

BLANDFORD FORUM TOWN COUNCIL
Minutes of the Town & General Purposes Committee
Held on Monday 16th July 2018 at 7.00pm

PRESENT

Cllr L Hitchings – Chairman
Cllr R Carter – Chairman of Council
Cllr Jackie Stayt
Cllr B Quayle

Cllr H Mieville – Vice Chairman
Cllr N Lacey-Clarke – Vice Chairman of Council
Cllr P Osborne

IN ATTENDANCE

Town Clerk
Operations Manager
Dr Sylvia Hixson-Andrews – BRAT
Members of the public

Assistant Town Clerk
Market Manager
Nicci Brown – Press

SITTING IN

Cllr H White
Cllr S Hitchings

Cllr John Stayt

1. PUBLIC SESSION

1.1 Cllr White congratulated Cllr Quayle on his degree from Bournemouth University.

1.2 Dr S Hixson-Andrew spoke about the conservation of the Railway Arches and the interpretation panels they would like to install, which will be discussed under agenda item 11. They have obtained three quotes from different artists. The favoured artist works locally, but is unfortunately the most expensive. They are £1130.00 short to obtain these top-quality panels and would like to ask the Town Council for the funds.

2. APOLOGIES

Cllr D Robinson
Blandford Business Group Representative

Cllr P Clark
Blandford Police Representative

3. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Carter and AGREED (6 in favour, 1 abstention) that

Cllr Quayle will remain in the room during discussions on agenda item 7.3 but will not vote, as he is a volunteer at the Railway Arches Trust.

4. MINUTES OF THE MEETING HELD ON 19TH FEBRUARY 2018

It was PROPOSED by Cllr Jackie Stayt, SECONDED by Cllr Carter and AGREED (5 in favour, 2 non-votes) that the Minutes be APPROVED and SIGNED.

The Chairman decided to bring item 7.3 forward as a member of the public was in attendance.

7.3 To consider a request for the Town Council to support double yellow lines at the bottom of Damory Court Street

The paper was noted (see Appendix E)

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Mieville and AGREED unanimously that

The Committee does not support double yellow lines but does support a white line along the parking spaces.

ACTION: TOWN CLERK

The Chairman decided to bring item 11 forward as Dr Sylvia Hixson-Andrews was in attendance.

11. TO CONSIDER A REQUEST FROM THE BLANDFORD RAILWAY ARCHES TRUST (BRAT) FOR EXPENDITURE APPROVAL FOR INTERPRETATION PANELS FOR THE REDUNDANT RAILWAY ARCHES

The paper was noted (see Appendix L).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Lacey-Clarke and AGREED (6 in favour, 1 abstention) that

The Committee approves expenditure of £1,130.00, using funds from the Railway Arches budget line to contribute towards the interpretation board at the redundant railway arches (Expenditure Authority: Local Government Act 1972, s144).

ACTION: TOWN CLERK

5. TOWN CLERK'S REPORT AND CORRESPONDENCE

5.1 Market Transfer – The Property Solicitor for the tri-council partnership has updated the Town Clerk further, to confirm that Bridport Town Council's solicitor has confirmed that the application for registration is still with H M Land Registry but is being chased.

5.2 Salisbury Street Zebra Crossing – DCC has now received the results of the survey. Due to the overall road width at the proposed crossing point, two surveys were carried out, one at each lane, but unfortunately both results have come in exceptionally low. The results were 0.03 and 0.04, where the minimum score needs to be 0.4 to meet our criteria.

5.3 Out & About Booklet – The T&GP Committee includes £500 a year within its Tourism budget for the printing of the Out & About booklet organised by the TIC. This was last used during the 2017-18 financial year and is required once more during this financial year as match funding to the £300 from local businesses, £500 from Hall & Woodhouse and the £2,000 from the s106 Lidl monies. Adam Forty has confirmed that they will be running another print of this fantastic booklet in July 2018 and will therefore require the committed funds, and we will also draw down the s106 monies on their behalf.

Cllr Lacey-Clarke declared an interest as his business is advertised in the booklet.

5.4 Planters – The office has received a call from a non-resident who complimented the Town Council on the planters and benches at Wimborne Road. She would like to thank the staff who look after them.

- 5.5 Town Map – The Town Council sign at Langton Road short stay car park has been vandalised. The bottom half is missing and NDCC have since attached their new parking sign to the post. The Town Clerk has asked for them to take their sign down so we can replace the Town Map at a cost of approximately £300 using budget line 1020 Town Maps.

Cllr Quayle left the meeting at 7.27pm.

Cllr Quayle returned to the meeting at 7.29pm.

6. GENERAL UPDATES FROM:

6.1 Blandford Business Group

None

6.2 Blandford Police

None

Cllr Quayle advised that he sits on the Police and Crimes panel and is happy to take any questions Councillors have to the panel.

Councillors had the following questions. What is the number of PCSO's to PCSI's in Blandford Forum? What does the police think about the merger of Dorset and Devon and Cornwall police? What does the police think of the effectiveness of the ANPR cameras?

ACTION: CLLR QUAYLE

6.3 Market Manager

The paper was noted (See Appendix A).

Cllr Carter thanked the Market Manager for all his hard work on the market. Cllr Osborne also thanked him to make the market experience so personal. Cllr Jackie Stayt receives positive comments for the market every time she visits. Cllr Lacey-Clarke seconded the comments.

6.3.1 To consider and adopt a Tenant Mix Policy

The paper was noted (see Appendix B)

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Carter and AGREED unanimously that

The Committee approves and adopts the policy.

ACTION: TOWN CLERK

6.4 Parking Review Working Group

Cllr Quayle reported that there has been no Steering Group meeting since the review pack was submitted to both DCC and NDDC. There is no official update, but work is being done in the background. He will provide an update as soon as he receives one.

7. DCC HIGHWAYS

7.1 To consider a request (submitted by Cllr Quayle on behalf of residents) for the Town Council to support and fund a traffic speed sign indicating sign in St Leonards Avenue and Salisbury Road

The paper was noted (see Appendix C)

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Mieville and AGREED (4 in favour, 3 against) that

- 7.1 To consider a request (submitted by Cllr Quayle on behalf of residents) for the Town Council to support and fund a traffic speed sign indicating sign in St Leonards Avenue and Salisbury Road (Cont.)

The Committee supports the purchase of a Speed Indicator Device (using funds of £2,250.00 from the DCC Highways budget) with the proviso that either DCC or a voluntary group will take over the moving of the device and clarity is being provided from DCC after their initial surveys.

ACTION: TOWN CLERK

Cllr Mieville will approach the Town Team to check if they will take on the moving of the device.
Cllr White left the meeting at 8.10pm.

- 7.2 To consider a request for an additional grit bin at the top of Froxfield Road/junction of Holland Way

The paper was noted (see Appendix D)

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr L Hitchings but no vote took place that Councillors would look at the current locations of all grit bins.

It was PROPOSED by Cllr Mieville, SECONDED by Cllr L Hitchings and AGREED (4 in favour, 2 against, 1 abstention) that

The Committee agrees to purchase a grit bin to be located at the top of Froxfield Road at a cost of £196.00 using funds from budget line Grit Bin Re-Fill, which will also fund the re-filling of the grit bin (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

- 7.4 To consider a request for double yellow lines at the T-Junction at the bottom of Holland Way

The paper was noted (see Appendix F)

It was PROPOSED by Cllr Carter, SECONDED by Cllr Jackie Stayt and AGREED (6 in favour, 1 abstention) that

The Committee does not approve the request of double yellow lines but will explore the option of a white line.

ACTION: TOWN CLERK

8. REVIEW OF TOWN & GENERAL PURPOSES BUDGETS TO 18TH JUNE 2018

- 8.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix G).

- 8.2 Review of Earmarked Reserves

The paper was noted (see Appendix H).

- 8.3 Reserve Accounts

The paper was noted (see Appendix I).

9. **TO CONSIDER INSTALLING CHRISTMAS LIGHTS IN EAST STREET AND MARKET PLACE**

The paper was noted (see Appendix J).

It was PROPOSED by Cllr Mieville, SECONDED by Cllr Osborne but no vote took place that the Committee does not approve this proposal and looks into cross street lighting.

It was PROPOSED by Cllr Quayle, SECONDED by Cllr Carter and AGREED (5 in favour, 2 against) that

The Committee approves expenditure for the purchase of the Christmas Lights using Company B using £7500 of S106 monies and £296.01 from budget line 1025 Christmas Town Decorations (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8), but requests that Officers look into further ‘cross-street’ options for next year.

ACTION: TOWN CLERK

10. **TO CONSIDER AN ADDITIONAL LOCATION FOR AN ANPR CAMERA AND CCTV CAMERA AND RELOCATE AN EXISTING ANPR CAMERA**

The paper was noted (see Appendix K).

It was PROPOSED by Cllr Carter, SECONDED by Cllr P Osborne and AGREED (6 in favour, 1 against) that

The Committee approves expenditure for the purchase and installation of two additional ANPR cameras at Shaftesbury Lane and the relocation of an existing one at Salisbury Road at £9,250.00 plus SSE costs using budget line 1340 CCTV Replacement Fund (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Mieville and AGREED unanimously that

The Committee notes the purchase of the additional two CCTV cameras for Marsh & Ham and Badger Cross. The Committee will also look at installing additional cameras after consultation with the police. The proposed locations will be taken to the T&GP meeting on 1st October.

ACTION: TOWN CLERK

12. **TO CONSIDER AN UPDATE ON THE TABERNACLE BENCH**

The paper was noted (see Appendix M).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Mieville and AGREED unanimously that

The Committee re-affirms the expenditure of up to £2500.00 + VAT and Delivery but reallocates it to the purchase of a Phoenix bench and, in case the Rotary are not able to provide sponsorship, for a bench with the Town Council seal using budget line 1042 New Benches. (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

13. TO SET THE REMAINING FREE PARKING DAY FOR NDDC CAR PARKS IN 2018

The paper was noted (see Appendix N).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Jackie Stayt and AGREED unanimously that

The Committee agrees to have the remaining free car parking day in all NDDC car parks on Small Business Saturday 1st December 2018.

ACTION: TOWN CLERK

14. TO RECEIVE AN UPDATE ON THE DOG WARDEN PATROLLING IN TOWN COUNCIL VENUES AND TO CONSIDER THE DOG FOULING ISSUE THROUGHOUT THE TOWN

The paper was noted (see Appendix O).

It was PROPOSED by Cllr L Hitchings, SECONDED by Cllr Jackie Stayt and AGREED unanimously that

The Committee notes the report and agrees to keep using the current Dog Warden service NDDC provide, clear and delete the budget line (1022 Dog Warden Budget) by moving the remaining funds of £4620.00 to budget line 1175 CCTV New Equipment.

ACTION: TOWN CLERK

The meeting closed at 9:20pm.

SIGNED: DATED: