volunteers but they have been replaced. Everyone is being very optimistic.

69.5 Cllr Lacey-Clarke reported that the museum has been chosen for the Mentoring Programme for Rural Proofing Resilience.

Cllr Lindsay left the meeting at 9.08pm and it was agreed that a short break would be taken.

70. PLANNING APPLICATIONS

70.1 2/2018/0791/HOUSE – 26th June 2018 – Mrs Ebdon – 15 Salisbury Crescent – Erect 1 No. Porch

It was PROPOSED by Cllr White, SECONDED by Cllr Carter and AGREED unanimously that

The Town Council has no objections to the application.

ACTION: TOWN CLERK

70. **PLANNING APPLICATIONS (cont)**

70.2 2/2018/0796/HOUSE – 25th June 2018 – Mr & Mrs D Miller – Rosecroft, Milldown Road – Erect two storey extension (demolish existing garage)

It was PROPOSED by Cllr Jackie Stayt, SECONDED by Cllr Mieville and AGREED (11 in favour, 1 against) that

The Town Council has no objections to the application.

ACTION: TOWN CLERK

71. **CONFIDENTIAL**

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Mieville, and AGREED unanimously that

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admission to Meetings) Act 1960.

It was PROPOSED by Cllr White, SECONDED by Cllr Quayle, and AGREED unanimously that

Agenda item 19.3 is brought forward.

71.1 To consider requesting the transfer of North Dorset District Council land/assets to the Town Council

The paper was noted (See Appendix H).

Cllrs Lacey-Clarke and Jackie Stayt declared an interest and would not be taking part in the voting.

It was PROPOSED by Cllr Carter, SECONDED by Cllr Mieville, and AGREED (9 in favour, 3 abstentions) that

The Town Council agrees to approach NDDC and request the transfer of the Philip Road/Elizabeth Road allotments to the Town Council, on the basis of them being statutory allotments, which would be of benefit to the residents.

ACTION: TOWN CLERK

71.2 Minutes of the Confidential Town Council Meeting held on 25th June 2018 and 2nd July 2018

It was PROPOSED by Cllr White, SECONDED by Cllr Jackie Stayt and AGREED (10 in favour, 2 abstentions) that the Minutes of the Meeting of 25th June be APPROVED and SIGNED, subject to the Assistant Town Clerk checking the recording of the meeting held on 25th June regarding Cllr Lacey-Clarke's question about the density of the development.

It was PROPOSED by Cllr Clark, SECONDED by Cllr Osborne and AGREED (9 in favour, 3 abstentions) that the Minutes of the Meeting of 2nd July be APPROVED and SIGNED.

71.3 Town Clerk's Report

Nothing to report.

71.4 To consider a request for change of use at Badbury Heights

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr White, and AGREED unanimously that

71. CONFIDENTIAL (cont)

The Town Council does not support the change of use.

ACTION: TOWN CLERK

The meeting closed at 9:42pm.

SIGNED

DATED