

BLANDFORD FORUM TOWN COUNCIL
Minutes of the Recreation & Amenities Committee
held on Monday 12th November 2018 at 7.00pm

PRESENT

Cllr L Lindsay – Committee Chairman
Cllr R Carter – Chairman of Council
Cllr S Hitchings
Cllr C Stevens

Cllr H White – Committee Vice Chairman
Cllr N Lacey-Clarke – Vice Chairman of Council
Cllr H Galpin
Cllr John Stayt

IN ATTENDANCE

Town Clerk
Youth Advisors

Operations Manager

12. PUBLIC SESSION

There were no members of the public present.

13. APOLOGIES

None

14. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None had been submitted.

15. MINUTES OF THE MEETING HELD ON 18TH JUNE 2018

It was PROPOSED by Cllr Carter, SECONDED by Cllr Lacey-Clarke and AGREED (6 in favour, 2 abstentions) that the Minutes be APPROVED and SIGNED.

16. TOWN CLERK'S REPORT & CORRESPONDENCE

16.1 Sub-Let Request – The Lions have requested to sub-let the Corn Exchange on Saturday 8th December 2018, which has been approved by the Committee Chairman, Vice Chairman and Town Clerk.

16.2 Awards for All – A grant of £10,000 has been awarded for the Woodhouse Gardens pavilion extension. A meeting has been held with the architect, who is now in the process of arranging the details of the plans with the Structural Engineer and Building Regulations. The Town Clerk and Operations Manager will start to work on the tender process.

16.3 Field of Remembrance – The Blandford School has written to say thank you for inviting them to the Remembrance event held on Friday 9th November. All the students were really pleased to be involved and liked taking part.

17. REVIEW OF RECREATION & AMENITIES BUDGETS TO 24TH OCTOBER 2018

17.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix A).

17.2 Review of Earmarked Reserves

The paper was noted (see Appendix B).

17.3 Reserve Accounts

The paper was noted (see Appendix C).

The Chairman extended her thanks to the Responsible Financial Officer for the reports.

18. **TO CONSIDER APPROVAL AND EXPENDITURE AUTHORITY TO INSTALL A TEMPORARY AV SCREEN AND SPEAKER SYSTEM IN THE CORN EXCHANGE**

The paper was noted (see Appendix D).

It was PROPOSED by Cllr John Stayt, SECONDED by Cllr Carter and AGREED unanimously that a RECOMMENDATION is made to full council that

The Committee agrees that officers can proceed with the introduction of a temporary AV screen and speaker system in the Corn Exchange using funds of £6,033.38 from General Reserves (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN COUNCIL

19. **TO CONSIDER A REQUEST FOR A MEMORIAL BENCH**

The paper was noted (see Appendix E).

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

The Committee agrees to the introduction of a memorial bench (except for the cemetery) and assistance to the family should the chosen location not be the responsibility of the Town Council.

ACTION: TOWN CLERK

20. **TO CONSIDER A REQUEST FROM THE SURGERIES FOR AN AREA TO GARDEN**

The paper was noted (see Appendix F).

It was PROPOSED by Cllr White, SECONDED by Cllr Stevens and AGREED unanimously that

The Committee agrees to the group using the area at Davis Gardens, with the condition that the offer is withdrawn (following discussions) should the group cease to maintain the area to an acceptable standard.

ACTION: TOWN CLERK

21. **REPORT BY OPERATIONS MANAGER JUNE 2018 – NOVEMBER 2018**

The paper was noted (see Appendix G) and the Chairman thanked the Operations Manager for the report.

22. **CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2018/2019 AND RECOMMENDATION TO TOWN COUNCIL**

The paper was noted (see Appendix H).

22.1 Revenue Budget

The paper was noted (see Appendix I).

22.2 Earmarked Reserves

The paper was noted (see Appendix H).

22.3 Reserve Accounts

The paper was noted (see Appendix C).

22. CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2018/2019 AND RECOMMENDATION TO TOWN COUNCIL (CONT)

It was PROPOSED by Cllr White but NOT SECONDED that the Committee reallocates the £7,000 saving from the Earmarked Reserves budget to start budgeting for a bandstand/youth shelter for the Persimmon Homes development. The Town Clerk confirmed that this proposal will be included in the public consultation for the s106 monies allocated to Public Art within the development.

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Stevens and AGREED (6 in favour, 1 against and 1 abstention) that a **RECOMMENDATION** is made to the Finance & Staffing Committee that

The Recreation & Amenities Committee budgets are approved for the 2019/2020 financial year.

ACTION: FINANCE & STAFFING COMMITTEE

The meeting closed at 7:28pm.

SIGNED: **DATED:**

