

**BLANDFORD FORUM TOWN COUNCIL**  
**Minutes of the Town Council Meeting**  
**Held on Monday 18<sup>th</sup> December 2017 at 7:00pm**

**PRESENT**

Cllr P Clark – Chairman  
Cllr S Hitchings  
Cllr H White  
Cllr D Robinson  
Cllr Jackie Stayt  
Cllr H Galpin  
Cllr P Osborne

Cllr R Carter – Vice Chairman of Council  
Cllr N Lacey-Clarke  
Cllr C Stevens  
Cllr B Quayle  
Cllr John Stayt  
Cllr L Lindsay  
Cllr L Hitchings

**IN ATTENDANCE**

Town Clerk  
Grounds & Property Manager  
District Cllr B Cooper

Assistant Town Clerk  
Nicci Brown – Press  
District Cllr J Tanner

**131. PUBLIC SESSION**

- 131.1 Cllr White raised the consultation for organ donation currently live to change from the opting in system to an opting out system and asked that the Town Council supports the opting out system.
- 132.2 District Cllr Cooper raised the funding for the Leisure Centre and his concern that Parish Councils surrounding the town contribute very little to the Leisure Centre and all should be done to encourage these to contribute.

**132. REPORT FROM COUNTY COUNCILLOR**

- 132.1 Lidl Bus Service – MoreBus have now ‘officially’ confirmed that they will be starting the Lidl bus service from the 2<sup>nd</sup> January in the form of a new X8A service. This will be a half-hourly Blandford town circular service. This service will flow in the opposite direction (anti-clockwise) to the X8 around Blandford. Although this service was agreed by the District Council through a S106 agreement, the task of organising this service with the bus company fell to DCC. Cllr Quayle thanked Cllr Lacey-Clarke for his support through the District Council.
- 132.2 Blandford Bridge works – The culvert work, which was due to be completed in a few weeks, has now got a completion date of the 22<sup>nd</sup> December, due to a number of technical issues that arose during the course of the works. There will still be maintenance work carried out on the bridge in the New Year, but this should not include road closures or long-term traffic management.
- 132.3 Blandford Leisure Centre – Previously Cllr Quayle reported in confidence that his attempts to seek extra funding for the leisure centre were approved – subject to confirming with the District Council and deciding on the terms etc. and officially confirmed that DDC would continue to support Blandford Leisure Centre with a further three years funding, despite originally minded continuing only until April 2019.
- 132.4 S106 Slab Funding and Slab Works – Cllr Quayle thanked the Town Clerk and the Project Administrator for their continued support with regards to the retexturing work for the town’s slabs. A quote has been received from one provider and are due to meet with another in the coming week. NDDC has confirmed that appraisals of all the projects for S106 funding has almost been completed, and a decision should be issued in January. SSE are due to be issued with another fine as they have still not replaced the pavement to standard.

### **132. REPORT FROM COUNTY COUNCILLOR (CONT)**

- 132.5 Parking Review – Cllr Quayle thanked the Assistant Town Clerk for her continued work in supporting the Parking Review. A meeting has been held with Blandford Camp and their concerns around Black Lane has been recorded. Cllr Quayle reminded Councillors to try to encourage as many of their residents to complete the survey or email the Town Council via the website.
- 132.6 A350/C13 consultation – DCC Cabinet voted to adopt Option 1, One Way Advisory HGV Routing (Current) Northbound on A350 – Southbound on C13/B3081.
- 132.7 Tinpot Lane Feasibility study – This has now been completed and funding is trying to be identified for the link road.
- 132.8 Joint Committee work stream – Cllr Quayle has been assigned to the Task and Finish Group on Community Partners Engagement (Parish and Town Councils) (DAPTC).
- 132.9 New Waste Plan Consultation – Cllr Quayle asked Councillors to respond to this consultation, due to end 31<sup>st</sup> January 2018.
- 132.10 Cycle consultation – Cllr Quayle asked Councillors to respond to this consultation, due to end 31<sup>st</sup> January 2018.

Cllr Lacey-Clarke asked for clarification on the Leisure Centre funding. Cllr Quayle explained that DCC are looking at withdrawing funding from services such as leisure centers and therefore he pushed for three years.

Cllr Lacey-Clarke asked when there will be an opportunity to hear proposals from the Living and Learning Team. Cllr Quayle explained that they are still finalising their plan for Blandford and have been offered dates in the new year. Nothing has been confirmed as yet and they are coming to consult on what the proposals could be.

### **133. REPORT FROM DISTRICT COUNCILLORS**

- 133.1 Cllr Jackie Stayt – Cllr Stayt reported that the Planning meeting scheduled for January has been cancelled as there was not enough to go on the agenda. There is a site visit in January in Stalbridge which will then be considered at the February meeting.
- 133.2 Cllr John Tanner – At the last meeting Cllr Tanner represented 20 Hinton Close and visited the site yesterday afternoon and nothing has happened. He also attended a meeting at the cricket pavilion and it may have to be positioned at the bottom of the field due to tree locations. Cllr Tanner has asked for a roadshow about what is happening to NDDC, but no feedback has been received yet. The meeting regarding S106 funds will take place in the first week of January.

### **133. REPORT FROM DISTRICT COUNCILLORS (CONT)**

- 133.3 Cllr Cooper – Nothing to report.
- 133.4 Cllr Lacey-Clarke – Cllr Lacey-Clarke attended a meeting with the Dorset for You website builders. The first few pages would be going live in February. It is only the main structure being done, the individual sections of the website would not be and would have to be done by individual departments. Cllr Lacey-Clarke is trying to influence the team so that one system is used across all departments.

### **134. APOLOGIES**

Cllr H Mieville

**135. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Cllr Quayle declared that he is a member of the Railway Arches Trust, the project is being discussed at Agenda Item No. 17, however this is not a pecuniary interest.

**136. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 27<sup>th</sup> OCTOBER 2017**

It was PROPOSED by Cllr Carter, SECONDED by Cllr John Stayt and AGREED (12 in favour, 2 abstentions) that the Minutes be APPROVED and SIGNED.

**137. TOWN CLERK'S REPORT & CORRESPONDENCE**

137.1 M4 to the Port of Poole – Simon Hoare MP has written to the Town Council to inform Councillors of a letter he has sent to the Secretary of State for Transport regarding the strategic importance of the A350.

137.2 Corn Exchange Project – In response to John Turnbull's comments at the last Town Council meeting I confirmed that Heritage England does not require a conservation accredited architect. He had stressed that his concerns were with Heritage Lottery Funding and the Development Manager has confirmed: *We do not require the use of a Conservation Accredited architect although that is often best practice. We do expect that appointments of the professional team are of high standard and relevant to the scheme at hand. We will also want to see appropriate sector-based consultation on the conservation scheme – conservation officer, Historic England etc. We need to know that the relevant consents and permissions are likely to be achieved by the scheme at hand. What is important for us, however, is that appropriate tendering and procurement is followed. You can work with a pre-chosen architect up to Round 1 but if HLF funds are successful we will want to see that open procurement is followed.*

137.3 ANPR – The order has now been placed, our website has been updated and the works will take place in the New Year.

137.4 NALC Conference – Cllr White, the Town Clerk and Assistant Town Clerk attended the annual conference on Wednesday 13<sup>th</sup> December in London and attended workshops on fundraising, local economic development working with the private sector, neighbourhood planning and health and well-being.

**138. CIVIC REPORT**

The paper was tabled (see Appendix A).

**139. RECOMMENDATIONS AND RECEIPT OF MINUTES**

139.1 Finance & Staffing Committee Meeting held on Monday 11<sup>th</sup> December 2017

Councillors considered the budget and resolved that a final decision would be deferred until Monday 29<sup>th</sup> January 2018, when it is expected that officers will have the figures from NDDC.

**140. TOWN COUNCIL DIARY FOR 2018/19**

The paper was noted (see Appendix B).

140.1 To consider any request for 2018 events

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Robinson and AGREED unanimously that

**The Town Council responds to the Civic Society and explains what the town is already doing, going by the 101 Civic Voice booklet. It was also agreed that a recommendation is made to the Civic Society to have a stall at the Community Expo on 15<sup>th</sup> September and that the Town Hall and Council Chamber will be open that day, subject to Councillor availability.**

**ACTION: TOWN CLERK**

140. TOWN COUNCIL DIARY FOR 2018/19 (CONT)

140.2 To approve the draft Council Diary for 2018/19

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Carter and AGREED unanimously that

**The Town Council approves the draft Council Diary for 2018/19, subject to:**

- amending the Mayor Making Ceremony to be held on the 18<sup>th</sup> May 2018, instead of 25<sup>th</sup> May 2018;
- amending the Mayor Making Ceremony to be held on 17<sup>th</sup> May 2019, instead of the 24<sup>th</sup> May 2019; and
- adding the election to May 2019.

**ACTION: TOWN CLERK**

141. TO CONSIDER THE APPOINTMENT OF A MAYOR'S SCOUT AND GUIDE ON AN ANNUAL BASIS

The paper was noted (see Appendix C).

It was PROPOSED by Cllr S Hitchings, SECONDED by Cllr White and AGREED (12 in favour, 2 against) that

**The Town Council retains the existing procedure of the individual Mayor taking the decision, but that the Town Council continues to provide a sash when needed.**

**ACTION: TOWN CLERK**

142. TO CONSIDER THE PURCHASE OF NEW COUNCILLOR ROBES

The paper was noted (see Appendix D).

It was agreed that Councillors would look at their robes individually at the next event they are worn and will report back to staff. This matter can then be discussed again following the inspection.

**ACTION: TOWN CLERK**

143. TO CONSIDER EXPENDITURE AUTHORITY FOR THE FELLING OF DEAD AND DYING TREES AT LAMPERD'S FIELD ALLOTMENTS

The paper was noted (see Appendix E).

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

**The Town Council approves delegated expenditure authority up to £10,000 using funds from the Tree Survey or Property Fund budget line to the Chairman of Council, Grounds & Property Manager and Town Clerk once three quotations have been received (Expenditure Authority: General Power of Competence, Localism Act 2011, s1-8).**

**ACTION: TOWN CLERK**

The Grounds & Property Manager was sked to investigate replanting of 30 trees, but it was explained that the soil is not suitable for this. Councillors asked for other locations to be considered in the future.

Cllr Lindsay left the meeting at 8:10pm.

**144. TO RECEIVE AN UPDATE AND CONSIDER ANY REQUESTS FROM THE:**

**144.1 Neighbourhood Plan Working Group – Blandford +**

The paper was tabled (see Appendix F). Cllr Carter thanked the Assistant Town Clerk for reflecting the Council's views in the consultations.

**144.1.1 To consider the B+ response to NDDC's Issues and Options Consultation Paper**

It was PROPOSED by Cllr Carter, SECONDED by Cllr Robinson and AGREED (12 in favour, 1 abstention, 1 non-vote) that

**The Town Council approves Appendix A from the report as the Blandford + response, subject to adding comments regarding the Scoping Report.**

**ACTION: TOWN CLERK**

**144.1.2 To consider the B+ response to Pimperne's Pre-Submission Neighbourhood Plan**

It was PROPOSED by Cllr Clark, SECONDED by Cllr Carter and AGREED (13 in favour, 1 non-vote) that

**The Town Council approves Appendix B from the report as the Blandford + response.**

**ACTION: TOWN CLERK**

Cllr Lindsay returned to the meeting at 8:14pm.

**144.1.3 To consider the B+ response to the Minerals & Waste Plan Consultation**

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr John Stayt and AGREED unanimously that

**The Town Council approves Appendix C from the report as the Blandford + response.**

**ACTION: TOWN CLERK**

**144.1.4 To receive an update on working with DCLG and Locality and the options available to move forward**

It was PROPOSED by Cllr, SECONDED by Cllr and AGREED unanimously that

**The Town Council approves the group's decision on how to progress the Neighbourhood Plan which includes:**

- **Withdrawing the current Neighbourhood Plan;**
- **Clarification from NDDC on allocating sites in the Neighbourhood Plan and continued dialogue with DCGL; and**
- **Modifying the plan and following the Neighbourhood Plan process again from the Pre-Submission stage.**

**ACTION: TOWN CLERK**

**144.2 14-18 Working Group (First world War Centenary)**

Cllr Carter reported that the 14-18 Working Group will be holding three Khaki Canteens and two major exhibitions. The last exhibition will be held the week before Armistice Day which will also be the final event for the group. Cllr Lacey-Clarke mentioned that he is really looking forward to next year as the group has set the bar very high for this year.

**144. TO RECEIVE AN UPDATE AND CONSIDER ANY REQUESTS FROM THE: (CONT)**

144.3 Corn Exchange

A working group meeting is being held on Tuesday 19<sup>th</sup> December 2017.

**145. TO RECEIVE AN UPDATE ON STRATEGIC PLAN PROJECTS**

The paper was noted (see Appendix G).

**146. TO CONSIDER SUPPORT FOR THE BLANDFORD & DISTRICT SOCIETY'S DAMORY STREET WAR MEMORIAL RESTORATION PROJECT**

The paper was noted (see Appendix H).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Lindsay and AGREED that

**The Town Council supports the project as outlined in Appendix H.**

**ACTION: TOWN CLERK**

**147. TO CONSIDER SUPPORT AND FINANCIAL MANAGEMENT OF THE BLANDFORD RAILWAY ARCHES TRUST PROJECT**

The paper was tabled (see Appendix I).

It was PROPOSED by Cllr Jackie Stayt, SECONDED by Cllr Stevens and AGREED unanimously that

**The Town Council agrees to be the applicant for funding, managing the funding for the project, but insists on three quotes being sought for each part of the project.**

**ACTION: TOWN CLERK**

**148. REPORTS FROM COMMUNITY AND LOCAL ORGANISATIONS**

Nothing to report.

The meeting closed at 8:26pm.

SIGNED .....

DATED .....