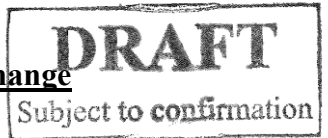


BLANDFORD FORUM TOWN COUNCIL
Minutes of the Recreation & Amenities Committee
held on Monday 11th November 2019 at 7.00pm in the Corn Exchange



PRESENT

Cllr H White – Committee Chairman
Cllr L Lindsay – Committee Vice Chairman/Chairman of Council
Cllr L Hitchings – Vice Chairman of Council
Cllr N Lacey-Clarke
Cllr J Stayt

Cllr S Hitchings
Cllr C Jacques
Cllr D Russell
Cllr R Carter

SITTING IN

Cllr C Stevens

IN ATTENDANCE

Town Clerk
Nicci Brown – Press

Operations Manager

22. PUBLIC SESSION

Cllr Lacey-Clarke thanked the staff for the Remembrance events organised for the town over the last few days and the Chairman asked that the Town Clerk passes this on to all staff involved.

ACTION: TOWN CLERK

23. APOLOGIES

None

24. TO RECEIVE ANY DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None were submitted.

25. MINUTES OF THE MEETING HELD ON:

25.1 MONDAY 16TH SEPTEMBER 2019

It was PROPOSED by Cllr Stayt, SECONDED by Cllr Carter and AGREED unanimously that the Minutes be APPROVED and SIGNED.

25.2 TO AMEND THE MINUTES OF THE MEETING HELD ON 17TH JUNE 2019 FOLLOWING A REPORT FROM THE INTERNAL AUDITOR (MINUTES OF THE MEETING OF 17/06/19 INCLUDE AT MINUTE 4 THE APPROVAL OF THE PREVIOUS MEETING AS 21/01/19, BUT THE MEETING WAS HELD ON 14/01/19.)

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Carter and AGREED unanimously that the Minutes be AMENDED and SIGNED.

26. TOWN CLERK'S REPORT & CORRESPONDENCE

26.1 Sub-Let Request – The Panda Pre-School and the Lions have requested to sub-let the Corn Exchange for their Christmas fayres, which have been approved by the Committee Chairman, Vice Chairman and Town Clerk.

26.2 Santa's Sleigh – The volunteers, who put the sleigh together for Santa to arrive on for the tree lighting event, have asked if the Town Council's public liability insurance will cover the sleigh. The Town Clerk has asked for a copy of their risk assessment, which will then be sent to the insurance company for approval.

27. REVIEW OF RECREATION & AMENITIES BUDGETS TO 25TH OCTOBER 2019

27.1 Analytical Review of Revenue Budget

The paper was noted (see Appendix A).

27.2 Review of Earmarked Reserves

The paper was noted (see Appendix B).

27.3 Reserve Accounts

The paper was noted (see Appendix C).

28. TO CONSIDER AMENDING THE CEMETERY REGULATIONS

The paper was noted (see Appendix D).

A discussion was held on the difficulties of managing such a sensitive facility and that everyone has a different view on what should be permitted and what is acceptable.

The Committee noted the contents of the report and instructed officers to reword points 1 & 2 and to bring a report back to the next R&A meeting on 20th January 2020 for Councillors to consider.

ACTION: TOWN CLERK

29. TO RETROSPECTIVELY APPROVE EXPENDITURE FOR ESSENTIAL WORKS TO THE SKATE PARK

The paper was noted (see Appendix E).

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr L Hitchings and AGREED unanimously that

The Committee retrospectively approves expenditure of £1,375.80 from the Skate Park accruals budget which has a balance of £70,706.38 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

30. TO CONSIDER HOLDING A SKATE PARK COMMUNITY EVENT IN 2020

The paper was noted (see Appendix F).

It was PROPOSED by Cllr Stayt, SECONDED by Cllr Lacey-Clarke and AGREED unanimously that

The Committee approves the request to hold a Skate Park Community event in 2020 and approves expenditure for the same company as this year and for St John's Ambulance using budget line General Reserves (Expenditure Authority: General Power of Competence Localism Act 2011 S1-8).

Cllr Lindsay thanked Cllr Lacey-Clarke for the prizes he donated on the day this year.

ACTION: TOWN CLERK

31. TO RETROSPECTIVELY APPROVE EXPENDITURE FOR WORKS TO AN AMENITY AREA

The paper was noted (see Appendix G).

It was PROPOSED by Cllr Carter, SECONDED by Cllr Stayt and AGREED unanimously that

31. **TO RETROSPECTIVELY APPROVE EXPENDITURE FOR WORKS TO AN AMENITY AREA (cont)**

The Committee approves retrospective expenditure of £2,068 for vegetation removal from the Tree Survey & Works budget line, which has a balance of £14,750 (Expenditure Authority: General Power of Competence, Localism Act 2011, S1-8).

ACTION: TOWN CLERK

32. **TO CONSIDER CONTINUING THE FREE HIRE ARRANGEMENTS FOR THE TEA DANCES**

The paper was noted (see Appendix H).

It was PROPOSED by Cllr Lindsay, SECONDED by Cllr Russell and AGREED unanimously that

The Committee agrees to continue with the arrangement for the foreseeable future.

ACTION: TOWN CLERK

33. **REPORT BY OPERATIONS MANAGER SEPTEMBER 2019 – NOVEMBER 2019**

The paper was noted (see Appendix I).

34. **CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2020/2021 AND RECOMMENDATION TO TOWN COUNCIL**

The paper was noted (see Appendix J).

34.1 **Revenue Budget**

The paper was noted (see Appendix K).

34.2 **Earmarked Reserves**

The paper was noted (see Appendix L).

34.3 **Reserve Accounts**

The paper was noted (see Appendix M).

It was PROPOSED by Cllr Lacey-Clarke, SECONDED by Cllr Stayt but NOT AGREED (3 in favour, 6 against) that a RECOMMENDATION is made to the Finance & Staffing Committee that the Recreation & Amenities Committee budgets are approved for the 2020/2021 financial year as per the reports submitted.

It was PROPOSED by Cllr S Hitchings, SECONDED by Cllr L Hitchings and AGREED (7 in favour, 2 against) that a RECOMMENDATION is made to the Finance & Staffing Committee that

The Recreation & Amenities Committee budgets are approved for the 2020/2021 financial with the inclusion of:

- **£5,000 for the Cemetery Wall budget line to accrue funds for the replacement.**
- **£2,500 is added for the Skatfest Event, as it is a known and approved expenditure for 2020, and a new line is created for this.**

Cllr Lacey-Clarke had requested a recorded vote for this resolution:

IN FAVOUR

Cllr L Lindsay

Cllr J Stayt

AGAINST

Cllr C Jacques

Cllr N Lacey-Clarke

34. CONSIDERATION OF THE PROPOSED BUDGET FOR THE YEAR 2020/2021 AND RECOMMENDATION TO TOWN COUNCIL (cont)

**Cllr D Russell
Cllr L Hitchings
Cllr S Hitchings
Cllr R Carter
Cllr White**

ACTION: FINANCE & STAFFING COMMITTEE

The meeting closed at 7:57pm.

SIGNED: DATED: